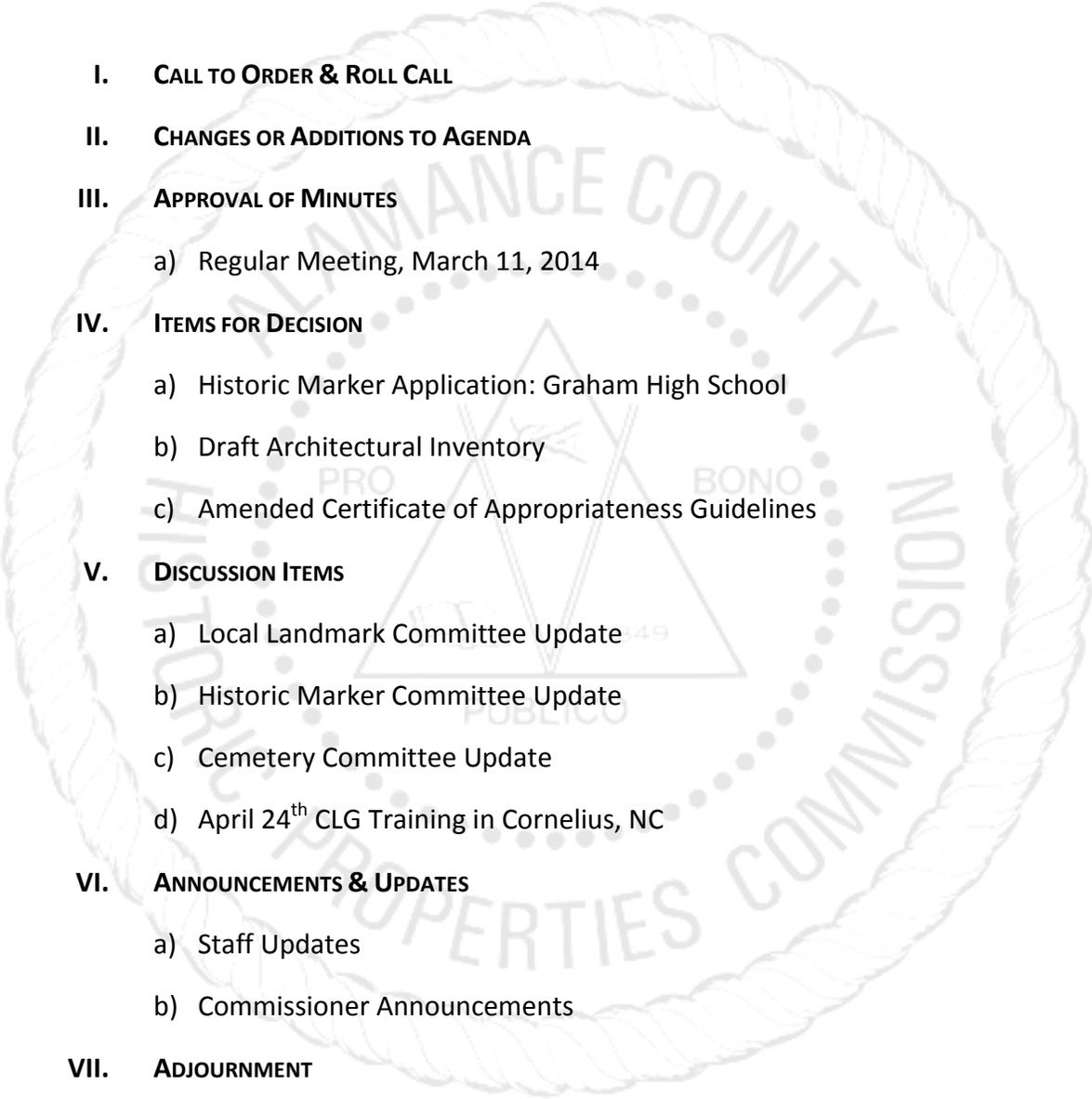


**AGENDA  
ALAMANCE COUNTY  
HISTORIC PROPERTIES COMMISSION**

Tuesday, April 8, 2014  
6:00 pm, Office Annex Conference Room  
217 College Street, Graham NC 27253

