



2019-20  
ALAMANCE  
COUNTY  
GOVERNMENT

# NOTES



# Alamance County

Committed to Good Government

## Mission

Alamance County effectively provides its citizens with high quality public services, the tools for successful economic development, and a responsive, transparent government that supports the community as the preferred place to live, work, and play.

## Vision

Alamance County is a cohesive community with a thriving economy that balances respect for our rural history with thoughtful growth and development.

## Core Values

### Respect

We treat everyone with politeness, dignity, and compassion at all times.

### Golden Rule

We treat others as we would like to be treated.  
"Be Nice."

### Honesty

We will be fair and straightforward, acting with integrity in all situations.

### Commitment

We will serve the citizens of Alamance County with fairness and equity.

### Accountability

We are responsible for all our actions and interactions with each other and the public.

## Action Pillars

### Preserving Agriculture

A vibrant, protected rural economy supporting locally owned and operated farms.

### World Class Education

A commitment to world class education to encourage a prosperous community and individual success for all from cradle to career.

### Smart Growth and Development

Planned growth that strikes a balance between a thriving economy and an appreciation of natural and agricultural resources.

### Public Health and Safety

Develop and implement activities that provide for the well-being of all citizens in a responsive, respectful, and engaged manner.

### Government Accountability and Resource Management

A commitment to provide leadership through innovative and effective management. Promote trust by providing transparency, openness and appreciating citizen concerns.



