

**BUDGET ORDINANCE**

Fiscal Year 2019-2020

Alamance County, North Carolina

**BE IT ORDAINED** by the Board of Commissioners of Alamance County, North Carolina:

**Section I. Budget Adoption, 2019-2020**

There is hereby adopt the following anticipated revenues and expenditures, financial plans, and certain restrictions and authorizations for Alamance County for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

**Section II. Summary**

General Fund	\$	171,905,114
Emergency Telephone System Fund		981,320
County Buildings Reserve Fund		590,030
Schools Capital Reserve Fund		9,597,125
ACC Capital Reserve Fund		1,680,179
Fire Districts Fund		5,480,619
Tourism Development Authority		671,525
Landfill Fund		4,922,000
Employee Insurance Fund		11,807,189
Worker's Compensation Fund		905,000
<b>Total Appropriations</b>	<b>\$</b>	<b><u>208,540,101</u></b>

**Section III. Appropriations**

There is hereby appropriated from the following funds these amounts for the fiscal year:

<b>Fund</b>	<b>Appropriation</b>
<b>General Fund</b>	
Governing Body	\$ 258,549
County Manager	3,186,104
Planning	240,018
Human Resources	699,363
Finance	1,230,532
Purchasing	90,167
Tax Administration	2,660,875
GIS Mapping	288,109
Legal	418,571
Clerk of Court	126,443
Superior Court Judges	500
District Court Judges	8,600
District Attorney	25,602
Court Services	308,810
Elections	927,962
Register of Deeds	874,615
Information Technology	3,709,701
Printing Services	86,163
Maintenance	2,145,749

<b>Fund</b>	<b>Appropriation</b>
Other Public Safety	240,000
Sheriff	12,800,442
Stepping Up Initiative	94,891
School Resource Officers	781,782
Jail	12,547,994
Emergency Management	172,625
Fire Marshal	413,276
Fire Service	46,747
SARA Management	254,558
Inspections	880,411
Emergency Medical Services	8,161,139
Community Para-medicine	75,000
Animal Shelter	566,912
Central Communications	2,417,004
Transportation Services Grant	216,500
Division of Forestry	70,139
Economic & Physical Development - Other	3,636,343
NC Cooperative Extension Service	367,280
Soil Conservation	398,613
Health	8,183,836
WIC Program	781,310
Dental Clinic Program	1,192,722
Social Services	19,573,213
DSS-Elder Justice Grant	168,210
DSS-Family Justice Grant	369,793
Veteran's Services	218,810
Office of Juvenile Justice	330,218
Home & Community Care Block Grant	1,146,873
Other Human Services	1,433,844
Alamance-Burlington School System	45,763,142
Alamance Community College	4,334,312
Library - Alamance County	3,085,786
Library - North Park	10,000
Parks	1,960,637
Culture & Recreation - Other	218,990
Debt Service	9,548,195
Transfer to Other Funds	12,114,334
Contingency	42,800
<b>Total Appropriations</b>	<b>\$ 171,905,114</b>
<b>Emergency Telephone System Fund</b>	
Public Safety	\$ 981,320
<b>Total Appropriations</b>	<b>\$ 981,320</b>
<b>County Buildings Reserve Fund</b>	
Transfer to Project Fund	\$ 590,030
<b>Total Appropriations</b>	<b>\$ 590,030</b>

Fund	Appropriation
<b>Schools Capital Reserve Fund</b>	
Transfer to Project Fund	\$ 9,597,125
<b>Total Appropriations</b>	<b>\$ 9,597,125</b>
<b>ACC Capital Reserve Fund</b>	
Transfer to Project Fund	\$ 1,680,179
<b>Total Appropriations</b>	<b>\$ 1,680,179</b>
<b>Fire Districts Fund</b>	
54 East	\$ 351,901
Altamahaw-Ossipee	605,044
E.M. Holt	837,031
East Alamance	464,235
Eli Whitney/87 South	397,407
Elon	294,081
Faucette	473,581
Haw River	275,718
North Central Alamance	150,189
North Eastern Alamance	380,597
Snow Camp	475,923
Swepsonville	774,912
<b>Total Appropriations</b>	<b>\$ 5,480,619</b>
<b>Tourism Development Authority</b>	
Tourism Development Authority Operations	\$ 671,525
<b>Total Appropriations</b>	<b>\$ 671,525</b>
<b>Landfill Fund</b>	
Landfill Operations	\$ 4,922,000
<b>Total Appropriations</b>	<b>\$ 4,922,000</b>
<b>Employee Insurance Fund</b>	
Employee Health Insurance	\$ 11,807,189
<b>Total Appropriations</b>	<b>\$ 11,807,189</b>
<b>Worker's Comp Fund</b>	
Worker's Compensation Insurance	\$ 905,000
<b>Total Appropriations</b>	<b>\$ 905,000</b>

**Section IV. Revenues**

The following revenues are estimated to be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet the foregoing appropriations:

Fund	Revenue
<b>General Fund</b>	
Current Year Property Taxes	\$ 96,808,342
Prior Year and Other Property Taxes	837,950
Sales Tax	31,799,330
Other Taxes & Licenses	2,072,485
Unrestricted Intergovernmental	260,000
Restricted Intergovernmental	20,781,265
Sales & Services	10,308,556
Licenses and Permits	1,623,881
Investment Earnings	700,000
Miscellaneous Revenues	1,005,809
Sale of Fixed Assets	15,000
Appropriated Fund Balance	5,247,113
Designated Fund Balance	445,383
<b>Total Revenues</b>	<b><u>\$ 171,905,114</u></b>
<b>Emergency Telephone System Fund</b>	
Sales & Services	\$ 725,290
Investment Earnings	10,000
Appropriated Fund Balance	246,030
<b>Total Revenues</b>	<b><u>\$ 981,320</u></b>
<b>County Buildings Reserve Fund</b>	
Investment Earnings	\$ 1,000
Operating Transfers	589,030
<b>Total Revenues</b>	<b><u>\$ 590,030</u></b>
<b>Schools Capital Reserve Fund</b>	
Investment Earnings	\$ 1,000
Operating Transfers	9,596,125
<b>Total Revenues</b>	<b><u>\$ 9,597,125</u></b>
<b>ACC Capital Reserve Fund</b>	
Investment Earnings	\$ 1,000
Operating Transfers	1,679,179
<b>Total Revenues</b>	<b><u>\$ 1,680,179</u></b>
<b>Fire Districts Fund</b>	
Property Taxes	\$ 5,480,619
<b>Total Revenues</b>	<b><u>\$ 5,480,619</u></b>

<b>Fund</b>	<b>Revenue</b>
<b>Tourism Development Authority</b>	
Occupancy Taxes	\$ 546,460
Investment Earnings	500
Miscellaneous Revenue	2,000
Appropriated Fund Balance	<u>122,565</u>
<b>Total Revenues</b>	<b><u>\$ 671,525</u></b>
<b>Landfill Fund</b>	
Sales & Services	\$ 4,832,000
Investment Earnings	<u>90,000</u>
<b>Total Revenues</b>	<b><u>\$ 4,922,000</u></b>
<b>Employee Insurance Fund</b>	
Sales & Services	\$ 11,807,189
<b>Total Revenues</b>	<b><u>\$ 11,807,189</u></b>
<b>Worker's Comp Fund</b>	
Sales & Services	\$ 900,000
Investment Earnings	<u>5,000</u>
<b>Total Revenues</b>	<b><u>\$ 905,000</u></b>

**Section V. Levy of Taxes**

There is hereby levied a tax at the rate of **67 cents** per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2019, for the purpose of raising the revenue listed as "Current Year Property Taxes" as set forth in the foregoing estimates of revenues.

This rate of tax is based on an estimated total assessed valuation of **\$14,590,455,273** and an estimated collection rate of **98.92 percent**. The estimated rate of collection is based on expected revenue for fiscal year ending June 30, 2018.

**Section VI. Levy of Taxes - Fire Districts**

There is hereby levied the following special district tax rates for County fire districts. These tax rates are levied per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2019 for the purpose of raising the revenues set forth above in the Fire Districts Fund section.

	<u>Tax Rate per \$100 Valuation</u>	<u>Total Assessed Valuation</u>
54 East	0.0900	\$ 396,239,762
Altamahaw-Ossipee	0.1400	438,068,505
E.M. Holt	0.1175	721,612,599
East Alamance	0.1050	447,712,592
Eli Whitney/87S	0.0800	502,643,079
Elon	0.1100	270,226,611
Faucette	0.1100	436,263,813
Haw River	0.1350	207,095,711
North Central Alamance	0.1150	132,301,109
North Eastern Alamance	0.1000	385,494,794
Snow Camp	0.0950	507,441,276
Swepsonville	0.0900	872,482,454

These tax rates are based on the estimated total assessed valuation for each fire district as indicated and an estimated real property collection rate of **98.92 percent**. The estimated rate of collection is based on expected revenue for fiscal year ending June 30, 2018.

**Section VII. Fees**

A. There is hereby established, for the fiscal year beginning July 1, 2019 and ending June 30, 2020, the following fees for services as indicated:

**Planning**

***Subdivision Review***

Preliminary Plat Review	\$150.00
Technical Review Committee Submittal	\$300.00
Final Plat Review	\$150.00 + \$30 per lot
Exempt Plat Review	\$50.00
Plat Recording (collected by the Register of Deeds)	\$21.00 per sheet
Subdivision Ordinance Waiver (per item)	\$300.00
Existing Non-Conforming Private Road Determination	\$50.00 per review

***Wireless Communication Facilities***

Cell Tower Application Fee	\$2,500.00
Collocation Permit	\$50.00

***Floodplain, Watershed and Streams***

Floodplain Development Permit	\$100.00
Floodplain Variance (Replacing/Clarifying Zoning Variance fee)	\$300.00
Watershed Site Plan Review	\$100.00

