

Item# 8**BUDGET ORDINANCE**

Fiscal Year 2013-2014

Alamance County, North Carolina

BE IT ORDAINED by the Board of Commissioners of Alamance County, North Carolina:**Section I. Budget Adoption, 2013-2014**

There is hereby adopted the following anticipated revenues and expenditures, financial plans, and certain restrictions and authorizations for Alamance County for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Section II. Summary

General Fund	\$ 126,507,691
County Buildings Reserve Fund	1,000
Schools Capital Reserve Fund	1,000
ACC Capital Reserve Fund	1,000
Emergency Telephone System Fund	1,071,302
Fire Districts Fund	4,382,956
Landfill Fund	3,130,132
Employee Insurance Fund	8,555,085
Worker's Compensation Fund	900,000
Property Insurance Fund	461,373
Total Appropriations	<u>\$ 145,011,539</u>

Section III. Appropriations

There is hereby appropriated from the following funds these amounts for the fiscal year:

Fund	Appropriation
General Fund	
Governing Body	\$ 205,180
County Manager	2,403,949
Planning	148,566
Human Resources	374,195
Finance	605,095
Purchasing	110,369
Tax Administration	1,682,055
GIS Mapping	252,043
Legal	378,268
Clerk of Court	224,250
Superior Court Judges	500
District Court Judges	7,100
District Attorney	9,667
Elections	590,671
Register of Deeds	692,205
MIS	2,823,997
Central Permitting	15,000
Printing Services	225,298
Central Garage	46,510

Fund	Appropriation
Public Buildings	1,473,877
Other Public Safety	150,000
Sheriff	9,410,006
School Resource Officers	427,019
Jail	8,197,703
Emergency Management	13,097
Fire Marshal	364,742
Fire Service	67,424
SARA Management	200,000
Inspections	659,478
Emergency Medical Services	6,201,774
Animal Shelter	282,730
Central Communications	1,808,683
Transportation Services Grant	149,412
Division of Forestry	70,342
Economic & Physical Development - Other	709,642
NC Cooperative Extension Service	258,177
Soil Conservation	220,600
Health	7,698,825
WIC Program	868,904
Dental Clinic Program	958,851
Social Services	21,212,737
DSS-SAMHSA Grant	995,388
DSS-Office on Violence Against Women	9,075
DSS-GCC VCNP Grant	76,018
Veteran's Services	128,594
Office of Juvenile Justice	330,218
Home & Community Care Block Grant	1,170,085
Other Human Services	1,395,564
Alamance-Burlington School System	32,655,000
Alamance Community College	2,994,515
Library - Alamance County	2,281,181
Library - North Park	10,000
Recreation	1,527,037
Historic Properties Commission	1,396
Culture & Recreation - Other	132,040
Debt Service	9,305,676
Transfer to Other Funds	300,000
Budgeted Surplus	596,963
Contingency	400,000
Total Appropriations	\$ 126,507,691
County Buildings Reserve Fund	
Budgeted Surplus	\$ 1,000
Total Appropriations	\$ 1,000

Fund	Appropriation
Schools Capital Reserve Fund	
Budgeted Surplus	\$ 1,000
Total Appropriations	<u>\$ 1,000</u>
ACC Capital Reserve Fund	
Budgeted Surplus	\$ 1,000
Total Appropriations	<u>\$ 1,000</u>
Emergency Telephone System Fund	
Public Safety	\$ 1,071,302
Total Appropriations	<u>\$ 1,071,302</u>
Fire Districts Fund	
54 East	\$ 306,509
Altamahaw-Ossipee	412,805
E.M. Holt	663,757
East Alamance	327,515
Eli Whitney/87 South	346,574
Elon	256,848
Faucette	372,069
Haw River	265,817
North Central Alamance	123,234
North Eastern Alamance	241,419
Snow Camp	423,386
Swepsonville	643,023
Total Appropriations	<u>\$ 4,382,956</u>
Landfill Fund	
Landfill Operations	\$ 3,130,132
Total Appropriations	<u>\$ 3,130,132</u>
Employee Insurance Fund	
Employee Health Insurance	\$ 8,555,085
Total Appropriations	<u>\$ 8,555,085</u>
Worker's Comp Fund	
Worker's Compensation Insurance	\$ 900,000
Total Appropriations	<u>\$ 900,000</u>
Property Insurance Fund	
Property Insurance	\$ 461,373
Total Appropriations	<u>\$ 461,373</u>