# ALAMANCE COUNTY

## Organizational Chart

### Appointed Department Heads

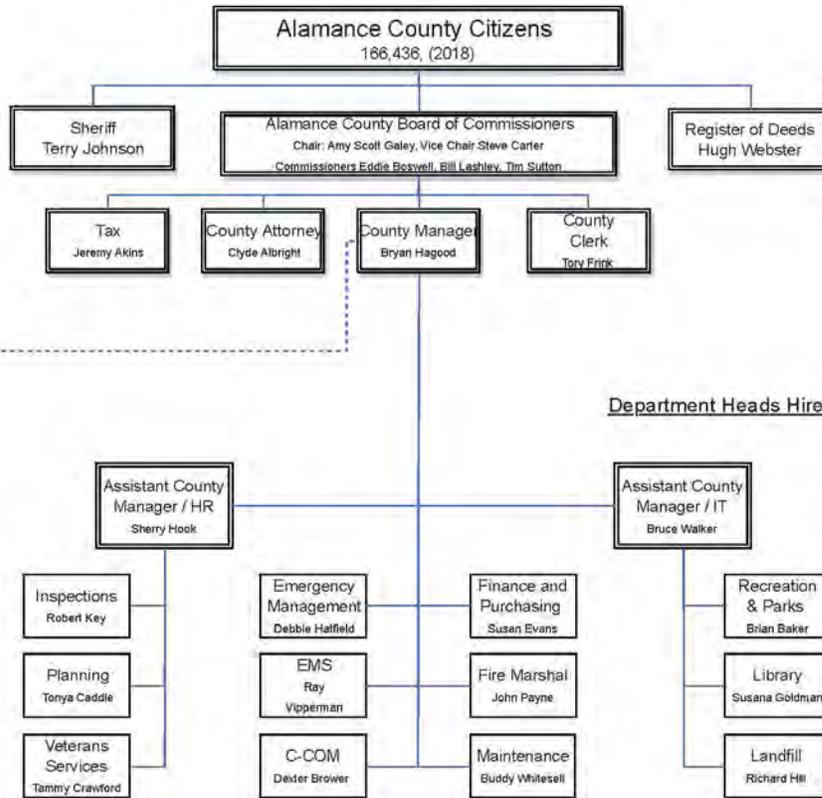
Cooperative Extension  
Mark Daniely

Elections  
Kathy Holland

Health  
Stacie Saunders

Soil & Water Conservation  
Brad Moore

Social Services  
Adrian Daye



### Department Heads Hired

IN GOD WE TRUST



## BOARD OF COMMISSIONERS

Top Row (L-R): Vice Chair Eddie Boswell, Commissioner Steve Carter

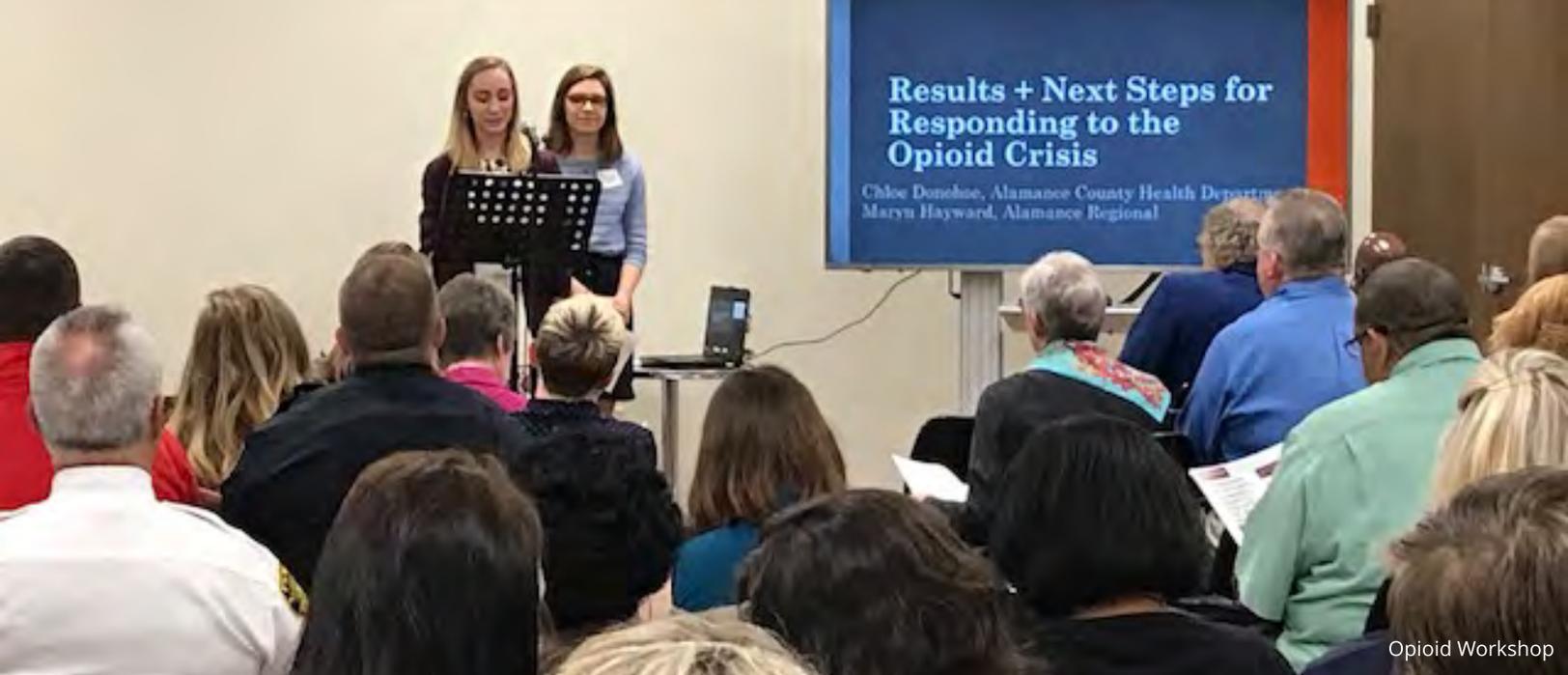
Bottom Row (L-R): Commissioner Bill Lashley, Chair Amy Scott Galey, Commissioner Tim Sutton

### Board of Commissioners

The five-member Board of Commissioners is the governing body of Alamance County. All five Commissioners are elected at large to serve four-year staggered terms. Partisan elections are held in November of even numbered years. Each December, the Board elects its Chair and Vice Chair.

### Board Responsibilities and Duties

- Adoption of the annual budget
- Establishment of the tax rate
- Appointment of County Manager as Chief Administrator
- Establishing and enacting local ordinances which are administered by the County Manager and his/her staff
- Appointment of representatives to boards and commissions



Opioid Workshop

# TABLE OF CONTENTS

02	Board of Elections	16	Landfill
03	Central Communications	17	Legal
04	Cooperative Extension	18	Libraries
05	Emergency Management	19	Manager's Office
06	Emergency Medical Services	20	Parks
07	Facilities	21	Planning
08	Finance	22	Purchasing
09	Fire Marshal's Office	23	Register of Deeds
10	Geographic Information Systems	24	Sheriff's Office
11	Health	25	Social Services
13	Human Resources	26	Soil and Water Conservation
14	Inspections	27	Tax
15	Information Technology	28	Veterans Services



Photo credited to Scott Muthersbaugh / Times News

# BOARD OF ELECTIONS

## Board of Elections

The mission of the Alamance County Board of Elections is to conduct fair and impartial elections in an accurate and timely manner.

## Department Information

### Location

Alamance County Board of Elections  
 115 S. Maple St.  
 Graham, NC 27253

### Director: Kathy Holland

Kathy.Holland@alamance-nc.com

### Contact Information

336-570-6755

## Adopted FY 2019-20 Budget

Personnel Costs	\$	684,670
Operating Costs		243,292
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>927,962</b>
Department Revenues	\$	1,000
General Revenues		926,962
<b>Total Revenues</b>	<b>\$</b>	<b>927,962</b>



# 911 CENTRAL COMMUNICATIONS

## Central Communications

Central Communications process emergency and non-emergency calls for service for Alamance County and provides radio dispatch for County and Municipal Fire, Rescue, Law Enforcement, and Ambulance services (Burlington Police and Fire excluded).

## Department Information

### Location

Central Communications  
 124 W. Elm Street  
 Graham, NC 27253

### Administration Non-Emergency Line

336-570-6777

### Director: Stephen Sigmon

Stephen.Sigmon@alamance-nc.com

### Hours of Operation

Communications: 24 Hours a day,  
 365 Days a year  
 Administration: 8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	2,164,345
Operating Costs		252,659
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>2,417,004</b>
Dept. Revenues-Fees	\$	375,460
General Revenues		2,041,544
<b>Total Revenues</b>	<b>\$</b>	<b>2,417,004</b>



# COOPERATIVE EXTENSION

## Cooperative Extension

Alamance County Cooperative Extension provides research based programming tailored to helping citizens with their issues and needs. Specialized programs also teach citizens educational techniques and methods that assist in improving the quality of their lives. Programming includes: agricultural field crops, livestock, family and consumer sciences, natural resources, consumer horticulture, commercial horticulture and 4-H youth development.

