2019-2020
ALAMANCE COUNTY
MANAGER’S RECOMMENDED BUDGET

Bryan Hagood
County Manager
May 6, 2019
Vision Alamance

**County Vision**
Alamance County is a cohesive community with a thriving economy that balances respect for our rural history with thoughtful growth and development.

**County Mission**
Alamance County effectively provides its citizens with high quality public services, the tools for successful economic development, and a responsive, transparent government that supports the community as the preferred place to live, work, and play.

**Action Pillars – Decision Making Priorities**

**Preserving Agriculture**
A vibrant, protected rural economy supporting locally owned and operated farms.

**World Class Education**
A commitment to world-class education to encourage a prosperous community and individual success for all from cradle to career.

**Smart Growth and Development**
Planned growth that strikes a balance between a thriving economy and an appreciation of natural and agricultural resources.

**Public Health and Safety**
Develop and implement activities that provide for the well-being of all citizens in a responsive, respectful and engaged manner.

**Government Accountability and Resource Management**
A commitment to provide leadership through innovative and effective management. Promote trust by providing transparency, openness and appreciating citizen concerns.
Recommended Budget

Total Budget - $208,316,311

<table>
<thead>
<tr>
<th>Fund</th>
<th>Budget</th>
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<tbody>
<tr>
<td>General</td>
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<tr>
<td>Emergency Telephone</td>
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<tr>
<td>Reserve Funds</td>
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<td>Fire Districts</td>
<td>5,480,619</td>
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<td>Tourism Development Authority</td>
<td>671,525</td>
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<tr>
<td>Landfill</td>
<td>4,922,000</td>
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<td>Employee Insurance</td>
<td>11,807,189</td>
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<tr>
<td>Worker’s Compensation</td>
<td>905,000</td>
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</table>
Budget Information

Total General Fund Budget Requests - $168,360,763

Total Recommended GF Budget - $171,681,324

- County Government $96,630,605
- Capital Plan $25,882,529
  - Debt Service $9,598,195
  - Ala Co Paygo $250,000
  - ABSS Paygo $3,300,000
  - ACC Paygo $870,000
  - Transfers to Capital Reserves $11,864,334
- Education-Operations $45,927,454
- Outside Agencies $3,240,736

Recommended Property Tax Rate = $0.67
Revenue Sources

• Property Tax Revenue
  • $0.67 *proposed* rate and 98.92% collection
  • $15,064,216 increase

• Sales Tax Revenue
  • 2.4% growth projected
  • $2,890,853 increase

• Other Revenue
  • 9.77% increase projected
  • $3,256,456 increase

• Fund Balance Usage
  • Appropriated - $5,018,539
  • HCCBG Match - $228,574
  • Designated - $399,383
    • Economic Development Infrastructure and LME Retirees Health
Property Tax Information

• Assessed Values
  • FY 19-20 - $14,590,455,273
  • FY 18-19 - $14,006,452,790
  • Change - $584,002,483
  • 4.17% increase in base value

• Collection Rates
  • Real and Personal – 98.92%
  • Registered Motor Vehicles – 100%

• Estimated Total Revenue = $96,808,342

• 1 cent equals = $1,444,901
Property Tax Information

• Total Property Tax Increase Proposed = 8 cents

• Ala Co Capital Plan *(Bonds and Paygo)* = 7.04 cents
  • ABSS – $8,149,248
  • ACC – $2,022,864

• Ala Co Equipment Plan – 0.96 cents
  • Ala County – $1,387,105
Sales Tax Information

- FY 19-20 Projected Revenue - $31,799,330
- 2.4% increase over FY 18-19 anticipated revenues
- Average Growth over past 5 years = 7.68%

<table>
<thead>
<tr>
<th>Article</th>
<th>Percentage</th>
<th>Purpose</th>
<th>Projected</th>
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<tbody>
<tr>
<td>40</td>
<td>½%</td>
<td>Unrestricted - 70%</td>
<td>$14,317,232</td>
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<td>Restricted – 30% Schools</td>
<td>6,028,310</td>
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<tr>
<td>42</td>
<td>½%</td>
<td>Unrestricted – 40%</td>
<td>3,616,985</td>
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<tr>
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<td></td>
<td>Restricted – 60% Schools</td>
<td>5,425,481</td>
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Fund Balance Information