- 
- I. CALL TO ORDER & ROLL CALL**
  - II. CHANGES OR ADDITIONS TO AGENDA**
  - III. APPROVAL OF MINUTES**
    - a) Regular Meeting, March 11, 2014
  - IV. ITEMS FOR DECISION**
    - a) Historic Marker Application: Graham High School
    - b) Draft Architectural Inventory
    - c) Amended Certificate of Appropriateness Guidelines
  - V. DISCUSSION ITEMS**
    - a) Local Landmark Committee Update
    - b) Historic Marker Committee Update
    - c) Cemetery Committee Update
    - d) April 24<sup>th</sup> CLG Training in Cornelius, NC
  - VI. ANNOUNCEMENTS & UPDATES**
    - a) Staff Updates
    - b) Commissioner Announcements
  - VII. ADJOURNMENT**

ALAMANCE COUNTY  
PLANNING DEPARTMENT  
217 College Street, Suite C  
Graham, North Carolina 27253  
Tel. (336) 570-4053  
Fax: (336) 570-4055  
planning@alamance-nc.com

**ALAMANCE COUNTY HISTORIC PROPERTIES COMMISSION**  
**DRAFT REGULAR MEETING MINUTES**

**Tuesday March 11, 2014**  
6:00 p.m., Office Annex Conference Room

**Members Present**

John Braxton  
Rodney Cheek, *Vice Chair*  
Bryan Dalton  
Marti Friddle, *Chair*  
David Mickey  
Gale Pettiford  
Laurie Smith

**Members Absent**

Jimmy Ray Cobb, Jr.  
Jane Iseley  
Jennifer Talley

**Staff Present**

Aspen Price, *Planner*

**Guests Present**

Ravi Balan  
Dr. Nettie Baldwin  
Wesley Baldwin  
Leo Crowson

**I. Call to Order**

Chair Marti Friddle called the March 11, 2014 meeting of the Alamance County Historic Properties Commission to order at approximately 6:00 p.m. Ms. Price completed the roll call and confirmed that a quorum of members was present.

**II. Approval of Minutes**

Ms. Friddle asked if there were any changes to the minutes. None were suggested.

**Motion:** Mr. Dalton made a motion to approve the February 11, 2014 minutes; it was seconded by Mr. Braxton.

**Vote:** Unanimously approved.

**III. Items for Decision**

**Historic Marker Application: Graham High School:** Ms. Price introduced Nettie and Wesley Baldwin, who want to put up a marker for the Graham High School, and she added that there were several iterations of the school that were demolished. She stated that there is not a specific location yet, so the "X" on the aerial photo shows the general location, but that the applicants do want to have it on Gilbreath Street. Ms. Price noted that they do not yet have approval from the property owner, which is the Alamance-Burlington School System, but that they were working on gaining approval and the Commission could make a decision tonight contingent upon getting that approval. Mr. Cheek asked if the site was inside the city limits of Graham, and asked if they were in the process of doing something with Graham proper. Ms. Price responded that it was within city limits, and they do not need a sign permit for a marker. She added that because Graham does not have a marker program, this comes through the County Commission.

Dr. Nettie Baldwin introduced herself, and stated that she was born in Greensboro but grew up in Alamance in Thompson Township. She introduced her husband, Wesley Baldwin, who grew up in Graham, and Leo Crowson who grew up in the Woods Chapel area. She stated that for her, this has become a project, not just the marker, but preserving the history of African Americans in Alamance County. Dr. Baldwin provided some background