## Department Information

### Location

Cooperative Extension  
 209-C N. Graham-Hopedale Rd.  
 Burlington, 27217

### Contact

336-570-6740  
 alamance.ces.ncsu.edu

### Director: Mark Danieley

Mark.Danieley@alamance-nc.com

### Hours of Operation

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	327,266
Operating Costs		40,014
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>367,280</b>
General Revenues	\$	367,280
Total Revenues	\$	367,280



# EMERGENCY MANAGEMENT

## Emergency Management

Alamance County Emergency Management is to formulate and test response and resource plans for various man-made and natural disasters that occur in our county. These could be tornadoes, winter storms, or transportation accidents on the interstate.

## Department Information

### Location

1950 Martin St.  
Burlington, NC 27217

### Contact

336-227-1365

### Emergency Management Coordinator:

**Debbie Hatfield**

Debbie.Hatfield@alamance-nc.com

## Adopted FY 2019-20 Budget

### EMERGENCY MANAGEMENT

Personnel Costs	\$	93,561
Operating Costs		79,064
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>172,625</b>
Grant Revenues	\$	52,900
General Revenues		119,725
Total Revenues	\$	172,625

### SARA MANAGEMENT

Personnel Costs	\$	129,656
Operating Costs		114,902
Capital Outlay		10,000
<b>Total Expenditures</b>	<b>\$</b>	<b>254,558</b>
Department Revenues	\$	254,558
General Revenues		0
Total Revenues	\$	254,558



# EMERGENCY MEDICAL SERVICES

## Emergency Medical Services

Alamance County EMS provides pre-hospital emergency care and transportation for the citizens and visitors of Alamance County. In addition to its emergency functions, EMS is also the sole provider of convalescent ambulance transportation within Alamance County.

## Department Information

### Location

296 E Crescent Square Dr  
Graham, NC 27253

### Contact

336-570-6796

### EMS Director: Ray Vipperman

Ray.Vipperman@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

### EMS

Personnel Costs	\$	6,491,882
Operating Costs		1,319,257
Capital Outlay		350,000
<b>Total Expenditures</b>	<b>\$</b>	<b>8,161,139</b>
Dept Revenues - Fees	\$	5,046,000
General Revenues		3,115,139
Total Revenues	\$	8,161,139

### PARA-MEDICINE PROGRAM

Personnel Costs	\$	68,874
Operating Costs		6,126
<b>Total Expenditures</b>	<b>\$</b>	<b>75,000</b>
Grant Funds	\$	75,000
Total Revenues	\$	75,000



# FACILITIES MANAGEMENT

## Facilities

Facilities maintains all 40 buildings (approximately 578,000 sq. ft) and grounds to create a safe, comfortable, and efficient workplace. Staff responds to work order requests in a timely and effective manner, budgets and manages capital repair projects, and analyzes building operation data.

## Department Information

### Location

286 East Crescent Square Drive  
Graham, NC 27253

### Contact

336-570-6750

### Facilities Director: Buddy Whitesell

Buddy.Whitesell@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	724,962
Operating Costs		1,400,787
Capital Outlay		20,000
<b>Total Expenditures</b>	<b>\$</b>	<b>2,145,749</b>
Department Revenue	\$	440
General Revenues		2,145,309
Total Revenues	\$	2,145,749



Finance Staff

# FINANCE

## Finance

Finance coordinates effective and prudent management of the County's financial resources in accordance with generally accepted accounting principles and NC State statutes, financial reporting, budget, accounts payable, payroll, investments, and purchasing.

## Department Information

### Location

124 West Elm Street  
Graham, NC 27253

### Contact

336-228-1312

### Finance Officer: Susan Evans

Susan.Evans@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	660,251
Operating Costs		570,281
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>1,230,532</b>
Department Revenues	\$	28,750
General Revenues		1,201,782
Total Revenues	\$	1,230,532



## Fire Marshal

Alamance County Fire Marshal's Office strives to maintain a county-wide presence through fire code enforcement, fire prevention, public education, and community service while responding in a timely manner to reported structure fires requiring investigation.

## Department Information

### Location

1950 Martin St.  
Burlington, NC 27217

### Contact

336-227-1365

### Fire Marshal: John Payne

John.Payne@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

### FIRE MARSHAL'S OFFICE

Personnel Costs	\$	367,014
Operating Costs		46,262
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>413,276</b>
Dept Revenues - Fees	\$	10,000
General Revenues		403,276
Total Revenues	\$	413,276

### FIRE SERVICE

Personnel Costs	\$	0
Operating Costs		46,747
<b>Total Expenditures</b>	<b>\$</b>	<b>46,747</b>
General Revenues	\$	46,747
Total Revenues	\$	46,747



GIS Staff

# GEOGRAPHIC INFORMATION SYSTEMS

## GIS

The GIS Department's core service to the public is providing access to a wide range of geospatial data to aid informed decision-making. GIS creates/maintains a multitude of GIS layers for addressing information and public safety as well as supporting tax and government departments in order to respond quickly and efficiently to various long and short range spatial projects.