Budgeted Use of Appropriated Fund Balance
• FY 19-20 - $5,018,539
• FY 18-19 - $6,603,895
• Change – ($1,585,356)
• Decrease of 31.59%

Budgeted Use of Designated Fund Balance
• FY 19-20 - $399,383
• FY 18-19 - $606,908
• Change – ($207,525)
• Decrease of 51.96%
Fund Balance

- Unassigned Fund Balance = $20,885,793
- Percentage of expenditures = 14%

$2,900,000 for Animal Shelter building in FY19-20

<table>
<thead>
<tr>
<th></th>
<th>Fund Balance Budgeted</th>
<th>Actual Gain or (Loss)</th>
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<tbody>
<tr>
<td>FY 18-19</td>
<td>6,603,895</td>
<td>965,395 estimated</td>
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<tr>
<td>FY 17-18</td>
<td>6,612,148</td>
<td>780,600</td>
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<tr>
<td>FY 16-17</td>
<td>5,735,255</td>
<td>1,686,910</td>
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<td>FY 15-16</td>
<td>3,500,000</td>
<td>7,847,532</td>
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<tr>
<td>FY 14-15</td>
<td>3,735,915</td>
<td>7,046,212</td>
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Fee Changes

• Inspections
  • After hours inspections at contractor request
  • Plans not approved after second review

• Health Clinic
  • Multiple procedure fees

• Environmental Health
  • Multiple fee increases, cover cost of new EH Specialist position

• Landfill
  • Tipping fees increase from $38 to $40 per ton

*Detailed information found on pages 5-7 of Mgr’s Recommended Budget*
General Fund Revenue by Source

- Property Taxes: 56.88%
- Sales Taxes: 18.52%
- Other Taxes and Licenses: 1.21%
- Restricted Intergovernmental: 12.00%
- Sales and Services: 6.00%
- Unrestricted Intergovernmental: 0.15%
- Investment Earnings: 0.41%
- Miscellaneous: 0.59%
- Appropriated Fund Balance: 3.29%
- Sale of Surplus Property: 0.01%
- Licenses and Permits: 0.95%
Personnel Recommendations

Nine New Positions

Real Estate Transfer Clerk
Emergency Service Tech Specialist
EMS Quality Manager
CCOM Shift Supervisor
DSS Attorney I

Environmental Health Specialist
HS Planner/Evaluator I
HS Planner/Evaluator II
Human Resources Technician

Two Reclassifications

Maintenance – Custodian to Maintenance Worker
DSS– Processing Assistant IV to Income Maintenance (2 positions)

Three New Career Ladders

Board of Elections
Maintenance
Veteran Services
New Positions Details

Information Technology (IT)
- *Emergency Service Tech Specialist*
  - 24/7 tech support for emergency services

Tax Administration
- *Real Estate Transfer Clerk*
  - Due to volume of property transfers, the days from recordation have increased and created delays in the timing of property tax being transferred to the new owner

Human Resources
- *Human Resources Technician*
  - Position will allow HR to better manage $11 million employee health insurance program, employee compensation planning, recruiting and retaining employees, as well as handle large volume of new hires and terminations
New Positions Details

Central Communications
• *Shift Supervisor*
  Currently there is a Shift Supervisor on the day schedule. This request will allow the night schedule to have the same resources.

Emergency Medical Services
• *Quality Manager*
  Quality Management is one of the most important functions of a high performing EMS agency. This position would work in conjunction with the Medical Director to ensure that the quality of care is ever improving.
New Positions Details

Health Dept

- *Environmental Health Specialist*
  As building and economic growth continues in the county, the demands for onsite Environmental Health services increases. In order to maintain low turn around times for permitting and provide good quality customer service, ACHD is requesting one EH Specialist position. This position will be covered by the increase in fees.