Section IV. Revenues

The following revenues are estimated to be available during the fiscal year beginning July 1, 2013 and ending June 30, 2014 to meet the foregoing appropriations:

Fund	Revenue
General Fund	
Current Year Property Taxes	\$ 64,848,793
Prior Year and Other Property Taxes	2,014,000
Sales Tax	21,100,000
Other Taxes & Licenses	1,116,000
Unrestricted Intergovernmental	235,000
Restricted Intergovernmental	22,949,268
Sales & Services	11,296,111
Licenses and Permits	1,330,850
Investment Earnings	50,000
Miscellaneous Revenues	710,941
Sale of Fixed Assets	22,000
Appropriated Fund Balance	238,120
Designated Fund Balance	596,608
Total Revenues	<u>\$ 126,507,691</u>
County Buildings Reserve Fund	
Investment Earnings	\$ 1,000
Total Revenues	<u>\$ 1,000</u>
Schools Capital Reserve Fund	
Investment Earnings	\$ 1,000
Total Revenues	<u>\$ 1,000</u>
ACC Capital Reserve Fund	
Investment Earnings	\$ 1,000
Total Revenues	<u>\$ 1,000</u>
Emergency Telephone System Fund	
Sales & Services	\$ 671,389
Investment Earnings	1,000
Budgeted Surplus	398,913
Total Revenues	<u>\$ 1,071,302</u>
Fire Districts Fund	
Property Taxes	\$ 4,382,956
Total Revenues	<u>\$ 4,382,956</u>

Fund	Revenue
Landfill Fund	
Sales & Services	\$ 3,128,132
Investment Earnings	<u>2,000</u>
Total Revenues	<u>\$ 3,130,132</u>
Employee Insurance Fund	
Sales & Services	\$ 6,408,117
Investment Earnings	10,000
Retained Earnings	<u>2,136,968</u>
Total Revenues	<u>\$ 8,555,085</u>
Worker's Comp Fund	
Sales & Services	\$ 890,000
Investment Earnings	<u>10,000</u>
Total Revenues	<u>\$ 900,000</u>
Property Insurance Fund	
Sales & Services	\$ <u>461,373</u>
Total Revenues	<u>\$ 461,373</u>

Section V. Levy of Taxes

There is hereby levied a tax at the rate of **54 cents** per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013, for the purpose of raising the revenue listed as "Current Year Property Taxes" as set forth in the foregoing estimates of revenues.

This rate of tax is based on an estimated total assessed valuation of **\$12,353,452,768** and an estimated collection rate of **97.21 percent**. The estimated rate of collection is based on the fiscal year ended June 30, 2012.

Section VI. Levy of Taxes - Fire Districts

There is hereby levied the following special district tax rates for County fire districts. These tax rates are levied per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenues set forth above in the Fire Districts Fund section.

	<u>Tax Rate per \$100 Valuation</u>	<u>Total Assessed Valuation</u>
54 East	0.0900	\$ 349,623,351
Altamahaw-Ossipee	0.1075	393,786,648
E.M. Holt	0.1075	632,995,115
East Alamance	0.0850	394,785,104
Eli Whitney/87S	0.0800	443,992,099
Elon	0.1100	239,033,362
Faucette	0.0925	412,253,883
Haw River	0.1350	201,999,334
North Central Alamance	0.1050	120,395,484
North Eastern Alamance	0.0800	309,378,021
Snow Camp	0.0950	457,183,994
Swepsonville	0.0900	732,706,083

These tax rates are based on the estimated total assessed valuation for each fire district as indicated and an estimated collection rate of **97.21 percent**. The estimated rate of collection is based on the fiscal year ended June 30, 2012.