## Department Information

### Location

124 W. Elm St.  
Graham, NC 27253

### Contact

336-570-4102

### GIS Director: Marlena Isley

Marlena.Isley@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	224,798
Operating Costs		63,311
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>288,109</b>
General Revenues	\$	288,109
Total Revenues	\$	288,109



Breastfeeding Friendly Business Awardees

# HEALTH

## Health

The Health Department provides core public health services, such as communicable disease monitoring and prevention, to protect and improve the health of Alamance County. In addition, the Health Department provides clinical services including: family planning, prenatal care, child health, communicable disease, behavioral health and immunizations, and health education and outreach. It also provides food inspections and on-site well and wastewater, nutrition education and counseling, and children's dental services.

## Department Information

### Location

319 N. Graham-Hopedale Rd.  
Burlington, NC 27217

### Contact

336-227-0101

### Health Director: Stacie Saunders

Stacie.Saunders@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$ 6,060,704
Operating Costs	1,628,271
Program Costs	494,861
Capital Outlay	0
<b>Total Expenditures</b>	<b>\$ 8,183,836</b>
Department Revenues-Fees	\$ 1,343,593
State/Federal Grant Revenues	1,841,610
Grant Revenues	22,956
General Revenues	4,975,677
<b>Total Revenues</b>	<b>\$ 8,183,836</b>



Environmental Health

# HEALTH

## DENTAL CLINIC BUDGET

Personnel Costs	\$	847,597
Operating Costs		345,125
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>1,192,722</b>
Department Revenues	\$	1,192,722
General Revenues	\$	1,192,722

## WIC BUDGET

Personnel Costs	\$	759,986
Operating Costs		21,324
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>781,310</b>
Department Revenues	\$	781,310
Total Revenues	\$	781,310



New Employee Orientation

# HUMAN RESOURCES

## HR

HR provides position classification and pay plan services, coordinates employee recruitment and selection, administers employee benefits, oversees employee relations, and ensures compliance with employment law and OSHA safety standards.

## Department Information

**Location**  
 124 West Elm Street  
 Graham, NC 27253

**Contact**  
 336-570-4034

**HR Director: Sherry Hook**  
 Sherry.Hook@alamance-nc.com

**Business Office Hours**  
 8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	558,842
Operating Costs		140,521
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>699,363</b>
General Revenues	\$	699,363
Total Revenues	\$	699,363



# INSPECTIONS

## Inspections

Inspections administers and enforces NC technical codes. It also receives and processes permit applications and issues orders to correct violations.

## Department Information

### Location

201 West Elm Street  
Graham NC, 27253

### Contact

336-570-4057

### Inspections Director: Robert Key

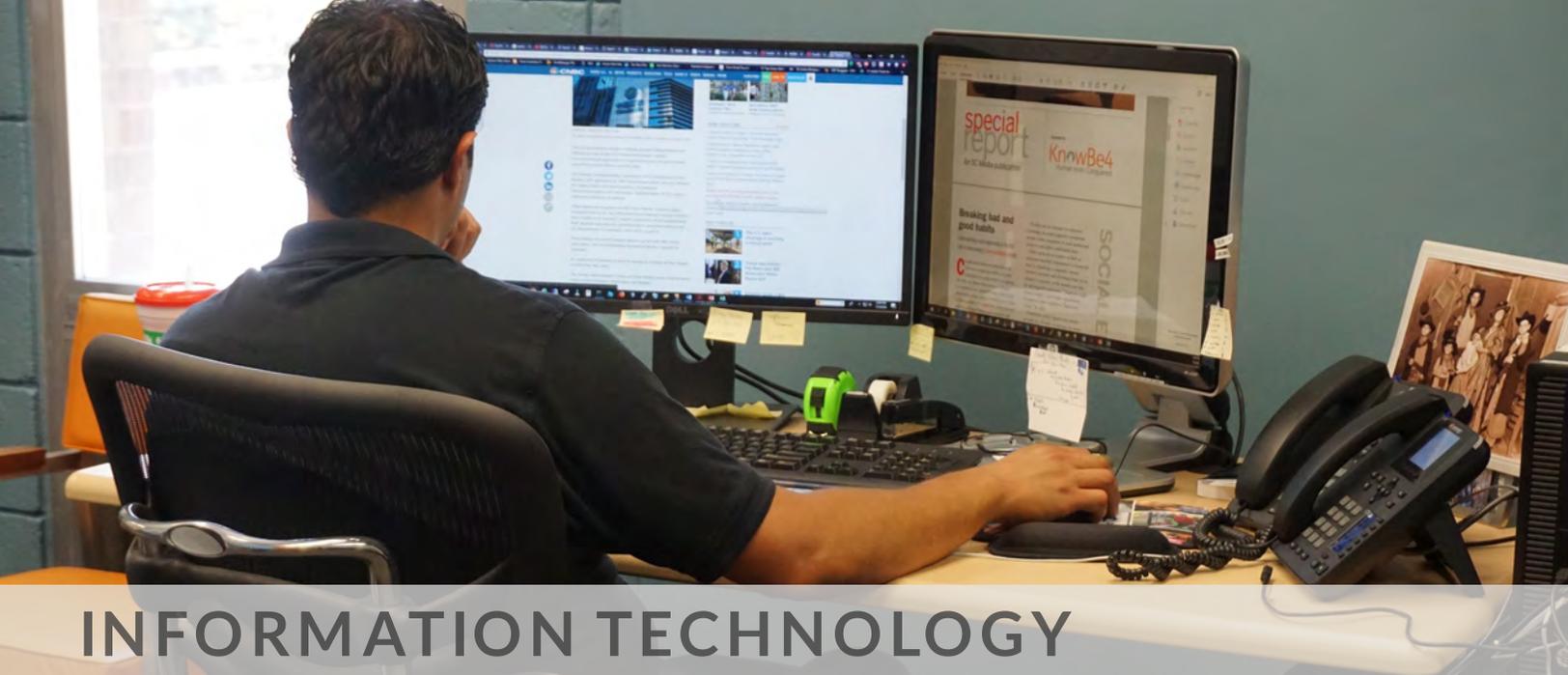
Robert.Key@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	835,079
Operating Costs		45,332
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>880,411</b>
Dept Revenues - Fees	\$	825,000
General Revenues		55,411
<b>Total Revenues</b>	<b>\$</b>	<b>880,411</b>