Watershed Ordinance Variance(Replacing/Clarifying Zoning Variance fee)	\$300.00
On-Site Stream Determination	\$50.00
No Practical Alternative Determination	\$50.00
<b>Sexually Oriented Businesses</b>	
Sexually Oriented Business Owner's License	\$500.00
SOB Owner's License-Renewal (yearly)	\$250.00
Sexually Oriented Business Manager's License	\$100.00
SOB Manager's License-Renewal (yearly)	\$50.00
<b>Heavy Industrial Development Ordinance</b>	
Heavy Industrial Intent to Construct Permit	\$500.00
Heavy Industrial Operations Permit	\$50.00
Heavy Industrial Development (Replacing/Clarifying Zoning Variance fee)	\$300.00
<b>Maps and Copies</b>	
8.5x11, black and white	\$0.15 per page
8.5x11, color	\$0.50 per page
11x17, black and white	\$1.00 per page
11x17, color	\$1.50 per page
18x24, black and white	\$3.00 per page
18x24, color	\$5.00 per page
24x36, black and white	\$8.00 per page
24x36, color	\$10.00 per page
36x48, black and white	\$18.00 per page
36x48, color	\$20.00 per page
Custom GIS Maps-over 15 minutes Analyst time	\$25.00 per hour
Any Ordinance (8.5 x11)	\$0.15 per page
<b>Misc. Items</b>	
Appeal of Administrative Decision	\$150.00
Road Signs	\$140.00
Use Verification Letter	\$25.00
<b>Landfill</b>	
<b>Solid Waste Disposal</b>	
Residential household garbage (bagged)	\$40.00 per ton \$0.50 per bag (32 gallon) \$5.00 minimum if weighed on landfill scale
Non-hazardous waste that requires special handling and/or management, waste determination testing and analysis, and/or State approval for landfill disposal	\$52.00 per ton
Wooden pallets (pure load)	\$40.00 per ton
Yard waste (pure load)	\$19.00 per ton
Stumps (pure load)	\$22.00 per ton
Roofing/Shingles (pure load)	\$40.00 per ton
Brick/Concrete/Inert Debris (dirt)	\$40.00 per ton
Burned Waste	\$10.00 per unit (barrel)
Scrap tires (not eligible for free disposal)	\$76.56 per ton
County Residents - may dispose of 5 tires or less, off rims, at no charge	
Hauler Annual Fee – Residential	\$15.00
Hauler Annual Fee – Commercial	\$15.00
Hauler Annual Fee – Recyclables	\$15.00
Mulch Available on site	\$10.00 per cubic yard
Mulch (14 Yard Delivery)	\$200.00 Delivered South of I-85

	\$250.00 Delivered North of I-85
Mulch (28 Yard Delivery)	\$300.00 Delivered South of I-85
	\$350.00 Delivered North of I-85

If for any reason the scales at the County landfill are inoperative, the Landfill Manager or his designee shall estimate the load and determine the amount to be charged unless an average cost per load or container has been established by recent previous data by the user, then the recent previous average per load or container shall apply.

### Library Fees

Book Club Kit – Replacement	\$10.00
Books & Stories to Go – Replacement	\$10.00
Collection Agency Referral Fee	\$10.00
Collection Agency Small Balance Referral Fee	\$3.00
Computer Printouts (black & white)	\$0.10 each
Computer Printouts (color)	\$0.40 each
FAX Service (outgoing only)	\$1.75 1st page, \$1.00 each additional
Interlibrary Loan—books	\$3.00 per item
Interlibrary Loan—photocopies	Variable - lender determines
Interlibrary Loan—lost/damaged	Cost of items and processing fee charged by lending institution
Laminating	\$1.00 service charge + \$0.10/inch
Lost Library Materials (if price is listed in computer)	Cost plus \$5.00 processing
Lost Library Materials (if price is not listed in computer)	\$10.00 plus \$5.00 processing
Overdue Audiovisual equipment	\$2.50 per item per day
Overdue book, CD, DVD or playaways	\$0.25 per item per day
Overdue Interlibrary Loan materials	\$0.50 per item per day
Overdue Lucky Day books & DVDs	\$1.00 per item per day
Paper (for typing)	\$0.05 per page
Photocopies (black & white)	\$0.10 each
Photocopies (color; May Memorial Children's copier only)	\$0.50 each
Replacement Library Cards	\$1.00
Travel drive	\$5.00

### Environmental Health Fees

*EOP – Engineered Option Permit available per N.C. Session Law 2015-286 (HB765): Regulatory Reform Act of 2015; G.S. 130A-336.1(n)*

#### Improvement Permits (Site Evaluations) -Residential

≤ 360 GPD (2 or 3 bedrooms)	\$265.00 or EOP \$80.00
361-600 GPD (4 or 5 bedrooms)	\$340.00 or EOP \$100.00
>600 GPD (6 bedrooms or more)	\$400.00 or EOP \$120.00

#### Improvement Permits (Site Evaluations) – Non-Residential

\$400.00 or EOP \$120.00

#### Setback Compliance

Existing System Inspection	\$125.00
Existing System Inspection for Plat	\$125.00
Manufactured Home Park Existing System Inspection	\$125.00

#### Septic System/Well Permit Revisions/Revisits

Permit In-office Revision (no site visit)	\$35.00 or EOP \$10.00
Permit Re-visit/Revision (site visit needed)	\$125.00 or EOP \$35.00
Site Revisit Fee (assessed when property has not been properly prepared for staff)	\$70.00 or EOP \$21.00

Authorization to Construct Type I, II, IIIa, c, d, e, f, g \$250.00 or EOP \$75.00

Authorization to Construction Type IIIb	\$485.00 or EOP \$145.50
Authorization to Construction Type IV	\$730.00 or EOP \$219.00
Authorization to Construction Type V	\$1,250.00 or EOP \$375.00
Authorization to Construction Type VI	\$2,000.00 or EOP \$600.00
New Well Permit	\$385.00
Replacement Well Permit	\$385.00
Well Repair Permit	\$250.00
Well Repair Permit (with no camera)	\$75.00
PVC Camera Inspection	\$120.00
Well Camera Inspection	\$120.00
Full H <sub>2</sub> O Panel (Bact, Inorg, Nitrate)	\$110.00
Bacterial H <sub>2</sub> O Sample	\$40.00
Chemical H <sub>2</sub> O Sample	\$85.00
Nitrate H <sub>2</sub> O Sample	\$45.00
Petroleum H <sub>2</sub> O Sample	\$100.00
Volatile Organic Compounds (VOC)	\$100.00
Pesticide H <sub>2</sub> O Sample	\$100.00
Tattoo Permit	\$175.00
Swimming Pool Permit Application (each pool)	\$115.00
Swimming Pool Plan Review	\$285.00
Restaurant Plan Review	\$250.00
Temporary Food Establishment Permit Application	\$75.00
Limited Food Establishment Permit Application	\$75.00