history on the start of African American schools in Alamance County, many of which were not county-run initially. When the schools came under the premise of the county a great number of those children came to Graham. She stated that she made a copy of her aunt's high school diploma, provided in the packet, which might have been the second year that there was a high school in Graham. She stated that they referred to the school as Graham Colored School at that time. For another aunt, who graduated in 1945, it was referred to Graham Negro. By the time she, Leo, and Wesley graduated they referred to it as Graham High School. Dr. Baldwin stated that she went to the Register of Deeds and there was a two-room colored school on that property, adjacent to the site, which was bought in 1927. She stated that if you read in Dr. William Vincent's work and many other works, there was no high school for African Americans in Graham until 1927. The Graham school opened in 1931, but it was not certified then. They received certification in 1937, so the first class graduated in 1938. Dr. Baldwin stated that as we look today and we talk about education and the gaps in education, this site is quite significant. Before that school, people lived as far as Snow Camp, Rock Creek, Mebane, and if they wanted a high school education in the 1920s, they had to go to Burlington, but it still wasn't a four-year education. Dr. Baldwin stated she thinks the original Graham High School was torn down around the 1970s; she was not able to find a specific date. But when you think about the geographical area, a great percentage of county students came to Graham High School.

Ms. Friddle noted that that was a long way, and asked if the students boarded nearby. Ms. Baldwin responded that they had buses. Ms. Friddle stated that Cedar Cliff school and Woods Chapel were near her house and she has been very curious about Woods Chapel. Mr. Crowson stated that he went to Woods Chapel first through fifth grade, and then they closed Woods Chapel and they went to Graham in the sixth grade. He added that the floor they had in the Woods Chapel church was part of the floor in the old Graham High School that was torn down. Mr. Braxton stated that he was showing his age but he remembered those school buses. Ms. Smith stated that she knows they have discussed the marker quite a bit and settled on Graham High School for the title and asked if they didn't want to call it Graham Negro High School or Graham Colored High School, as she knows in 1940 it was officially Graham Colored High School, so it would definitely designate it as an African American educational facility. She added when she looked at the application and read "Graham High School" she thought of the school that is still standing, rather than the old school. Mr. Baldwin stated that they had thought about that, and it had three names, but they looked at the last diplomas received from that school, and at the time it was Graham High School. Dr. Baldwin stated that she felt this Commission would have more insight on how it should be designated. She noted that she wrote in the text that the original building housed Graham Colored High and elementary school. And in another portion of the text, she referred to it as Graham "Negro" High School to make the designation clear. She added that she would be fine with either title, but when they were growing up there was no real separation. Mr. Cheek asked what year they opened Graham High School over on Trollinger Road. The Commission discussed the opening dates and history of various high schools in Alamance. Mr. Cheek suggested "The Original Graham High School," rather than using the term Colored or Negro in the title. Dr. Baldwin asked what the white school here on N. Main Street was called. Mr. Dalton stated it was North Graham Elementary, which he attended, and the high school was Graham High School. Dr. Baldwin noted that it would be

the original Graham High School. Mr. Cheek suggested sitting down with the school board and figuring out what is right. Ms. Friddle stated that she made the same mistake as Ms. Smith when she saw the application, she thought to herself that Graham High School is still there. Ms. Price noted that the marker will be at the site when you drive by, so when you see the sign "Graham High School" you know that it refers to the high school at Ray and Gilbreath Streets. Dr. Baldwin added that at the time they were in school it was Graham High School, and that was what was in all the papers, telephone books, and the city directory at the time. The Commission stated that they were in favor of the marker, but just needed clarification on the title and the text. Ms. Smith offered some specific edits to the text of the marker, and asked if the text should include what was on the site between 1921 and 1931. Dr. Baldwin stated that from her understanding a two-room elementary school was there, serving ages 1 through 8.

**Motion:** Mr. Cheek made a motion to postpone taking any action on this application until the next month; it was seconded by Mr. Dalton.

**Vote:** Unanimously approved.

Ms. Price clarified that what the HPC wants to see is what the school board is okay with having as the heading for this marker. The Commission agreed that was the case. Ms. Price asked who was going to accompany the Baldwins to the next school board meeting. Mr. Cheek and Ms. Friddle offered to help. The Commission thanked Dr. and Mr. Baldwin and Mr. Crowson for their time and their passion.