# INFORMATION TECHNOLOGY

## IT

The IT department serves the technology needs of county departments, their tech communication with the public, safely secures all county technology, requires compliance with Federal & State rules/audits, and backups all county data. IT has gone from ordering, connecting, backing up, configuring wired desktop PCs and servers, to a department that must now also research, fully secure, maintain, replicate, connect, install and support hundreds of programs and applications on smart devices, cameras, mobile devices, PCs, and virtualized servers which are connected through wires, Wi-Fi, cell towers, our internal network and the cloud. Plus we communicate to our citizens in new ways through social media and the web, retain years of vital records, and put in even more sophisticated safeguards to keep hackers at bay.

## Department Information

### Location

124 West Elm Street  
Graham, NC 27253

### Contact

336-228-1312

### IT Director: Bruce Walker

Bruce.Walker@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

### IT BUDGET

Personnel Costs	\$	1,580,897
Operating Costs		2,128,804
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>3,709,701</b>
General Revenues	\$	3,709,701
Total Revenues	\$	3,709,701

### PRINT SHOP BUDGET

Personnel Costs	\$	53,623
Operating Costs		32,540
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>86,163</b>
Department Revenue	\$	1,500
General Revenues		84,663
Total Revenues	\$	86,163



# LANDFILL

## Landfill

The Landfill Department provides waste disposal services for the county’s industrial, commercial, and residential sectors. It receives yard waste, scrap tires, white goods, and recyclables and provides for proper disposal as well as enforces the county’s solid waste and recycling ordinances. It also manages contracts related to waste and recycling franchises.

## Department Information

### Location

2701 Austin Quarter Road  
Graham, NC 27253

### Contact

336-376-8902

### Landfill Director: Richard Hill

Richard.Hill@alamance-nc.com

### For Landfill and Recycling hours, please visit

[www.alamance-nc.com/landfill/](http://www.alamance-nc.com/landfill/)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	1,363,006
Operating Costs		1,947,821
Capital Outlay		614,000
Allocation for Post Closure Cost		570,554
Future Development		326,619
Contingency		100,000
<b>Total Expenditures</b>	<b>\$</b>	<b>4,922,000</b>
Dept Revenues - Fees	\$	4,922,000
Total Revenues	\$	4,922,000



# LEGAL

Legal Staff

## Legal

The Legal Department serves as in-house counsel and trial counsel for the Board of Commissioners, the Sheriff, and Departments, collects taxes through payment plans and tax foreclosure sale, reviews contracts agreements, and responds to public records requests.

## Department Information

### Location

124 West Elm Street  
Graham, NC 27253

### Contact

336-228-1312

### County Attorney: Clyde Albright

Clyde.Albright@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	332,856
Operating Costs		85,715
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>418,571</b>
Department Revenues - Fees and Judgments	\$	5,000
General Revenues		413,571
<b>Total Revenues</b>	<b>\$</b>	<b>418,571</b>



# LIBRARIES

## Libraries

Alamance County Public Libraries connect information and resources to all members of our community. Our programs and services are designed to address literacy and to educate in an effort to improve quality of life.

## Department Information

### Location

May Memorial Library  
 342 South Spring Street  
 Burlington, NC 27215

### Director: Susana Goldman

Susana.Goldman@alamance-nc.com

### Contact

336-229-3588

For library locations and hours, please visit

[www.alamancelibraries.org](http://www.alamancelibraries.org)

