

ALAMANCE COUNTY HISTORIC PROPERTIES COMMISSION ANNUAL MEETING MINUTES

Tuesday December 17, 2013

6:00 p.m., Board of County Commissioners Room

Members Present

John Braxton
Rodney Cheek, *Vice Chair*
Jimmy Ray Cobb Jr.
Bryan Dalton
Marti Friddle, *Chair*
David Mickey
Gale Pettiford
Jennifer Talley

Members Absent

Ida Stephens

Staff Present

Aspen Price, *Planner*

Guests Present

Laurie Smith

I. Call to Order

Chair Marti Friddle called the December 17, 2013 meeting of the Alamance County Historic Properties Commission to order at approximately 6:02 p.m. Ms. Price completed the roll call, and then Ms. Friddle handed her powers as the Chair over to Ms. Price for the next agenda item.

II. Election of Officers

Ms. Price called for nominations for Chair. Mr. Cobb nominated Ms. Friddle for Chair. Mr. Cheek seconded the nomination, and it was unanimously approved. Ms. Price called for nominations for Vice Chair. Ms. Pettiford nominated Mr. Cheek, it was seconded by Mr. Cobb. All but Mr. Cheek voted in favor of the nomination. Ms. Friddle presided over the rest of the meeting.

III. Approval of Minutes

Ms. Friddle asked if there were any edits to the minutes. Mr. Mickey noted that his name should be included in the list of present members. There were no additional changes.

Motion: Mr. Dalton made a motion to approve the November 19, 2013 minutes as amended; it was seconded by Mr. Cobb.

Vote: Unanimously approved.

IV. New Business

Selection of applicants for vacancy: Ms. Price introduced Laurie Smith and noted that her application was in the agenda packet. Ms. Friddle commented that she appreciated that Ms. Smith is working towards a Master's degree in Historic Preservation. There were no other comments.

Motion: Mr. Cheek made a motion to recommend the appointment of Laurie Smith to the County Commissioners; it was seconded by Mr. Cobb.

Vote: Unanimously approved.

Set 2014 meeting schedule: Ms. Price noted that she had heard interest in changing the meeting location back to the Alamance County Office Annex building's conference room, which had more chairs. She stated that there was a conflict with the Recreation & Parks board, which meets there on the third Tuesday, so the proposed schedule in the agenda packet is for the second Tuesday of the month, at 6:00 p.m. The commissioners discussed potential schedule conflicts, but none of the members present had any.

Motion: Ms. Talley made a motion to set the 2014 schedule to the second Tuesday at 6:00 p.m. and to move the meeting location to the conference room at 217 College Street; it was seconded by Mr. Cheek.

Vote: Unanimously approved.

Recognize the service of Pat Bailey: The commissioners discussed the service of Pat Bailey, who passed away on December 4th. Ms. Friddle asked how many years Ms. Bailey was on the Commission; Ms. Price said that she knew Ms. Bailey was on the commission when it was formed in 1977, but wasn't sure if she served continuously since then. Mr. Braxton affirmed that Ms. Bailey did serve on the Commission since it was formed. Ms. Friddle added that at Ms. Bailey's service it was mentioned that she served as the Commission chair at five different times.

Mr. Mickey stated that Ms. Bailey's church, Bethel United Church, is building a park and asked if it would be possible to put a marker of some sort in the park. Ms. Friddle provided some of the history of the park; it is right on the corner of South Fork Bethel Road and Snow Camp Road, and there was a schoolhouse there for some time. Ms. Bailey's father donated the land for the park from the Shaw farm. Mr. Braxton added that at some point it was purchased by the church's memorial association, which has members and funds that maintain the grounds. Mr. Cheek suggested that they figure out how much it would cost and bring it back to the Commission, rather than making a motion tonight. Ms. Talley offered to provide the plaque at a wholesale price through her hardware store. Ms. Price added that they had a little less than thirty dollars left over from the Christmas Social last week, and asked if the Commission wanted to donate it to this project. The commissioners agreed.

Mr. Cheek asked if there were any rules saying whether the Commission can or cannot have a fund and every so often add money to that fund so when projects like this come along they have a nest egg to start with. Ms. Price said yes, the county provides funding for the Commission for their per diem payments and commissioner trainings; they do not provide money for any other projects. If the Commission wants to raise money for markers and other projects, they are able to do so as listed in the Powers and Duties section of the HPC ordinance, and they can add that to that fund.

V. **Announcements & Updates**

Staff Updates: Ms. Price followed up on Ms. Talley's question from the previous meeting about which preservation commission had the jurisdiction to review a local landmark application within Graham's local historic district. She stated that it was not clear from current documents, but that she is working with Melissa Guilbeau, the Graham Historic

District Commission staff person, and they should be able to bring an answer back to the Commission at a meeting in the near future.

Ms. Price stated that as she was working on the Architectural Inventory there were two properties that were missing files, and she is hoping one or two commissioners could do a little research, take photos, and write 2-3 sentences on each to put in the inventory. One is the Crossroads Community, and the other is the J.H. Patillo house. The commissioners discussed their locations. Mr. Cobb and Ms. Friddle offered to work on them together.

Ms. Price stated that she recently made a lot of edits and additions to the Historic Properties Commission webpages, and asked commissioners to take a look at it and let her know if there is any information they would like her to add. Ms. Friddle asked how you can get to the webpage. Ms. Price responded that it was located on the Planning Department's website, under the Boards tab.

Ms. Price handed out National Register criteria and Standards for Rehabilitation pages for the commissioners to include in their board notebooks. She stated that they would be useful when the commission reviews National Register nominations, and added that they would be reviewing the nomination for the Oneida Mill at the next meeting.

Commissioner Announcements: Ms. Talley asked the Commission if they would be interested in hosting an event to dig up the time capsule located under the memorial at the County Courthouse. The commission responded favorably to the idea.

VI. Adjournment

Motion: Mr. Cobb moved to adjourn the meeting at 6:52 p.m.; it was seconded by Ms. Talley.

Vote: Unanimously approved.

Respectfully Submitted,



Aspen Price
Clerk to Alamance County Historic Properties Commission