Section VII. Fees

A. There is hereby established, for the fiscal year beginning July 1, 2013 and ending June 30, 2014, the following fees for services as indicated:

Planning

Minor Subdivision development – review	\$75.00 plus \$30.00 per lot
Minor Subdivision development – recording	\$21.00 per sheet
Major Subdivision development – review	\$150.00 plus \$30.00 per lot
Major Subdivision development – recording	\$21.00 per sheet
Exempt Plat – review	\$50.00
Exempt Plat – recording	\$21.00 per sheet
Subdivision waiver	\$150.00
Zoning variance	\$150.00
Zoning or Rezoning Request	\$300.00
Appeal of Administrative Decision	\$150.00
Floodplain Development Permit	\$100.00
Zoning Permit – Watershed Protection	\$50.00
Planned Unit Development Waiver	\$150.00
Heavy Industrial Development Permit	\$500.00
Heavy Industrial Development Permit-Renewal	\$50.00
Road Signs	\$110.00
GIS Maps (8.5x11, black and white)	\$0.15 per page

GIS Maps (8.5x11, color)	\$0.50 per page
GIS Maps (11x17, color)	\$1.00 per page
GIS Maps (18x24, color)	\$5.00 per page
GIS Maps (24x36, color)	\$7.50 per page
GIS Maps (36x48, color)	\$12.50 per page
Custom GIS Maps	\$25.00 per hour
Map Copies- 18x24-small (black & white)	\$1.00 each
Map Copies- Larger than 18x24 (black & white)	\$2.00 each
Map Copies- 18x24-small (color)	\$2.50 each
Map Copies- Larger than 18x24 (color)	\$5.00 each
Subdivision Ordinance copy	\$5.00
Zoning – Watershed Protection Ordinance copy	\$5.00
Flood Damage Prevention Ordinance copy	\$5.00
Manufactured Home Park Ordinance copy	\$2.00
Manufactured Home Parks List	\$1.00
Sexually Oriented Business Ordinance copy	\$3.00
Voluntary Farmland Preservation Ordinance copy	\$2.00
Planning Ordinance copy	\$1.00
Historic Properties Ordinance copy	\$3.00
High Impact Land Uses/Polluting Industries Ordinance copy	\$3.00
Abandoned Junked and Nuisance Motor Vehicle Ordinance copy	\$2.00
Dead Storage of Manufactured Homes Ordinance copy	\$2.00
Cell Tower Application Fee	\$2,500.00
Sexually Oriented Business Owner's License	\$500.00
Sexually Oriented Business Owner's License-Renewal (yearly)	\$250.00
Sexually Oriented Business Manager's License	\$100.00
Sexually Oriented Business Manager's License-Renewal (yearly)	\$50.00
Sexually Oriented Business Entertainer's License	\$50.00
Sexually Oriented Business Entertainer's License-Renewal (yearly)	\$25.00
On-Site Stream Determinations	\$25.00

Landfill

Solid Waste Disposal	\$38.00 per ton
Residential household garbage (bagged)	\$0.50 per bag (32 gallon) \$5.00 minimum if weighed on landfill scale
Residential recyclables (bagged)	\$0.25 per bag (32 gallon)
Non-hazardous waste that requires special handling and/or management, waste determination testing and analysis, and/or State approval for landfill disposal	\$52.00 per ton
Wooden pallets (pure load)	\$27.00 per ton
Yard waste (pure load)	\$19.00 per ton
Stumps (pure load)	\$22.00 per ton
Roofing/Shingles (pure load)	\$28.00 per ton
Brick/Concrete/Inert Debris (dirt)	\$22.00 per ton
Burned Waste	\$10.00 per unit (barrel)
Construction debris (wood, drywall/sheetrock)	\$32.00 per ton
Scrap tires (not eligible for free disposal)	\$76.56 per ton, County Residents - may dispose of 5 tires or less, off rims, at no charge

Hauler Annual Fee – Residential	\$15.00
Hauler Annual Fee – Commercial	\$15.00
Hauler Annual Fee – Recyclables	\$15.00

If for any reason the scales at the County landfill are inoperative, the Landfill Manager or his designee shall estimate the load and determine the amount to be charged unless an average cost per load or container has been established by recent previous data by the user, then the recent previous average per load or container shall apply.