#### Fire Marshal Inspection Fees

State Mandated General Inspections	\$0.00
Fire and Life Safety Plan Review – Review proposed new and existing architectural/building plans to confirm fire and life safety compliance within the design submitted.	\$50.00 - up to 1000 sq ft, \$100.00 for 1001 – 4000 sq ft, \$200.00 for 4001-49,999 sq ft, \$300.00 for 50,000 sq ft or greater
Note: Plans that are not approved after second review will incur an additional \$100.00 per review fee.	
Fire Alarm and Detection Systems: Construction permit for installation of fire alarm and detection systems and related equipment.	\$150.00 for up to 30,000 sq ft, \$300.00 for 30,001-80,000 sq ft \$500.00 for > 80,000 sq ft \$500.00 for High-Rise
Fire Alarm and Detection Systems: Construction permit modification to fire alarm and detection systems and related equipment.	\$50.00
Special License Inspection-Non State Mandated	\$55.00
ABC License Inspection	\$100.00
Tank Installation/Removal	\$100.00 per tank
Tent Inspections	\$50.00 for tents up to 1000 sq ft,
Tents open on all sides under 700 sq ft do not need a permit (See exceptions in the 2012 NC Fire Code section 105.6.43)	\$75.00 for tents 1001 – 2000 sq ft, \$100.00 - tents 2001 sq ft or greater
Fire Works Inspection – single event	\$150.00
Blasting Permit	\$75.00 for 3 days, \$150.00 for 15 days, \$225.00 for 30 days
Storage of Explosives – Annual Permit	\$100.00

Automatic & Manual Fire-Extinguishing Systems

Permit required for the installation, modification, or removal from service of a sprinkler, standpipe system, or other Kitchen Suppression or Alternate Automatic Extinguishing System.

Modifications to existing system, 10 or less sprinkler heads (e.g. turning of heads) \$50.00

Automatic & Manual Fire-Extinguishing Systems: Sprinkler Systems \$150.00 (2 Risers or less),  
\$300.00 (3 or more Risers),  
\$500.00 (High-Rise Building Sprinkler Systems)

Automatic & Manual Fire-Extinguishing Systems – Standpipe System (Permit required in addition to any other Automatic Fire Extinguishing System Construction Permits) \$150.00 non-High Rise Building  
\$300.00 High-Rise Building

Automatic & Manual Fire-Extinguishing Systems – Kitchen Hood Suppression Systems & Other Alternative Automatic Fire Extinguishing Systems (Permit required in addition to any other Automatic Fire Extinguishing System Construction Permit) \$100.00

Fire Alarms/Fire Suppression Tests for Cooking Equipment

Fire Alarms/Fire Suppression Tests for Auto-extinguishing Systems

Fire Pumps Construction Permit for installation of, or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators. (Permit required in addition to other Automatic Fire Extinguishing System Construction Permits.) \$75.00

Civil Citation Fees \$50.00 - \$150.00

Amusement Building (30 Days) \$75.00

Carnivals and Fairs Permit \$75.00

Combustible Dust-Producing Operations Annual Permit \$150.00

Covered Mall Buildings-Operations Permit for the placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall (common areas) \$100.00/ 30 day permit

Covered Mall Buildings-Operational Permit for the display of liquid- or gas-fired equipment in the mall \$100/ 30 day permit

Covered Mall Buildings-Operational Permit for the use of open-flame or flame-producing equipment in the mall. \$100.00 / 7 day permit

Dry Cleaning Plants- Annual Operational Permit \$75.00

Exhibits and Trade Shows Permit \$75.00 / 30 days

Private Fire Hydrants – Operational Permit for the removal from service, use operation of private fire hydrants \$25 / hydrant

### SARA Management Fees

Code 1 Administrative Fee \$624.00

Code 2 Administrative Fee \$374.40

Code 3 Administrative Fee \$218.40

Code 4 Administrative Fee \$312.00

Code 5 Administrative Fee \$187.20

Code 6 Administrative Fee \$62.40

### EMS Ambulance Service Fees

BLS Non-Emergency \$275.00

BLS Emergency \$445.00

ALS Emergency \$525.00

ALS Non-Emergency \$335.00

ALS-2 Emergency \$765.00

Treatment/No Transport	\$150.00
Transportation rate	\$13.00 per loaded mile
Wait Time/Per hour	\$90.00