Consider Applicants for Vacancy: Ms. Price informed the Commission that Ms. Stephens submitted her resignation due to medical issues, and her term was through December 2014, so this seat was to finish that term and after which the applicant could be reappointed for a new three-year term. Ms. Friddle asked if there were any questions for Mr. Balan. Hearing none, she called for a motion.

**Motion:** Mr. Braxton made a motion to recommend to the County Commissioners that Ravi Balan be appointed to the Commission; it was seconded by Mr. Mickey.

**Vote:** Unanimously approved.

#### IV. Discussion Items

Local Landmark Designation in Graham: Ms. Price reminded the Commission that there has been some confusion over whether the County HPC or the Graham Historic District Commission has jurisdiction to designate local landmarks within the historic district downtown. She informed the Commission that she attended the February 26<sup>th</sup> meeting of the Graham Historic District Commission, and they voted to take over jurisdiction of historic preservation planning throughout the city and ETJ. Mr. Cheek asked what that would mean for historic marker and National Register applications. Ms. Price replied that the County HPC would still see applications for historic markers, as Graham does not have a marker program. Because Graham is currently not a Certified Local Government, the County would continue to review National Register nominations.

Board Training Opportunity: Ms. Price stated that staff would like to have board training for the Commission members at some point in the future, and she wanted to get a sense of whether the Commission preferred to do the training during one of their regular meeting times, during another weeknight or on a Saturday. The Commission discussed the opportunity and came to the consensus that a regular meeting time would work best. Ms. Price stated she would follow up with the trainer and try to schedule it for the April or May meeting.

**V. Announcements & Updates**

Staff Updates: Ms. Price informed the Commission that Pat Bailey's recognition plaque will be presented at the next County Commissioners meeting on Monday, March 17<sup>th</sup> at 7:00 p.m.

Ms. Price passed around draft introduction and township history pieces written by Carole Troxler for the Architectural Inventory and asked Commission members to look them over and provide her with any feedback as soon as possible.

Ms. Price passed around information about an event called "From Engagement to Activism: Public History as Civic Responsibility" to be held at N.C. State in Raleigh on April 5, 2014. She stated that it would count towards the CLG Educational Requirement and asked Commissioners to let her know if they planned to attend.

Committee Updates & Commissioner Announcements: There were none.

**VI. Adjournment**

**Motion:** Mr. Cheek moved to adjourn the meeting at 7:02 p.m.; it was seconded by Mr. Dalton.

**Vote:** Unanimously approved.

Respectfully Submitted,



Aspen Price  
Clerk to Alamance County Historic Properties Commission

**ALAMANCE COUNTY  
HISTORIC PROPERTIES COMMISSION**

Tuesday, April 8, 2014

6:00 pm, Office Annex Conference Room  
217 College Street, Graham NC 27253

**Staff Notes on Agenda Items:**

Graham High School Historic Marker

Dr. Baldwin informed the Alamance-Burlington School System Board about this marker project during their public comments period at their regular meeting on March 24<sup>th</sup>. According to her, they were very supportive of the project but did not give specific feedback on the marker name. Dr. Baldwin did talk with several former teachers and students at Graham High School, and the general consensus is that it was known as Graham High School to the community and those who attended there, and she feels that is the appropriate title for the marker. Dr. Baldwin submitted edited text that includes the edits suggested at the last meeting, the name "Graham High School" at the top, and several additional news clippings from the 1940s that show it being referenced as Graham High School. She has not received signed approval from ABSS for the easement yet but hopes to get that soon. As mentioned at the last meeting, you can choose to approve this marker text contingent upon approval from ABSS for the easement; you do not necessarily need the easement beforehand.