Library Fees

Batteries (AAA size, for Playaways)	\$0.50 each
Collection Agency Referral Fee	\$10.00
Collection Agency Small Balance Referral Fee	\$3.00
Computer Printouts (black & white)	\$0.10 each
Computer Printouts (color)	\$0.40 each
Damaged E-Reader	Cost plus \$5.00 processing
Damaged Library Materials	\$5.00 to rebind
Damaged Library Materials	Cost plus \$5.00 processing
E-Reader Carrying Bag (lost or damaged)	\$20.00
E-Reader Cover (lost or damaged)	\$15.00
E-Reader Instructions (lost or damaged)	\$1.00
E-Reader Title List (lost or damaged)	1.00
E-Reader Wall Charger (lost or damaged)	\$10.00
Earbuds	\$0.50 each
FAX Service (outgoing only)	\$1.50 1st page, \$1.00 each additional
Interlibrary Loan—books	\$3.00 per item
Interlibrary Loan—photocopies	Variable - lender determines
Interlibrary Loan—lost/damaged	Cost of items and processing fee charged by lending institution
Laminating	\$0.10 per inch
Lost AV Artwork	\$2.00
Lost AV Booklet	\$3.00
Lost AV Case (CD, DVD, audio)	\$3.00 each
Lost AV Case, artwork and barcode	\$5.00
Lost Barcodes	\$1.00
Lost Bookcovers	\$3.00
Lost Books on CD (individual disc, if available from vendor)	\$10.00 each
Lost Books on CD (individual disc, if not available from vendor)	Cost plus \$5.00 processing
Lost E-Reader	Cost plus \$5.00 processing
Lost Library Materials (if price is listed in computer)	Cost plus \$5.00 processing
Lost Library Materials (if price is not listed in computer)	\$10.00 plus \$5.00 processing
Overdue Audiovisual equipment	\$2.50 per item per day
Overdue book, CD or playaways	\$0.20 per item per day
Overdue DVD	\$1.00 per item per day
Overdue E-Reader	\$1.00 per item per day
Overdue Interlibrary Loan materials	\$0.50 per item per day
Paper (for typing)	\$0.10 per page
Photocopies (black & white)	\$0.10 each
Replacement Library Cards	\$1.00

Environmental Health Fees

Soil/Site Evaluation	\$220.00
Site Revisit Fee	\$60.00
Authorization to Construct Type I, II, IIIacdefg	\$220.00
Authorization to Construction Type IIIb	\$440.00
Authorization to Construction Type IV	\$660.00
Authorization to Construction Type V	\$1,100.00
Authorization to Construction Type VI	\$1,760.00
New Well Permit	\$330.00
Replacement Well Permit	\$330.00
MHP Existing System Check	\$60.00
Existing System Check for change in use	\$60.00
Existing System Check for Plat	\$60.00
Swimming Pool Permit	\$105.00
Swimming Pool Plan Review	\$260.00
Bacterial H ₂ O Sample	\$20.00
Chemical H ₂ O Sample	\$25.00
Nitrate H ₂ O Sample	\$25.00
Petroleum H ₂ O Sample	\$50.00
Pesticide H ₂ O Sample	\$40.00
Tattoo Permit	\$160.00
Volatile Organic Compounds (VOC)	\$50.00
PVC Camera Inspections	\$110.00
Well Repair Permit	\$230.00
Restaurant Plan Review	\$250.00
Manufactured Home Park Permit	\$110.00
Temporary Food Establishment	\$75.00