**Dental Clinic**

Recall Exam	\$44.00
Limited Exam	\$67.00
Comprehensive Exam	\$72.00
Detailed Evaluation-prob focused	\$84.00
Limited re-reval established pt	\$44.00
Complete Series X-rays	\$102.00
Periapical x-ray	\$27.00
Periapical x-ray-two or more	\$20.00
Occlusal Film	\$35.00
Bitewing Single Film	\$24.00
Bitewing Two Film	\$36.00
Bitewing Three Film	\$45.00
Bitewing Four Film	\$54.00
Panoramic Film	\$107.00
Diagnostic Cast	\$60.00
Prophylaxis-Adult	\$80.00
Prophylaxis-Child	\$58.00
Topical Fluoride (varnish)	\$43.00
Topical Fluoride (foam)	\$43.00
Sealant per tooth	\$47.00
Silver Diamine Fluoride	\$40.00
Space Maintainer-Fixed Unilateral	\$248.00
Space Maintainer-Fixed Bilateral	\$341.00
Amalgam-1 surf	\$119.00
Amalgam-2 surf	\$150.00
Amalgam-3 surf	\$189.00
Amalgam-4+ surf	\$211.00
Resin 1 surf anterior	\$126.00
Resin 2 surf anterior	\$154.00
Resin 3 surf anterior	\$188.00
Resin 4+ surf	\$230.00
Resin Composite Ant. Crn.	\$210.00
Resin Composite 1 surf	\$148.00
Resin Composite 2 surf	\$192.00
Resin Composite 3 surf	\$245.00
Resin Composite 4 surf	\$288.00
PFM Crown	\$918.00
Full Gold Crown	\$918.00
Re-cement Crown	\$42.00
Prefab SS Crown Prim.	\$233.00
Prefab SS Crown Perm	\$275.00
Sedative Filling	\$98.00
Core Buildup Inc. Pins	\$123.00
Pin Retention per Tooth	\$34.00
Temporary (Fracture)	\$169.00

Indirect pulp cap	\$50.00
Therapeutic Pulpotomy	\$164.00
Pulpal debridement-prim/perm tooth	\$143.00
Anterior Root Canal	\$630.00
Bicuspid Root Canal	\$715.00
Molar Root Canal	\$860.00
Apicoectomy/periradic surg-ant	\$441.00
Full Mouth Debridement	\$150.00
Internal Bleaching	\$169.00
Gingivectomy-4+teeth per quad	\$420.00
Gingivectomy-access/restoration	\$420.00
Periodontal Scaling	\$139.00
Periodontal Maint.	\$67.00
Complete Denture-Maxillary	\$690.00
Complete Denture-Mandibular	\$690.00
Maxi. Partial Den-Resin Base	\$512.00
Mand. Partial Den-Resin Base	\$512.00
Re-cement Bridge	\$57.00
Pediatric Partial Denture	\$405.00
Single Tooth Extraction	\$145.00
Surgical Extraction Erupted	\$240.00
Extraction-impacted/soft tissue	\$200.00
Extraction-impacted/part bony	\$260.00
Extraction-impacted/compl bony	\$285.00
Tooth Transplantation	\$455.00
Surg. Access of an unerupted tooth	\$316.00
Emerg Pallative Tx	\$105.00
Nitrous Oxide	\$58.00
Surgic removl resid tooth	\$310.00
Tooth Re-implantation	\$261.00
Biopsy of oral tissue-hard	\$251.00
Biopsy of oral tissue-soft	\$219.00
Alveoloplasty w/extract/quad	\$140.00
Alveoloplasty w/ext 1-3 quad	\$140.00
Alveoloplasty w/o extract/quad	\$167.00
Excision benign lesion <=1.25 cm	\$277.00
Excision benign lesion >1.25 cm	\$234.00
Remove Foreign Body from Bone	\$410.00
Complicated Suture – up to 5 cm	\$301.00
Complicated Suture – greater than 5 cm	\$433.00
Incis & drain abscess-intra soft	\$140.00
Incis & drain abscess-extra soft	\$292.00
Frenulectomy-separate procedure	\$300.00
Occlusal Guard	\$251.00
Enamel Micrabr (per tooth)	\$56.00
Odontoplasty 1-2 teeth – rmv enam	\$108.00

**Health Clinic**

I & D of abscess, paranychia, furuncle	\$98.00
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Cryotherapy of skin tags	\$71.00
Evacuation of subungual hematoma	\$46.00
Impanon (insertion)	\$123.00
Implanon removal	\$140.00
Implanon (removal and reinsertion)	\$204.00
Burn care (1 <sup>st</sup> degree)	\$72.00
Burn care (2 <sup>nd</sup> -3 <sup>rd</sup> degree/silvadene)	\$79.00
Cryotherapy of warts	\$90.00
Silver nitrate (chemical cautery)	\$64.00
Removal of foreign body nose	\$205.00
Venipuncture/Cap.	\$8.00
Collection of capillary bold sample (eg. Finger, heel, ear stick)	\$4.00
Destruction Penile lesion	\$149.00
Destruction Vaginal lesion	\$133.00
Diaphragm fitting & instr.	\$106.00
Colposcopy of cervix	\$112.00
Colposcopy w/biopsy & curettage	\$165.00
Colposcopy w/biopsy only	\$160.00
Colposcopy w/curettage only	\$160.00
Insertion of IUD	\$97.00
Removal of IUD	\$134.00
Fetal Non-stress testing	\$42.00
Antepartum 4-6 visits (global code)	\$441.00
Antepartum 7+ visits (global code)	\$738.00
Post-partum Care	\$110.00
Removal of foreign body ear	\$116.00
Remove ear wax	\$68.00
Pregnancy Testing (sliding scale)	\$10.00
PPD skin test	\$20.00
Administration 1 Vaccine	\$20.00
Administration 2+ Vaccines (each)	\$20.00
Admin 1 intranasal	\$20.00
Admin 1 vaccine and 1 intranasal	\$20.00
Meningococcal B – Bexsero	\$175.00
Hepatitis A (private purchase)	\$71.00
Hepatitis A (pediatric thru age 18) (private purchase)	\$25.00
Twinrix (private purchase)	\$99.00
Pedvax (HIB) (private purchase)	\$27.00
ActHIB (HIB) (private purchase)	\$23.00
Gardasil (private purchase)	\$149.00
Gardasil 9 (private purchase)	\$200.00
Prevnar 13	\$180.00
RotaTeq (rotavirus vaccine-private purchase)	\$68.00
Rotarix (rotavirus vaccine-private purchase)	\$115.00
Kinrix (private purchase)	\$50.00
Dtap (private purchase)	\$25.00
MMR (private purchase)	\$70.00
Proquad (MMVR) (private purchase)	\$200.00
IPV (Polio) (private purchase)	\$32.00
Td (private purchase)	\$22.00