*Possible actions:* Approve as submitted, Approve with changes, Deny, Postpone decision to a later date

Draft Architectural Inventory

David Mickey suggested incorporating the historic marker map and index into this document, with references in the township text pieces that Carole Troxler wrote. Carole and I thought this was a great idea and made the necessary changes. Carole has approved all of the formatting and layout of her written text. There were no other edits from HPC members. You can view the Inventory here:

<http://www.alamance-nc.com/planning/wp-content/uploads/sites/21/2014/03/Architectural-Inventory3.pdf>

*Possible actions:* Approve as submitted, Approve with changes, Deny, Postpone decision to a later date

Amended Certificate of Appropriateness Guidelines

I noticed a discrepancy in the COA Guidelines that does not match what is in the ordinance. They previously stated that minor works have to be approved by the Commission, but the ordinance says they can be approved by staff. I made this change in the COA Guidelines and also added in an introduction with additional information from the ordinance to help answer some of the most frequently asked questions about COAs.

*Possible actions:* Approve as submitted, Approve with changes, Deny, Postpone decision to a later date

ALAMANCE COUNTY  
PLANNING DEPARTMENT  
217 College Street, Suite C  
Graham, North Carolina 27253  
t: (336) 570-4053 f: (336) 570-4055  
planning@alamance-nc.com

JASON S. MARTIN  
Planning Manager

ASPEN PRICE  
Planner

## **GRAHAM HIGH SCHOOL**

**1931 – 1961**

**SITE OF THE HIGH SCHOOL FOR AFRICAN AMERICANS, PURCHASED APRIL 25, 1921, ADJOINING THE LOT OF THE “COLORED GRADED SCHOOL”. GRAHAM HIGH SCHOOL ENROLLED AFRICAN AMERICAN CHILDREN FROM ALL TOWNSHIPS OF ALAMANCE COUNTY, WHO WERE NOT ALREADY ASSIGNED TO SCHOOLS IN THE PLEASANT GROVE TOWNSHIP OR THE CITY OF BURLINGTON. THE ORIGINAL SCHOOL BUILDING HOUSED GRAHAM “COLORED” HIGH AND ELEMENTARY SCHOOLS FROM 1931-1951, GRADUATING THE FIRST CLASS IN 1938. IN 1951 GRAHAM “NEGRO” HIGH SCHOOL EXPANDED INTO A NEW BUILDING ON THE SITE. IN 1961 GRAHAM HIGH SCHOOL WAS CLOSED.**

**THE ORIGINAL SCHOOL BUILDING REMAINED AN ELEMENTARY SCHOOL UNTIL 1970 AND WAS LATER DEMOLISHED. THE 1951 SCHOOL BUILDING SERVED AS THE COUNTY ADMINISTRATIVE OFFICES FOR MANY YEARS AND CONTINUES TO BE USED AS A COMMUNITY CENTER AND RAY STREET SCHOOL.**

Dr. Nettie N. Baldwin  
817 Golf House Road West  
Stoney Creek, NC 27377  
Cell – 240-350-5981  
Home – 336-447-4273  
nmbassoc@verizon.net

## Graham

By MRS. F. E. KECK

GRAHAM, N. C. — The Alamance County teachers held their last general meeting last Friday at the Graham High School. The meeting was presided over by the supervisor, Mrs. M. H. Ivey and P. D. Mitchell, president of the association. Participants in the musical groups were: D. Leatherberry director of Graham School band; Willie Lake and William Everett, the Girl's Glee Club and Octet, David and Stewart Scott. After the program was rendered, a business session was held. Delegates were elected to attend the State Teachers Association in Winston Salem; from the high school department; Miss Grace Thomas, and Mrs. Sadie M. Jaffries; grammar school, Mrs. W. I. Morris and Miss Lorraine Turner; and the primary group Misses Ruby Turne and Sarah Inman.

Miss Eva Everett was hostess to the Woman's Conference recently. Members were present from Mebane, Burlington, Melville and Graham. Miss Alice Mae Isley has returned home after completing a course in Beauty Culture in Philadelphia. Mrs. A. E. Mitchell is out again after a brief illness. Mrs. Eliza Everett is still convalescing at her home.