Fire Marshal Inspection Fees

State Mandated General Inspections	\$0.00
First Re-inspection	\$0.00
Second Re-inspection	\$60.00
Third Re-inspection	\$100.00
Fourth Re-inspection	\$200.00
Special License Inspection-Non State Mandated	\$55.00
ABC License Inspection	\$70.00
Tank Installation/Removal	\$100.00 for first tank, \$25.00 each additional
Tent Inspection	\$60.00 for first tent, \$25.00 for each additional tent
Fire Works Inspection	\$125.00
Blasting Inspection	\$125.00
Fire Alarms/Fire Suppression Tests for Cooking Equipment	\$100.00
Fire Pumps/Fire Sprinkler Tests	\$150.00
Civil Citation Fees	\$50.00 for reoccurring code violations, \$150.00 for Life Safety violations

SARA Management Fees

Code 1 Administrative Fee	\$624.00
Code 2 Administrative Fee	\$374.40
Code 3 Administrative Fee	\$218.40
Code 4 Administrative Fee	\$312.00
Code 5 Administrative Fee	\$187.20
Code 6 Administrative Fee	\$62.40

EMS Ambulance Service Fees

BLS Non-Emergency	\$250.00
BLS Emergency	\$350.00
ALS Emergency	\$425.00
ALS Non-Emergency	\$300.00
ALS-2 Emergency	\$600.00
Treatment/No Transport	\$150.00
Transportation rate	\$8.00 per loaded mile
Wait Time/Per hour	\$60.00

Recreation

Wedding at Cedarock Park	County Resident \$50.00 Non-County Resident \$75.00
Shelter Rental at Cedarock Park – 4 Hours	County Resident \$20.00 Non-County Resident \$30.00
Organized Historical Farm Tours	County Resident \$20.00 Non-County Resident \$40.00
Camping at Cedarock Park	\$10.00 for all camping groups up to 10 campers plus \$1.00 for each additional camper
Athletic Field Rental	County Resident \$10.00/hour w/o lights, \$20.00/hour w/lights or \$50.00 per day Non-County Resident \$15.00/hour w/o lights, \$30.00/hour w/lights or \$75.00 per day
Recreation Center Classroom Use – Private – 2 Hours	County Resident \$25.00 Non-County Resident \$40.00
Gymnasium Use – Private – 2 Hours	County Resident \$25.00 Non-County Resident \$40.00
Sporting Events Field/Gym	County Resident \$150.00 plus \$20.00 per hour for security Non-County Resident \$225.00 plus \$20.00 per hour for security \$50.00 per team
Drop team after roster deadline	
Little League Baseball/Softball	County Residents Only \$25.00 for one child, \$15.00 for each additional sibling
Youth Basketball (non-club)	County Resident Only \$25.00 for one child, \$15.00 for each additional sibling

Building Permits and Inspections

Minimum Permit Fee	\$40.00
Extra Inspections	\$35.00 per inspection
Administrative Fees (changing information, renewals)	\$35.00
Extra building permit sign card	\$5.00
Duplicate Certificate of Occupancy	\$5.00

Building Permit - Residential

Building Permit – New residential single family dwellings, duplexes and townhouses.	\$0.20 per gross sq. ft. up to 2,500 sq. ft. then \$0.07 per gross sq. ft. over 2,500 sq. ft.
Residential Plan Review (Plan review fee is credited toward cost of permit)	\$100.00
Building Permit – Habitable rooms, additions and alterations to dwelling units.	\$0.20 per gross sq. ft.
Building Permit – outbuildings, garages, workshops, and similar	\$0.12 per gross sq. ft.
Homeowner’s Recovery Fee	\$10.00

Building Permit - Commercial

Commercial Plan Review (1,000 sq. ft. or less)	\$50.00
Commercial Plan Review (1,000 sq. ft. to 4,000 sq. ft.)	\$100.00
Commercial Plan Review (4,000 sq. ft. to 49,999 sq. ft.)	\$200.00
Commercial Plan Review (50,000 sq. ft. or more)	\$300.00
All other Commercial	\$40.00 for the first \$1,000 of estimated value; \$4.00 per \$1,000 of estimated value up to \$100,000; then \$3.00 per \$1,000 of estimated value over \$100,000
<p>The construction cost for new construction and additions will be the greater of: 1) The proposed cost listed on the Building Permit Application or 2) The cost determined from the most recent Building Valuation Data published by the International Code Council.</p> <p><i>Permit allows for a maximum of 10 inspections per trade without violations. Extra inspection fees applied beyond maximum limit.</i></p>	