Tdap (private purchase)	\$43.00
Varivax (private purchase)	\$112.00
Pediarix (Dtap/HepB/IPV) (private purchase)	\$78.00
Pneumoc. Poly. (private purchase)	\$85.00
Menactra/Menveo (private purchase)	\$113.00
Hepatitis B (pediatric thru age 19) (private purchase)	\$20.00
Hepatitis B (private purchase)	\$68.00
Flu Tri 6-35 mos	\$30.00
Flu Tri 3+ yrs	\$30.00
Flu Quad 6-35 mos	\$30.00
Flu Quad 3+ yrs	\$30.00
Flu High Dose	\$40.00
Flu Mist	\$30.00
Flu Blok	\$40.00
Audiometry (when performed w/HealthCheck visit, no additional reimbursement made)	\$11.00
Peak Flow Measurement (eff 3/16/11)	\$20.00
Nebulizer treatment (initial tx)	\$26.00
Demo/evaluation of patient utilization (nebulizer)	\$20.00
Pulse Oximetry (eff 3/16/11)	\$4.00
Develop. Screen/MCHAT	\$10.00
PSC/ASQ/PHQ AH	\$6.00
HEADSSS/CRAFT	\$9.00
PHQ CH	\$9.00
Therapeutic/Prophy/Diag injections	\$25.00
Nutr. Therapy (initial – ea 15 min)	\$27.00
Nutr. Therapy (re-assessment – ea 15 min)	\$24.00
Supplies & Materials	\$13.00
Vision (when performed w/HealthCheck visit, no additional reimbursement made)	\$11.00
New PFH, PPE, SF (C10 min)	\$72.00
New EPFH, EPFE, SF (C20 min)	\$105.00
New DH, DE, LC (C30 min)	\$147.00
New CH, CE, MC (C45 min)	\$216.00
New CH, CE, HC (C60 min)	\$270.00
Est. (Nurse) (C5 min)	\$40.00
Est. PFH, PFE, SF (C10 min)	\$67.00
Est. EPFH, EPFE, LC (C15 min)	\$88.00
Est. DH, DE, MC (C25 min)	\$136.00
Est. CH, CE, HC (C40 min)	\$202.00
New 0-1 year old	\$175.00
New 1-4 year old	\$175.00
New 5-11 year old	\$175.00
New 12-17 year old	\$175.00
New 18-21 year old	\$175.00
New 40-54 year old	\$220.00
New 65+ year old	\$235.00
Est 0-1 year old	\$165.00
Est 1-4 year old	\$165.00
Est 5-11 year old	\$165.00
Est 12-17 year old	\$165.00
Est 18-21 year old	\$165.00

Est 40-64 year old	\$175.00
Est 65+ year old	\$190.00
Smoking/tobacco cessation counseling, intermed, 3-10 min	\$14.00
Smoking/tobacco cessation counseling, >10 min	\$26.00
Home visit for postnatal assessment & f/u	\$63.00
Home visit for newborn care and assessment	\$63.00
Nebulizer treatment (subsequent tx)	\$26.00
New 5-11 year old	\$175.00
New 12-17 year old	\$188.00
New 22-39 year old	\$192.00
New 40-54 year old	\$220.00
Est 5-11 year old	\$140.00
Est 12-17 year old	\$165.00
Est. 22-39 year old	\$170.00
Est 40-64 year old	\$175.00
Home visit for newborn EPSDT	\$63.00
Rocephin (1gm) (UTI) (cost=\$29.95/dose)	\$53.00
Depo-Provera (150mg)	\$68.00
RhoGam/Rophylac	\$116.00
Unclassified Drugs (17P)	\$21.00
Liletta (Medicaid, BCS or grant funds)	\$75.00
Mirena (Medicaid, BCS or grant funds)	\$784.00
Paraguard (Medicaid, BCS or grant funds)	\$407.00
Skyla (Medicaid, BCS or grant funds)	\$690.00
Nexplanon (Medicaid, BCS or grant funds)	\$671.00
Varicella Titer	\$21.00
Rabies Titer	\$60.00
MMR Titer	\$52.00
Hep B Titer	\$36.50
College/camp/sports physical (flat fee)	\$42.00
Birth Control Pills (per pack charge)	\$11.00
Maternal Skilled Nurse Visit	\$87.00
TB/STD Screen/Treatment (billed in units of 15 min-max 4/day RN)	\$20.00
Rabies administration (x3 @ 5.00)	\$16.00
Diagnostic Interview/Evaluation	\$108.00
Inactive Diagnostic Interview/Evaluation	\$113.00
Individual Therapy (20-30 min)	\$46.00
Individual Therapy (45-50 min)	\$65.00
Individual Therapy (75-80 min)	\$96.00
Interactive Therapy (20-30 min)	\$49.00
Interactive Therapy (45-50 min)	\$70.00
Interactive Therapy (75-80 min)	\$101.00
Family Psychotherapy w/patient	\$79.00
Additional Services:	
Family & Friends CPR	\$21.00
Heartsaver CPR	\$37.00
Healthcare Provider CPR	\$42.00
Standard First Aid	\$32.00
Heartsaver CPR & First Aid	\$47.00