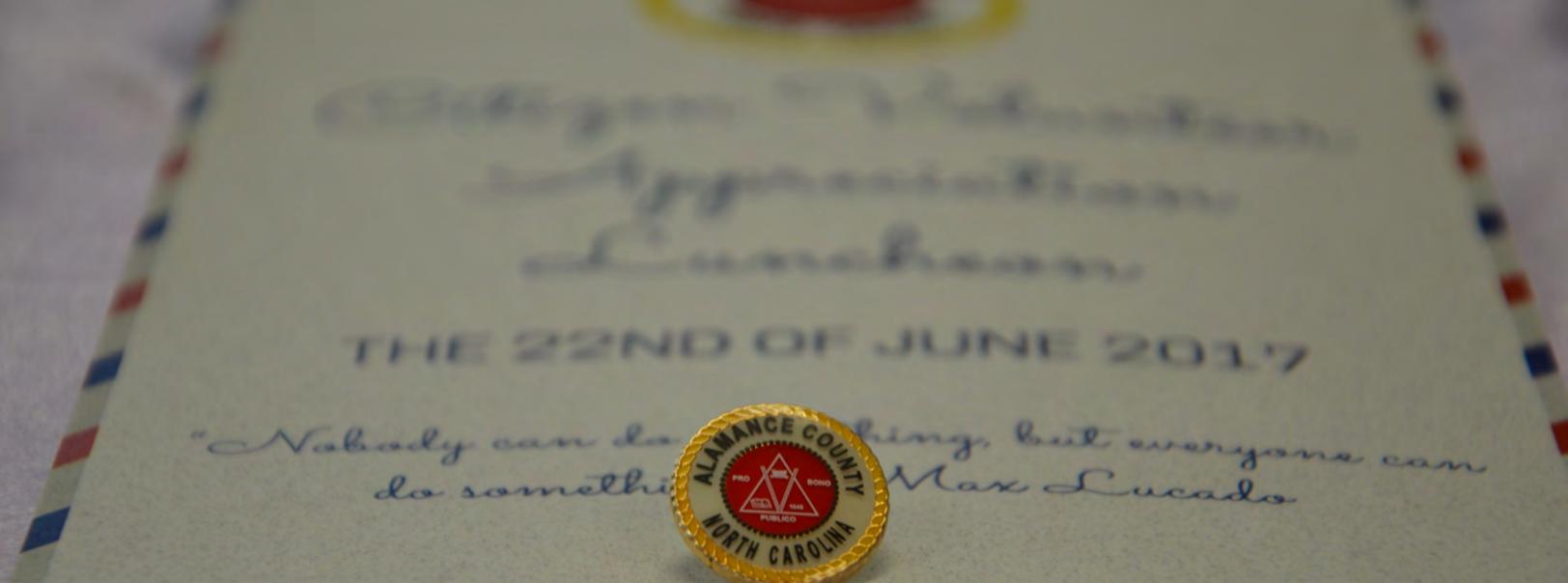
## Adopted FY 2019-20 Budget

### ALAMANCE LIBRARIES

Personnel Costs	\$	2,316,659
Operating Costs		423,096
Capital Outlay - Library Materials		245,000
<b>Total Expenditures</b>	<b>\$</b>	<b>3,022,755</b>
Department Revenues	\$	153,000
Grant Revenues		180,887
General Revenues		2,688,868
<b>Total Revenues</b>	<b>\$</b>	<b>3,022,755</b>

### NORTH PARK

Personnel Costs	\$	63,031
Operating Cost		10,000
<b>Total Expenditures</b>	<b>\$</b>	<b>73,031</b>
Grant Revenues	\$	10,000
General Revenues		63,031
<b>Total Revenues</b>	<b>\$</b>	<b>73,031</b>



# MANAGER'S OFFICE

## Manager's Office

The Manager's Office coordinates and implements the Board of Commissioners' policies and directives, prepares and submits an annual budget and capital plan, assesses provision of County services to ensure quality and efficiency and works with economic development efforts.

## Department Information

### Location

124 West Elm Street  
Graham, NC 27253

### Contact

336-228-1312

### County Manager: Bryan Hagood

Bryan.Hagood@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	497,588
Merit Plan		462,541
Operating Costs		78,375
Unemployment Insurance		140,000
Health Insurance - Retirees		2,007,600
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>3,186,104</b>
Dept Revenues	\$	204,893
Grant Revenues		25,000
Designated Fund/MH Retirees		29,652
General Revenues		2,924,529
<b>Total Revenues</b>	<b>\$</b>	<b>3,186,104</b>



Saxapahaw - Photo Credit Ron King

# ALAMANCE PARKS

## Parks

Alamance Parks works to improve the quality of life of Alamance County residents. Through our parks and programs, we encourage healthy lifestyles for children and adults, provide inclusive activities for all citizens, and provide access to the natural world.