Demolition of building	\$40.00
Moving building	\$100.00
Swimming Pools	\$75.00
Solar Installations	\$40.00
Signs/billboards up to 200 sq. ft.	\$40.00
Signs/billboards over 200 sq. ft.	\$55.00
Occupancy Permit/Day Care/ABC License Inspection Fees	\$40.00 for first inspection, \$35.00 per inspection after the first

Electrical Permit Fees

Based on size of service and are calculated as follows:

One and two family residential dwellings, including townhouses

Up to and including	
200 amps	\$80.00
300 amps	\$85.00
400 amps	\$100.00
Over 400 amps	\$120.00

Underground inspections (slab, ditch, etc.)	\$35.00 per inspection
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Commercial Buildings
Up to and including

200 amps	\$100.00
300 amps	\$130.00
400 amps	\$150.00
500 amps	\$160.00
More than 500 amps	\$200.00
Underground inspections (slab, ditch, etc.)	\$35.00 per inspection
<i>Permit allows for a maximum of 10 inspections without violations. Extra inspection fees applied beyond maximum limit.</i>	
<u>Additions and Alternations</u>	
One and two family residential dwellings and townhouses (Not involving a service change)	\$35.00 each trip
Commercial Buildings (Not involving a service change)	\$35.00 each trip
Temporary Power per Sec. 10.8 N.C.E.C.	\$40.00
Temporary Saw Service	\$40.00
Residential Service Change	\$40.00
Commercial Service Change	\$80.00
Swimming Pools	\$110.00
Solar Installations	\$75.00
HVAC Change out	\$40.00
Low Voltage, Signs	\$40.00
Miscellaneous	\$40.00
Mechanical Permit Fees	
Residential-First HVAC Unit	\$50.00
Residential-Additional Unit	\$35.00
Commercial-Heat Only	\$0.0004 per B.T.U.
Commercial-Cooling Only	\$0.0008 per B.T.U.
Commercial-Heating & Cooling	\$0.0004 per B.T.U. heating plus \$0.0004 per B.T.U. cooling
Commercial-Heat Pump	\$0.001 per B.T.U. (\$40.00 minimum)
Commercial-Refrigeration Systems – Walk-in cooler or unit	\$40.00 first unit, \$25.00 each additional
Boilers and Chillers	
Up to and including 150,000 B.T.U.	\$40.00
In excess of 150,000 B.T.U.	\$40.00 plus \$0.0002 per B.T.U. over 150,000. Maximum fee of \$200.00
Commercial Hood	\$80.00
Fire Suppression System	\$40.00 for first system, \$35.00 for each additional system

Gas logs \$40.00 for first set,
 \$30.00 for each additional set
 Gas piping connections \$40.00 plus \$35.00 for each trip
 other than final inspection
 Ductwork only inspection \$40.00, \$35.00 for each trip other
 than final

*Commercial permit allows for a maximum of 10 inspections without
 violations. Extra inspection fees applied beyond maximum limit*

Fuel tank installation permit fees
 Up to 6,000 gallon capacity \$40.00
 Over 6,000 gallon capacity \$50.00

Plumbing Permit Fees
 New Roughing-in \$40.00 for first fixture,
 \$4.00 for each additional
 Building Sewer Connection \$40.00
 Water Service Connection \$40.00

*Commercial permit allows for a maximum of 10 inspections without
 violations. Extra inspection fees applied beyond maximum limit*

Insulation and Energy Utilization Permit \$40.00-Residential
 \$100.00-Commercial

Manufactured Homes Permit
 Single-wide \$55.00
 Double-wide inspection \$85.00
 All units in excess of double-wide \$20.00 per unit
 Mobile construction offices \$40.00
 Commercial Units \$50.00
 Travel trailer and recreational vehicles \$40.00
 Modular Construction-Residential and Commercial \$200.00 plus minimum trade
 permits (P, M & E)

Gibsonville (Guilford County) include an additional 20% to total fees.