Childbirth education (per 1 hour of class)	\$11.00
Childcare consultant classes taught by ACHD personnel/per person	\$5.00
Labs:	
Hgb	\$8.00
Urine dip + microscopy	\$6.00
Urine dip	\$6.00
Urine microscopy	\$6.00
Urethral gram stain	\$14.00
Wet mount	\$11.00
Thyroid panel	\$13.00
B12 & folate	\$126.00
Glucose, post prandial 2hr	\$4.00
Uric Acid, Serum	\$1.00
Lipase	\$43.00
Hgb A1C	\$8.00
B12 only	\$22.00
Random Blood Sugar	\$4.00
Folate (Folic Acid)	\$57.00
Spot Urin Prot/creat w/ratio	\$24.00
Protein Total , 24 Hr Urine	\$23.00
TSH	\$6.00
FSH	\$14.00
Beta Hcg-Quant	\$11.00
Prolactin	\$11.00
CBC w/diff, w/platelets	\$4.00
Platelet Count	\$20.00
Antibody Screen	\$7.00
Hep B Surface ab	\$15.00
Hep B Surf Ant Labcorp	\$15.00
Blood Lead Serum	\$13.00
Anaerobic and Aerobic Cx	\$199.00
GC Culture	\$11.00
SusceptTst-Aer/Anaer	\$63.00
Urine C&S	\$11.00
Anaerobic Culture	\$102.00
Bile Acids	\$52.00
RPR, Rfx, Qun	\$5.00
Syphillis Sero	\$5.00
Beta Strep Grp B-Ant	\$30.00
HIV screen	\$7.00
3 Hr GTT	\$15.00
Gest Diabetes 1-hr	\$7.00
Hemoglobinopathy Prof	\$16.00
HSV 1 & 2	\$172.00
HCV AB (Hep C)	\$23.00
HSV Type 2 IgG ant	\$24.00
Herpes Antibody IgG	\$38.00
Mac Susceptibility Bro	\$173.00
Chlamydia/GC NAA, Conf	\$228.00

C Trachomatis NAA, Confirm	\$160.00
Mtb NAA+AFB Smear/Cult	\$426.00
Concentration	\$31.00
AFB ID by DNA Probe Rf	\$110.00
Rectovag GBS	\$31.00
Strep Gp B NAA	\$31.00
Rectovag GBS-PCN allerg	\$154.00
Pap IG	\$22.00
IGP, rfx, Aptima HPV AS	\$88.00
IGP, Aptima HPV	\$276.00
Prenatal prof w/o varicella	\$31.00
TSH & Free T4	\$127.00
Anemia profile	\$29.00
CBC/D/Plt+RPR+RH+ABO+A	\$34.00
Prenatal prof w/o vari/rub	\$34.00
Prenatal prof w/varicella	\$59.00
Fasting Lipid panel	\$6.00
PIH panel	\$11.00
Hepatic Function Panel	\$6.00
High Risk HPV	\$35.00
HPV Aptima	\$188.00
Urine Drug Screen	\$14.00
789231 7+ Oxycodone-Bun	\$133.00

**Recreation**

Wedding	County Resident \$100.00 Non-County Resident \$120.00
Shelter Rental – 4 Hours	County Resident \$30.00 Non-County Resident \$40.00
Organized Historical Farm Tours	County Resident \$20.00 Non-County Resident \$40.00
Camping	\$10.00 for all camping groups up to 10 campers plus \$1.00 for each additional camper
Fishing	\$5.00/day or \$25 annual pass
Athletic Field Rental	County Resident \$10.00/hour w/o lights, \$20.00/hour w/lights or \$50.00 per day Non-County Resident \$15.00/hour w/o lights, \$30.00/hour w/lights or \$75.00 per day
Recreation Center Classroom Use – Private – 2 Hours	County Resident \$40.00 Non-County Resident \$60.00
Gymnasium Use – Private – 2 Hours	County Resident \$25.00 Non-County Resident \$40.00

Sporting Events Field/Gym	County Resident \$150.00 plus \$20.00 per hour for security
Drop team after roster deadline	Non-County Resident \$225.00 plus \$20.00 per hour for security \$50.00 per team
Little League Baseball/Softball	County Resident - \$40.00 for one child, \$30.00 for each additional sibling
	Non-County Resident - \$50.00 for one child, \$40.00 for each additional sibling
Youth Basketball (non-club)	County Resident - \$40.00 for one child, \$30.00 for each additional sibling
	Non County Resident - \$50.00 for one child, \$40.00 for each additional sibling
Pleasant Grove Summer Camp	County Resident - \$75.00/week first child, \$65.00/week additional child
Note: Campers on free or reduced lunch at school system are \$50 per child.	Non-County Resident - \$90.00/week first child, \$80.00/week additional child