## Department Information

### Location

3916 R. Dean Coleman Road,  
Burlington, North Carolina 27215

### Contact

(336) 229-2410

### Parks Director: Brian Baker

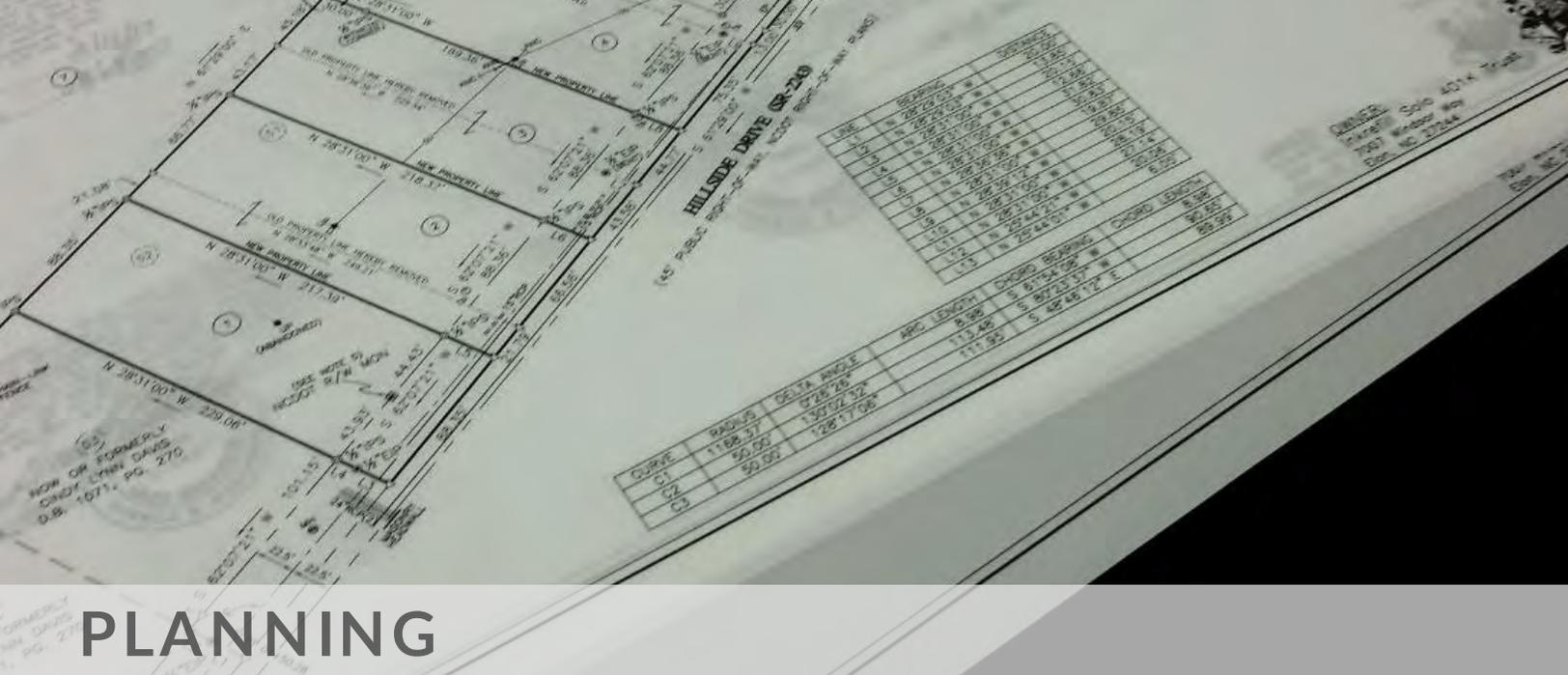
Brian.Baker@alamance-nc.com

### For Park Hours, please visit

[www.alamanceparks.com](http://www.alamanceparks.com)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	1,361,567
Operating Costs		645,709
Capital Outlay		28,500
<b>Total Expenditures</b>	<b>\$</b>	<b>2,035,776</b>
Department Revenues		66,100
Occupancy Tax (Textile Museum)		81,214
Designated Occupancy Tax		46,000
General Revenues		1,842,462
<b>Total Revenues</b>	<b>\$</b>	<b>2,035,776</b>



# PLANNING

## Planning

Planning oversees land development, code enforcement, historic property issues, and community development activities in the unincorporated portions of the County, provides assistance for various grant programs and special projects as needed, and works closely with many other county and municipal departments to ensure compliance with regulations and ordinances applicable in our jurisdiction.

## Department Information

**Location**  
 201 W. Elm St.  
 Graham, NC 27253

**Contact**  
 336-570-4052

**Planning Director: Tonya Caddle**  
[planning@alamance-nc.com](mailto:planning@alamance-nc.com)

**Business Office Hours**  
 8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	205,501
Operating Costs		34,517
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>240,018</b>
Dept. Revenues-Fees	\$	23,300
General Revenues		216,718
<b>Total Revenues</b>	<b>\$</b>	<b>240,018</b>



Purchasing Director

# PURCHASING

## Purchasing

The Purchasing Department is the central buying office responsible for making general purchases of products, goods, and services required by all departments within Alamance County. The department is also responsible for reviewing all contracts for compliance with applicable laws and ordinances to ensure competitive pricing, fairness, and good stewardship of public funds.

## Department Information

**Location**  
 124 West Elm Street  
 Graham, NC 27253

**Contact**  
 336-570-4072

**Purchasing Director: Randy Clark**  
 Randy.Clark@alamance-nc.com

**Business Office Hours**  
 8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	85,177
Operating Costs		4,990
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>90,167</b>
General Revenues	\$	90,167
Total Revenues	\$	90,167



# REGISTER OF DEEDS

## Register of Deeds

The Register of Deeds Office serves the citizens of Alamance County by recording, safeguarding, managing, and providing access to the public records of the County according to the General Statutes of North Carolina.