B. Inspection Fees

1. Permits Not Valid. No building, electrical, plumbing mechanical miscellaneous or other permit issued by the Department of Inspections shall be valid unless all fees as prescribed by this ordinance shall have been paid to Alamance County.
2. Work Commenced Prior To Obtaining Permits. In all cases where building, construction, electrical, plumbing, mechanical or other work for which a permit is required is commenced before such permit is obtained, except where specific permission is granted to proceed by the Inspections Department, any permit fee due Alamance County for a permit for such work shall be twice the amount of the regular permit fee specified herein which would have been due had such permit been obtained prior to commencing work.
3. Transferable. In some cases, permit fees may be transferred from one permit to another. Permit fees are not refundable.
4. Time Limitation. All permits expire six months after the date of issuance if the authorized work has not commenced. After commencement of work, if work is discontinued for a period of twelve months, the permit expires. If no inspection has been requested within a twelve-month period, it shall be presumed that work has stopped and the permit has expired.
5. An extra trip or re-inspection fee may be assessed when the project is not ready for an inspection, recurring deficiencies exist, or inspection requests are not canceled on time.
6. Final inspections, Certificates of Completion and Certificates of Occupancy will not be issued until all outstanding fees are cleared by the Central Permitting Office.
7. Gas piping fees. When a fee is charged for gas-fired appliances, a separate gas-piping fee shall not be required as long as the gas-piping and appliance are ready for inspection at the same time. Appliance shall mean any gas connected appliance or any gas outlet provided for future appliance connection.
8. Notification of inspection results shall be left at the job site.
9. Installations not addressed by this fee schedule will be charged using a minimum fee and per inspection trip criteria.

Section VIII. School System to Receive Fines and Forfeitures

The Alamance-Burlington School System is entitled by law to the entire revenues for the fiscal year from fines and forfeitures, to be distributed by the County Finance Officer, without becoming a part of the County General Fund appropriation. Revenues from fines and forfeitures for the fiscal year beginning July 1, 2013 and ending June 30, 2014 are estimated to be in excess of \$500,000.

Section IX. Enhanced 911 System Surcharge

Effective January 1, 2008, the State changed the guidelines for surcharges to provide E911 services. The State now imposes a surcharge of 70 cents per month per line for landline and wireless phone service. The County no longer has a separate imposition of emergency telephone surcharges. The rate was reduced to 60 cents per month per line for landline and wireless phone service as of July 1, 2010.

Section X. Budgetary Control - School System

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and a public school system. The statutes provide:

Per General Statute 115C-429

(c) The board of county commissioners shall have full authority to call for, and the board of education shall have the duty to make available to the board of county commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, the Board of Education will supply to the Board of County Commissioners a detailed report of the budget, showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, monthly financial reports, copies of all budget amendments showing disbursements and use of local monies granted to the Board of Education by the Board of Commissioners.

Section XI. Personnel

A. Pay raises - For the fiscal year 2013-2014, there shall be a 5 percent cost of living adjustment for all employees. Sworn and Detention Officers shall receive an additional increase of 4 percent of current salary for retention. There shall be no pay performance raises for fiscal year 2013-2014.

B. New Positions and Reclassifications – New positions and reclassifications will be as follows.

New Position	Fire Marshal Office	Safety Officer
Reclassifications	Tax Department	Appraiser/Systems Admin to Residential Appraiser
		Deputy Tax Collector to Farm Appraiser
	SARA Management	Office Assistant III-50% to Tier II/EM Planner-FT
	Dental Clinic	Dental Assistant Supervisor to Administrative Assistant III

C. Eliminated Positions – The following positions will be eliminated.

Health	Licensed Clinical Social Worker
	Public Health Nurse I – 50% (2 positions)
	HSP/Evaluator II
Inspections	Chief Inspector (2 positions)
Jail	Detention Officer I
	RN Detention Supervisor
	Detention Nurse (6.5 positions)
Sheriff	Deputy I (2 positions)
	Deputy III
	Corporal
	Sergeant

- D. Insurance for Commissioners- Insurance benefits are provided for a commissioner based on years of service. A commissioner who has served for 8 years is eligible for 50% coverage, 12 years of service is eligible for 75% coverage and 16 years of service or more is eligible for 100% coverage.

