

Public Comment and Public Hearing Policy

Alamance County Board of Commissioners

The Alamance County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments. In addition to public hearings, time is set aside on the Agenda for receiving comments. All comments addressed to the Board of Commissioners are subject to the following:

1. A Public Comment Period will be held at the beginning of each regular Board meeting. Each Public Comment Period is limited to thirty (30) minutes. During required statutory public hearings, speaker comments must be limited to the topic for which the hearing is required.
2. Each person desiring to speak during a public hearing or a public comment period has up to three (3) minutes to make remarks. Multiple speakers wanting to speak on the same matter, with the same position, are encouraged to have a single person speak for all.
3. The Chair will acknowledge speakers. Speakers must address the Board from the lectern at the front of the room and begin remarks by stating their name and address. Speakers who require accommodation for a disability should contact the office of the County Clerk or the Alamance County Planning Department not less than twenty-four (24) hours prior to the meeting.
4. The Board of Commissioners is not required to answer questions during a public hearing. Speakers should address comments to the Board as a whole and not to individual Board members. Discussions between speakers and members of the audience are not allowed.
5. Order and decorum are required for all hearings. This requires speakers to refrain from using vulgar language, profanity, inappropriate gestures, insults, personal attacks, and accusations. Speakers must be courteous and respectful during their comment time. Failure to abide by this requirement may result in forfeiture of a speaker's right to speak.
6. Speakers who have prepared written remarks or supporting documents may leave a copy of those remarks with the County Clerk.