Mrs. Leora E. Trollinger made a charming hostess to the Le Cercle Des Jolies Neuve on Friday evening. After several progressions of bridge, scores were awarded: Mrs. Grace White, Mrs. Fostena E. Keck, and the low score, Miss Helen T. Boykins. Guest prize were won by Mrs. Mary P. Mitchell. Members playing were Harvey, D. S. McKethan, Grace M. Miss Helen Boykin; Mesdames Lillie Whitted, Fostena E. Keck, Mabel H. Poole; and the guests were: Mrs. Mitchell, Mrs. Lessie I. Sharpe and Mrs. Sherlie T. Leuseur.

The Missionaries were in charge of services at the Christina Church on the fifth Sunday. The Rev. V. G. D. Holmes delivered the address. A program was rendered in the afternoon and at night. Rev. Mr. Hookey was in charge of services.

May Festival Held At Graham

Spencer, Thomas

*New Journal and Guide (1916-2003):* May 24, 1947;

ProQuest Historical Newspapers: Norfolk Journal and Guide (1921-2003)

pg. A13

## May Festival Held At Graham

By SPENCER B. THOMAS

GRAHAM, N. C. — Miss Bessie Jones, director of education at Bennett College, Greensboro, N. C., visited several schools in Alamance county last week. She was accompanied by a number of student teachers from the college.

The schools of Alamance county held a combined May Day Festival at the Graham High School on May 9. The program consisted of regular May Day features.

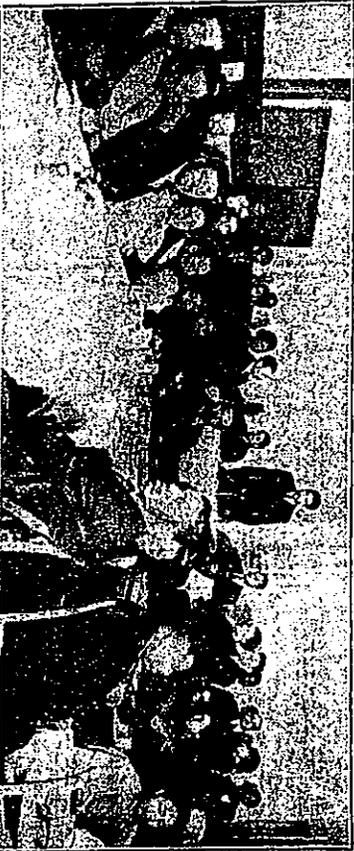
Students from all the schools participated in the art exhibit held in the auditorium of the high school. Units of work were exhibited in various class rooms.

The festival was a culmination of the year's work including classroom, art and physical education. Mrs. H. Ivey, supervisor of Alamance county schools, was in charge of the festival.

M. H. Ivey, and a number of teachers from Alamance county, visited the schools in Lee county, including the County Training School at Sanford.

Hold Educational Meeting In Graham  
New Journal and Guide (1916-2003). Mar 12, 1938;  
ProQuest Historical Newspapers: Norfolk Journal and Guide (1921-2003)  
pg. 3

## Hold Educational Meeting In Graham



Dean J. L. Tilly of the school of religion at Shaw University, was the principal speaker at an educational meeting held annually at the Graham, N. C. high school. Those at the speakers

table in the canteen background are: Mrs. Maude Jones, president; the Rev. C. E. Griffin, chairman of the program committee; Dean Tilly, standing; W. R. Warren, mss.

ter of ceremonies, Miss Trishna Meyers, hostess, and Miss Spaulding, principal of the Graham high school.

Reproduced with permission of the copyright owner. Further reproduction prohibited without permission.

**HISTORIC PROPERTIES COMMISSION**  
**DESIGN GUIDELINES**  
**FOR**  
**CERTIFICATE OF APPROPRIATENESS**

Formatted: Font: 16 pt

Formatted: Font: 10 pt



Alamance County Planning Department  
March, 2009

Amended,

## INTRODUCTION

### Purpose

The purpose of these design guidelines is to ensure that changes in designated local historic landmarks or properties within designated local historic districts shall be in harmony with the reasons for designation. Landmark properties have the responsibility of maintaining a high standard of historic and/or architectural significance that conveys their importance to the heritage and culture of Alamance County. This high standard is appropriate, as landmark property owners are eligible for a 50% property tax deferral as long as the site retains its historic character.