## Department Information

### Location

118 West Harden Street  
Graham, NC 27253

### Contact

336-570-6565

### Register of Deeds: Hugh Webster

[hwebster@alamancerod.org](mailto:hwebster@alamancerod.org)

### Business Office Hours

8am - 5pm (Monday - Friday)  
(service for recording and marriage licenses end at 4:30pm)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	627,737
Operating Costs		246,878
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>874,615</b>
Dept. Revenues-Fees	\$	680,000
Automation Funds		100,000
General Revenues		94,615
<b>Total Revenues</b>	<b>\$</b>	<b>874,615</b>



National Police Week 2019

# SHERIFF'S OFFICE

## Sheriff's Office

The Sheriff's Department provides law enforcement services and protection, secures courts and serves criminal and civil process papers, and operates the jail facility. It also provides custody, security, care, feeding and medical welfare of inmates, as well as provides animal control services.

## Department Information

### Location

109 South Maple Street  
Graham, NC 27253

### Contact

336-570-6300

### Sheriff: Terry S. Johnson

ACSO-Contact@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

### SHERIFF'S OFFICE BUDGET

Personnel Costs	\$	10,619,490
Operating Costs		1,712,952
Capital Outlay		468,000
<b>Total Expenditures</b>	<b>\$</b>	<b>12,800,442</b>
Dept. Revenues - Fees	\$	637,000
General Revenues		12,163,442
Total Revenues	\$	12,800,442

### JAIL BUDGET

Personnel Costs	\$	8,155,358
Operating Costs		3,051,318
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>11,206,676</b>
Dept. Revenues - Fees	\$	1,843,000
General Revenues		9,363,676
Total Revenues	\$	11,206,676



Ring Out Against Child Abuse

# SOCIAL SERVICES

## DSS

The Alamance County DSS budget funds more than 28 mandated state and federal programs as well as vital additional services such as Fraud Investigations, the Family Justice Center, and Domestic Violence Male Batterer's Treatment. There are three main focus areas within DSS that include family, children, and adult services.

### Department Information

#### Location

319 North Graham-Hopedale Road  
Burlington, NC 27217

#### Contact

336-570-6532

#### DSS Director: Adrian Daye

Adrian.Daye@alamance-nc.com

#### Business Office Hours

8am - 5pm (Monday - Friday)

### Adopted FY 2019-20 Budget

#### DSS BUDGET

Personnel Costs	\$	14,076,718
Operating Costs		1,241,316
Program Costs		4,255,179
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>19,573,213</b>
Department Revenue	\$	168,584
Federal and State Revenues		11,038,041
General Revenues		8,366,588
Total Revenues	\$	19,573,213

#### FAMILY JUSTICE CENTER BUDGET

Personnel Costs	\$	159,724
Operating Costs		198,069
Capital Outlay		12,000
<b>Total Expenditures</b>	<b>\$</b>	<b>369,793</b>
Grant Revenues	\$	369,793
Total Revenues	\$	369,793



Teacher Leadership Academy

# SOIL AND WATER

## Soil and Water

Soil and Water provides leadership to residents in conservation and assists with planning, designing, and installing conservation measures. It provides animal waste management assistance as well as sponsors and develops educational programs.

## Department Information

### Location

209 N Graham Hopedale Rd.  
Burlington, NC 27217

### Contact

336-290-0380

### Soil and Water Director: Brad Moore

Brad.Moore@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	229,510
Operating Costs		16,103
Capital Outlay		0
Piedmont Conservation Council		3,000
Developmental Rights		150,000
<b>Total Expenditures</b>	<b>\$</b>	<b>398,613</b>
Department Fees	\$	4,100
Grant Revenues		26,100
General Revenues		368,413
<b>Total Revenues</b>	<b>\$</b>	<b>398,613</b>



# TAX

## Tax

The Tax Department values all real and personal property for taxes (in keeping with North Carolina law), bills and collects those taxes, and provides information and assistance to our citizens.

## Department Information

### Location

124 West Elm Street  
Graham, NC 27253

### Contact

336-228-1312

### Tax Administrator: Jeremy Akins

Jeremy.Akins@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	1,679,116
Operating Costs		770,850
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>2,449,966</b>
Dept. Revenues-Fees	\$	132,000
General Revenues		2,317,966
Total Revenues	\$	2,449,966

## REVALUATION

Revaluation Costs	\$	210,909
<b>Total Expenditures</b>	<b>\$</b>	<b>210,909</b>
General Revenues	\$	210,909



# VETERANS SERVICES

## Veterans Services

Veterans Services assists veterans and dependents with benefits as well as filing service connected disabilities, non-service pension claims, medical, burial, and vocational rehabilitation claims, VA appeals, and NC benefits. This department orders Department of Defense records, assists with medical bills, orders medical records and helps to promote education and home loans.

## Department Information

### Location

201 West Elm Street  
Graham, NC 27253

### Contact

336-570-6763

### Veterans Services Director: Tammy Crawford

Tammy.Crawford@alamance-nc.com

### Business Office Hours

8am - 5pm (Monday - Friday)

## Adopted FY 2019-20 Budget

Personnel Costs	\$	194,091
Operating Costs		24,719
Capital Outlay		0
<b>Total Expenditures</b>	<b>\$</b>	<b>218,810</b>
Department Revenues	\$	0
General Revenues		218,810
<b>Total Revenues</b>	<b>\$</b>	<b>218,810</b>

ALAMANCE COUNTY  
124 W. ELM STREET  
GRAHAM, NC 27253

[WWW.ALAMANCE-NC.COM](http://WWW.ALAMANCE-NC.COM)