- *Human Service Planner/Evaluator I (2 positions)*
  These positions are paid by recurring state funds and have been contracted services. Due to the recurring nature of the state funds, ACHD requests to transition these two positions to county positions for continuity. Salaries are covered by state funds.

Dept. of Social Services

- *Attorney I*
  In order to deal with the growing caseload related to Adult Protective Services and Guardianship cases. The Child Welfare caseload alone justifies 1.5 FTE of attorney time. By bringing attorney contracted services in-house for child support, the agency can provide relief and efficiencies to the existing legal services team by balancing the workload.
Personnel Recommendations - Landfill

New Position Request

- **Heavy Equipment Mechanic**
  Currently repairs are contracted out. Having a mechanic on staff will be utilized to minimize repair costs to lighter equipment and vehicles used at the Convenience Center and Recycling Operations.

Position Reclassification

- **Landfill Attendant to Lead Landfill Attendant (2 positions)**
Compensation & Benefits

**Continued Merit Plan Program - $462,541**
- Up to 2% increase effective in Anniversary Month
- Department must complete 75% of PM Goals
- Evaluation of employee required

**Employee Health Insurance – $584,304**
- Increase premium from $702 to $752 per employee per month

**Dental Health Insurance – $114,630**
- Increase premium from $39.50 to $49.50 per employee per month

**Worker’s Compensation Increase - $97,533**

**Mandatory Retirement Increase – $489,284**
- Increase law enforcement by 1.20% to 9.70%
- Increase all other employees by 1.26% to 9.01%
Ala Co Equipment Plan- *Purchase*

- Funded by .96 cent property tax increase
- Purchase amount of $930,963 recurs annually

**Equipment**
- Maintenance - Physical Security System 20,000
- Sheriff - Computers, camera 108,000
- EMS - Power load Stretcher 18,000
- EMS - Stryker Load System 22,000
- Parks - John Deere Gator 16,500

**Vehicles**
- Sheriff - 12 replacement cars 360,000
- EMS - Replacement Ambulance 195,000
- EMS - Remount Ambulance 115,000

**Improvement Projects**
- Maintenance - Projects under $10,000 64,463
- Parks - Garrett House Renovations 12,000
Ala Co Equipment Plan - Financing

- Funded by .96 cent property tax increase
- Finance amount of $451,202 recurs annually
- Total amount financed = $1,544,218 @ 4 years

**Equipment**
- C-Comm – Add second VHF transmit and receive site: $660,000
- C-Comm – Back-up equipment: $140,000
- Parks – Ztrak Mower: $18,154
- Parks – F-150 Crew Cab Truck: $25,933

**Vehicles**
- Tax – 2 vehicles: $34,368
- IT – Van: $25,072
- Maintenance – F-450 flatbed dump truck: $57,144
- Jail – 2 transport vans: $60,000
- Fire Marshal – Dodge Ram 1500 truck: $28,000
- Fire Marshal – Air Truck: $376,547
- Inspections – Subaru Forester: $25,000
- EMS – Replace Medic Truck: $50,000
- DSS – Dodge Van & Dodge Journey: $44,000
Ala Co Equip Plan- Rescue Financing

• Budgeted $150,000 for Rescue debt service

• $100,000 new funds, $50,000 reallocation

• Annual payment recurs for 10 years

• Achieves ability to purchase $1,042,500 in equipment/vehicles
Capital Needs-Landfill

• Landfill (Enterprise Fund) - $614,000
  • Vehicles - $250,000
    Road Tractor
    F-550 Truck

• Building - $25,000
  New Convenience Center Ticket Booth

• Other Improvement - $339,000
  Open Top Dumpsters
  Paving Projects
Debt Service

Total Outstanding Principal July 1 - $45,444,487

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<th>Bonds</th>
<th>Installment</th>
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<tr>
<td>County</td>
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<tr>
<td>Alamance-Burlington</td>
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<td>3,557,613</td>
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<tr>
<td>Alamance Community College</td>
<td>19,291,276</td>
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<tr>
<td>Total</td>
<td>$38,200,000</td>
<td>$7,244,487</td>
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- Payments FY 2019-2020 - $8,993,993
  - County - $1,723,768
  - Alamance-Burlington - $4,845,513
  - Alamance Community College - $2,424,712