Section XII. Authorization to Contract

The County Manager and Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

1. To form grant agreements with public and non-profit organizations;
2. To lease normal and routine business equipment where the annual lease amount is not more than \$50,000;
3. To enter into consultant, professional, or maintenance service agreements where the annual compensation of each agreement is not more than \$50,000;
4. To purchase apparatus, supplies, materials, or equipment where formal bids are not required by law;
5. To enter into agreements to accept State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered;
6. To conduct construction or repair work where formal bids are not required by law;
7. To obtain liability, health, life, disability, casualty, property, or other insurance or retention and faithful performance bonds (other than for Sheriff and Register of Deeds). Other appropriate County officials are also authorized to execute or approve such insurance and bond undertakings as provided by law;
8. To execute other administrative contracts, which include agreements, adopted in accordance with the directives of the Board of Commissioners.

Section XIII. Authorization to Award and Reject Bids

Pursuant to General Statute 143-129, the County Manager, and/or his designee, is hereby authorized to award formal bids within the informal range in accordance with the following guidelines:

1. The bid is awarded to the lowest responsible bidder;
2. Sufficient funding is available within the departmental budget;
3. Purchase is consistent with the goals and/or outcomes of the department.

The County Manager and/or his designee shall further be authorized to reject any and/or all bids received if it is in the best interest of Alamance County.

Section XIV. Budget Policy for State and Federal Fund Decreases

It will be the policy of this Board that it will not absorb any reduction in State and Federal funds; that any decrease shall be absorbed in the budget of the agency by increasing other revenue sources, reducing personnel, or reducing departmental expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives State or Federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners. The County Manager is hereby directed to indicate this to each of the agencies that may be involved.

Section XV. Annual Financial Reports

All agencies receiving County funding in excess of \$1,000.00 annually are required to submit an audit report completed by an independent, certified public accountant no later than December 31, 2013. The County Finance Officer is authorized to waive the due date when deemed appropriate. Payment of approved appropriations may be delayed pending receipt of this financial information.

Section XVI. Budget Transfers

- A. Transfers With-in Departments: The County Manager may authorize the transfer of line item appropriations between activities, objects and line items within departments.

- B. Transfers Between Departments: Transfers of appropriations between departments in a fund and from contingency shall be approved by the Board of Commissioners or may be approved by the County Manager in conformance with the following guidelines:
 - 1. The County Manager finds that they are consistent with operational needs and any Board approved goals;
 - 2. Inter-departmental transfers do not exceed \$50,000 each;
 - 3. Transfers from Contingency appropriations do not exceed \$50,000 each, except this limit may be exceeded when the County Manager determines an emergency exists;
 - 4. All such transfers are reported to the Board of Commissioners no later than its next regular meeting following the date of the transfer.
- C. Transfers Between Funds: Transfers of appropriations between funds may be made only by the Board of Commissioners with the exception of interfund transfers as established in the budget ordinance and supporting documents, which may be accomplished by the County Manager.

Section XVII. Purchase Orders

The purchase amount requiring a purchase order shall be \$600.00.

Section XVIII. Encumbrances

Operating funds encumbered by the County as of June 30, 2013 or otherwise designated, are hereby re-appropriated for this fiscal year.

Section XIX. Effective Date

This budget ordinance shall be effective July 1, 2013.

Section XX. Copies of the Ordinance

Copies of this budget ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Clerk to the Board of Commissioners for their direction in the carrying out of their duties. A copy of this budget ordinance shall be maintained in the office of the Clerk to the Board and shall be made available for public inspection.

Adopted this _____ day of _____, 2013

Chair, Board of County Commissioners

Vice Chair, Board of County Commissioners

Commissioner

Commissioner

Commissioner

Attest:

Clerk to the Board