Formatted: Underline

### Scope and Jurisdiction

The Historic Properties Commission Ordinance section 6, Certificates of Appropriateness, provides the Historic Properties Commission (HPC, or "Commission") with the authority to review any proposed exterior alterations on a Local Landmark property, including changes in materials, changes to appurtenant features, and relocation or demolition of structures. Buildings evolve over time as changes in their use, the needs of their occupants, or style and design trends occur, or as new building technologies emerge. The Certificate of Appropriateness (COA) procedure is not intended to prevent the evolution of properties but rather to ensure that changes are compatible with the historic and architectural character of the property.

Formatted: Underline

### **When a Certificate of Appropriateness is required:**

For a Local Landmark property or district, no exterior portion of any building or other structure, any appurtenant features, nor above-ground utility structure nor any type of outdoor advertising sign shall be erected, altered, restored, moved, or demolished on such landmark or within such district until a COA has been approved by the Commission.

Formatted: Font: Bold, No underline

No building permit or other permit granted for the purposes of constructing, altering, moving, or demolishing structures shall be issued until a COA has been approved by the Commission.

A Certificate of Appropriateness is required whether or not a building permit is required.

### **Exterior Features Defined:**

For the purposes of these guidelines, "exterior features" shall include the architectural style, general design, and general arrangement of the exterior of a building or other structure, including the kind and texture of the building material, the size and scale of the building or other structure, and the type and style of all windows, doors, light fixtures, signs, and other appurtenant fixtures.

Formatted: Font: Bold, No underline

In the case of outdoor advertising signs, “exterior features” shall mean the style, material, size, and location of all such signs.

**Types of Review**

**Exempt Work** activities are normal maintenance and do not require a COA.

Formatted: Font: Bold

Formatted: Font: Bold, Not Italic

**Minor Work** activities include exterior changes that do not involve substantial alterations, additions, or removals that could impair the integrity of the property and/or the district as a whole. Minor Work activities do require a COA and can be approved administratively by Commission staff. No application for a Minor Works COA may be denied without review by the Commission.

Formatted: Font: Bold, Not Italic

**Major Work** activities are substantial modifications which may significantly alter the appearance and the integrity of the property. Major Work activities do require a COA and are required to be reviewed by the Commission. In these cases, adjacent property owners are notified of the proposed changes and the Commission holds a public hearing during their regular meeting. Appeals of Commission decisions may be made to the governing board of the corresponding jurisdiction.

Formatted: Font: Bold, Not Italic

**Approval Validity**

Certificates of Appropriateness are valid for six months after the date of issuance, or in the case of a demolition COA, the effective date, if the work authorized by the certificate has not commenced. If the work has commenced but subsequently was discontinued for a period of twelve months after commencement, the permit shall immediately expire.

Formatted: Font: Bold

## EXEMPT WORK

Formatted: Indent: First line: 0"

**Normal Maintenance** does not require a Certificate of Appropriateness, since no irreversible or significant change is made to the building. Included under normal maintenance are the following items:

1. Painting (appropriate color schemes are available at the Alamance County Planning Department and May Memorial Library).
2. Replacement of window glass.
3. Caulking and weather stripping.
4. Installation of window air conditioner units, television antennas, and other temporary mechanical equipment which cannot easily be seen from the street, or are screened from view with vegetation or appropriate fencing.
5. Minor landscaping, including vegetable and/or flower garden(s), shrubbery, and side/rear yard trees.
6. Pruning trees and shrubbery, and removal of trees with trunks less than six (6) inches in diameter.
7. Repairs to walks, patios, fences, and driveways with replacement materials that match the original.
8. Replacement of small amounts of missing or deteriorated siding, trim, roof shingles, porch flooring, steps, etc., with replacement materials that match the original. (For siding, roofing and porch flooring, approximately twenty (20) square feet or less shall be considered normal maintenance.)
9. Installation of storm windows and doors, as long as trim color is white or matches house trim color and storm door is "full view" style.
10. Installation of gutters and downspouts as long as the color matches the house trim color, roof ventilators on rear slopes, and chimney caps.
11. Temporary signs – real estate, political, etc.
12. Installation of house numbers and mailboxes.
13. Removal of aluminum awnings.
14. Removal of cinderblock or concrete block walk and/or steps.
15. Removal of aluminum storm doors and windows that feature panels or decorative work.
16. Removal of shiny aluminum storage buildings.
17. Erection, alteration, or removal of temporary features that are necessary to ease difficulties associated with a medical condition, but do not permanently alter exterior features.