Legal Debt Margin - $1,052,061,536
Alamance-Burlington School System

FY 19-20 Operations $42,463,142

FY 19-20 Capital Outlay/Paygo $3,300,000
  • Lottery Funds - $1,015,339
  • Dedicated Sales Tax - $2,284,661

Total Recommended – $45,763,142

Total Share of New Revenue
Allocating 28% of Property Tax and Sales Tax Growth $1,585,356
Alamance Community College

FY 19-20 Operations Request - $3,464,312

FY 19-20 Capital Outlay/Paygo - $870,000

Total Recommended – $4,334,312

*Total Share of New Revenue
Allocating 2% of Property Tax and Sales Tax Growth
$113,668
(received $164,973 additional)*
Outside Agency Requests

- Total Amount Requested - $3,240,736
- 2% increases to MOW, Eldercare and FAS

<table>
<thead>
<tr>
<th>Outside Agencies</th>
<th># Outside Agencies</th>
<th>Passthru Funds</th>
<th>County Funds Requested</th>
<th>Total Funds</th>
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<tr>
<td>Home Care Community Block Grant</td>
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<td>$760,761</td>
<td>$205,441</td>
<td>$966,202</td>
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<td>Juvenile Crime Prevention Grant</td>
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<td>330,218</td>
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<td>Occupancy Tax (includes TDA)</td>
<td>4</td>
<td>804,397</td>
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<tr>
<td>Transportation Grants</td>
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<td>379,104</td>
<td>187,655</td>
<td>566,759</td>
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<td>Other Outside Agencies</td>
<td>7</td>
<td>-</td>
<td>573,160</td>
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<td><strong>Total</strong></td>
<td><strong>18</strong></td>
<td><strong>$2,274,480</strong></td>
<td><strong>$966,256</strong></td>
<td><strong>$3,240,736</strong></td>
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**Other Outside Agencies**

- Alamance County Rescue Squad $50,000
- Burlington-Alamance Airport Authority $262,321
- Chamber of Commerce 125,000
- Division of Forestry 70,139
- Family Abuse Service 35,700
- Link Transit 25,000
- Symphony 5,000
Occupancy Tax Information

• Total Recommended - $885,610
  • 1/3 County Share - $295,203
  • 2/3 TDA Share - $590,407

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<th>Agency</th>
<th>1/3 County Share</th>
<th>2/3 TDA Share</th>
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<tr>
<td>Tourism Development Authority</td>
<td>$</td>
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<tr>
<td>African-American Cultural Arts</td>
<td>28,306</td>
<td>$590,407</td>
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<tr>
<td>Arts Association</td>
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<tr>
<td>Glencoe Textile Museum</td>
<td>81,214</td>
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<tr>
<td>Historic Museum</td>
<td>95,106</td>
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General Fund Expenses by Function

- Education: 29.18%
- Human Services: 19.45%
- Public Safety: 22.85%
- General Government: 10.04%
- Debt Service: 5.59%
- Culture & Recreation: 3.07%
- Transfers to Other Funds: 7.06%
- Contingency: 0.06%
- Transportation: 0.13%
- Environmental Protection: 0.04%
- Economic & Physical Development: 2.54%
Ordinance Changes

- Section XV. **Annual Financial Reports**
- All agencies receiving County funding in excess of $5,000.00 annually shall provide its latest annual financial statements no later than December 31, 2019. The County Finance Officer is authorized to waive the due date when deemed appropriate. Payment of approved appropriations may be delayed pending receipt of this financial information. The County reserves the right to require an agency to have an audit performed for the fiscal year in which the funds are received.
Volunteer Fire Departments

• No tax increase has been requested by any fire district.
• FY 19-20 Budget - $5,480,619
FY 2019-2020 Budget Public Hearing

May 20, 2019
7:00 pm
Cummings High School
Burlington, NC