



**Local Emergency Planning Committee**  
**Medical Arts 101**  
**ARMC**  
**February 23, 2017 12:00pm**  
**Minutes**

- **Open Meeting – Dawn Stout**
  - Meeting called to order by Vice Chair Dawn Stout.
  
- **Welcome all Members, Guests and New Members – Dawn Stout**
  - All attendees introduced themselves and identified their agencies.
  - Vice Chair Dawn Stout welcomed new LEPC members – Anthony Pierce, Debbie Hatfield (not present), Ray Vipperman, and John Payne
  
- **Approval of the Minutes – December 1, 2016 Meeting**
  - The minutes were approved as drafted.
  
- **Sub Committee Reports**
  - Finance – Jesse Gwynn: The subcommittee plans to meet sometime over the next few weeks to review the budget.
  
- **Old Business**
  - LEPC Reauthorization – Matt Kemnitz
    - Reauthorization documents were submitted to NCEM on 1/3/2017. The SERC has not completed the reauthorization process. We have been told verbally by the NCEM EPCRA Coordinator that all our documentation is in order and that we will be reauthorized for 2017 and receive a Tier II grant – they expect to send out formal notifications soon.
  - 2016 DPR Project for Technical Decontamination Trailer – Matt Kemnitz
    - The county is hosting a Domestic Preparedness Region project to equip two technical decontamination units. One of the units will remain in Alamance County, the other will be transferred somewhere within DPR-5. The costs for this project will be fully reimbursed by the U. S. Department of Homeland Security's Homeland Security Grant Program. The trailers have been purchased and delivered. Quotes for equipment have been accepted and transferred to purchasing. The project has to be completed by June 2017.
  - 2016 HMEP project application status – Matt Kemnitz
    - Application submitted to NCEM in August 2016 and awarded February 8, 2017. Original application was to host a tabletop exercise based on a hazardous materials incident on I-85. Due to the delay in approving applications this year ACEM had already moved forward on hosting the tabletop without grant funding, and the exercise was completed February 8<sup>th</sup> (the same day as the award was received).

ACEM has asked NCEM to modify the scope of work and budget of our current grant to conduct a functional exercise later this year based on an ethanol tanker scenario on I-85.

Ben Wooten asked about the timeline for the hazmat exercise and suggested incorporating the hospital's revised decontamination processes in the exercise. It will need to be completed by September 30, 2017.

- HazMat Risk Assessment – Matt Kemnitz
  - ACEM hosted a hazardous materials risk assessment forum in August 2016 with representatives from NCEM and IEM. The purpose of the forum was to introduce a risk assessment that was being conducted by NCEM and IEM for chemical facilities in Alamance County. The deliverables from that project have been severely delayed. We received a draft copy of the final report 2/22/17 and have approximately one week to provide formal comments back to the state. Copies of the draft report were made available at the meeting for anyone interested in reviewing them.
  
- **Additional Introductions**
  - Ted May of Anderson Products – manufacturer of medical sterilization equipment with expertise on equipment for remediation of biological hazards incidents.
  - John Stubblefield – Member at Large
  
- **New Business**
  - Presentation on the Chemical Facility Anti-Terrorism Standards (CFATS) Program & Alamance Industry – Angela Whittington – U.S. Department of Homeland Security
    - For additional information on this presentation email [angela.whittington@dhs.gov](mailto:angela.whittington@dhs.gov)
  
- **Reports**
  - ARMC/Cone Health
    - Rolling out new Alertus warning program on ARMC campus. Integrated with overhead page/alert systems. Alertus technology is deployed system-wide.
    - ARMC has done extensive outreach to local responders to demonstrate new decontamination processes at the emergency department. Looking to conduct a large full-scale exercise to test the new process and train staff/responders
    - ARMC has been recognized as one of the top 100 hospitals in the county, based on quality metrics. One of two hospitals in NC to receive the designation.
  - State Agencies
    - No representatives.
  - County Agencies
    - City of Burlington EM
      - Conducting a full-scale active shooter exercise with Alamance Community College and Burlington PD.
      - Had a response to I-85 for a motor vehicle collision and fire involving two tractor-trailers. There was an unknown amount of diesel fuel spilled.
    - ACEM – Working on the exercises that were previously discussed, also focusing on COOP planning.
    - Elon – No report.
    - Public Health – Flu update: 32 cases in Alamance County (remaining report inaudible).

- ACSO – Probably going to be changes to ACSO representation at the LEPC. More information to follow.
- Industry
- LEPC Tier II Manager
  - 2016 Reporting Status – As of 2/23/17 327 facilities have reported for 2016. No major issues reported. The updated software seems to be working well. If anyone has questions please contact Emergency Management.
- **Other**
  - Next meeting will be May 18<sup>th</sup>, 2017 at ARMC.
- **Adjournment**