## MINOR WORK

Formatted: Indent: Left: 0"

Minor ~~W~~ork items require a Certificate of Appropriateness, and ~~must be approved by the Alamance County Historic Properties Commission~~ may be approved administratively by Commission staff. No application for a Minor Works COA may be denied without review by the Commission.

~~Minor Work Items: Items that~~ In general, these typically do not require a permit from the Inspections Department, and/or do not change the visual character of the structure, grounds, and appurtenances. They include the following:

Formatted: Font: Not Italic

~~Minor Work Items are:~~

1. Removal of non-original siding (asbestos, aluminum, vinyl, etc.)
2. Removal of storm doors and windows.
3. Removal of non-architecturally or historically significant accessory buildings.
4. Removal of dead, diseased, or dangerous trees.
5. Removal of metal flues or chimney caps, or terracotta flues which are not original in materials or appearance.
6. Removal of concrete or cinder block (or similar materials) steps, fences, or walkways.
7. Repair of foundation walls – including vents and access doors – and/or replacement of similar or more historically correct materials.
8. Repair/replacement of pitched roof coverings with similar or more historically correct materials.
9. Repair/replacement of flat roofs.
10. Repair/replacement of wood, stone, brick, or cast iron fences and/or walls with similar or more historically correct materials.
11. Repair/replacement of patios/decks not visible from street or road.
12. Replacement/installation of storm doors and windows if finished to match trim.
13. Installation of compatible exterior lighting fixtures.
14. Installation of exterior heating and air conditioning equipment not visible from a street or road.
15. Installation of property address signs of one and one-half (1 ½) square feet or less.
16. Repair/replacement of exterior steps/stairs if materials and design are the same or more historically accurate.
17. Repair/replacement of porch floors, columns, and other features if materials and design are the same or more historically accurate.
18. Installation of temporary facilities needed for medical reasons.
19. Minor landscaping work.
20. Repair of exterior structure walls and features if materials and design are the same or more historically accurate.
21. Repair of masonry chimneys.

22. Installation of satellite dishes not visible from a street or road.
23. Repair/replacement of walks/driveways if replacement materials are the same or more historically accurate.
24. Repair/replacement of gutters, downspouts, roof vents, and chimney caps.
25. Review of material samples and dimensions for projects which have received approval in concept, or a Certificate of Appropriateness from the Commission.
26. Renewal of expired Certificate of Appropriateness where no change to approval plans is proposed, and where there is no change in the circumstances under which the Certificate was granted.

## MAJOR WORK

---

MAJOR WORK ~~must be approved by the Alamance County Historic Properties Commission.~~ activities do require a COA and are required to be reviewed by the Commission. In these cases, adjacent property owners are notified of the proposed changes and the Commission holds a public hearing during their regular meeting. Appeals of Commission decisions may be made to the governing board of the corresponding jurisdiction.

In general, these are items which involve a change in the appearance of the building or landscape, and are more substantial in nature than minor work items. They include the following:

1. New construction or additions to the building.
2. Demolition of any part of a structure.
3. Moving of structures.
4. Permanent signs.
5. New accessory buildings.
6. Parking lots.
7. Replacement of architectural details when there will be a change in design or materials from the original.
8. Resurfacing building with new materials.
9. Replacement of window sashes and/or doors.