**Building Permits and Inspections**

Minimum Permit Fee	\$50.00
Extra Inspections	\$50.00 per trip
Administrative Fees (changing information, renewals)	\$35.00
Extra building permit sign card	\$5.00
Duplicate Certificate of Occupancy	\$5.00

**Residential Building Permit Fees**

Building Permit – New residential single family dwellings, duplexes and townhouses, additions and alterations to dwelling units (note: gross square footage includes any floored area under rook such as porches, garages, storage areas, etc.)	\$0.40 per gross sq. ft. up to 1,000 sq. ft. then \$0.25 per gross sq. ft. over 1,000 sq. ft.
Building Permit – New residential single family dwellings with fire sprinklers (includes plbg., elec., mech fees)	\$0.20 per gross sq. ft. up to first 1,000 sq ft; then \$0.125 per gross sq. ft over 1,000 sq ft. \$50.00 (\$100.00 w/ poured ftg.)
Decks additional	
Saw Service (additional)	\$50.00
Building Permit – outbuildings, garages, workshops, and similar (trade fees additional)	\$0.25 per gross sq. ft.
Manufactured/Mobile Homes (includes decks/porches, trade fees) Single-wide and double wide	\$200.00
Modular Homes (includes trade fees)	\$250.00 with poured footings
Saw service additional	\$350.00
Decks additional	\$50.00 (\$100.00 with poured ftg.)

**Other Permits**

Deck Permit – with precast footings	\$50.00
With poured footings	\$100.00
Insulation and Energy Utilization Permit (w/o building permit)	\$50.00

Demolition of building	\$50.00
Moving building (trade fees extra)	\$100.00
Swimming Pools	\$100.00
Electrical additional	\$150.00
Solar Installations (roof mounted)	\$50.00
Ground Mounted	\$100.00
Electrical additional	\$50.00 roof / \$100.00 ground
Travel trailer and recreational vehicles	\$50.00

**Electrical Permit Fees**

Based on size of service and are calculated as follows:

Temporary Power	\$0.25 per amp
Service change/ reconnect	\$50.00
Miscellaneous electrical permit	\$50.00
Includes one trip – extra trips	\$50.00

**Other Residential Fees:**

Homeowner's Recovery Fee	\$10.00
Residential Plan Review (Plan review fee is credited toward cost of permit)	\$100.00
Plan review – remodels and accessory buildings, solar installations (fee is credited toward cost of permit)	\$50.00
Residential fire sprinkler plan review (non-required systems only)	\$0.00

**Commercial Permit Fees**

**Plan Review:**

Commercial Plan Review (1,000 sq. ft. or less)	\$50.00
Commercial Plan Review (1,000 sq. ft. to 4,000 sq. ft.)	\$100.00
Commercial Plan Review (4,000 sq. ft. to 49,999 sq. ft.)	\$200.00
Commercial Plan Review (50,000 sq. ft. or more)	\$300.00
Plans not approved after a second review will incur an additional fee	\$100.00

**Building Permits:**

All other Commercial	\$50.00 for the first \$1,000 of estimated value; \$4.00 per \$1,000 of estimated value up to \$100,000; then \$3.00 per \$1,000 of estimated value over \$100,000
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The construction cost for new construction and additions will be the greater of:  
 1) The proposed cost listed on the Building Permit Application or 2) The cost determined from the most recent Building Valuation Data published by the International Code Council.

*Permit allows for one re-inspection per trade/type of inspection. Extra inspection fees applied for additional inspections, uncorrected violations and partial inspection requests.*

Signs/billboards up to 200 sq. ft.	\$50.00
Signs/billboards over 200 sq. ft.	\$100.00
Occupancy Permit/Day Care/ABC License Inspection Fees (one trip)	\$50.00
Insulation and Energy Utilization Permit (w/o building permit)	\$100.00
Mobile construction offices (trade fees extra)	\$50.00
After hours inspections (requests outside of normal operating hours)	\$60.00 per hour

**Electrical Permits:**

Based on size of service and are calculated as follows: \$0.40 per amp

*Permit allows for one re-inspection per trade/type of inspection. Extra inspection fees applied for additional inspections, uncorrected violations and partial inspection requests.*

Commercial Service Charge	\$80.00
Temporary Power	\$50.00
Temporary Saw Service	\$50.00
Low Voltage, Signs	\$50.00
Misc. Elec. Permits	\$50.00
Underground inspections (slab, ditch, etc.)	\$50.00

**Mechanical Permit Fees**

Commercial-Heat Only	\$0.0004 per B.T.U.
Commercial-Cooling Only	\$0.0008 per B.T.U.
Commercial-Heating & Cooling	\$0.0004 per B.T.U. heating plus \$0.0004 per B.T.U. cooling
Commercial-Heat Pump	\$0.001 per B.T.U. (\$50.00 minimum)
Commercial-Refrigeration Systems – Walk-in cooler or unit	\$50.00 first unit, \$25.00 each additional
Boilers and Chillers	
Up to and including 150,000 B.T.U.	\$50.00
In excess of 150,000 B.T.U.	\$50.00 plus \$0.0002 per B.T.U. over 150,000. Maximum fee of \$200.00
Commercial Hood	\$100.00
Gas piping, ductwork, misc. mechanical/fuel gas permits	\$50.00

*Permit allows for one re-inspection per trade/type of inspection. Extra inspection fees applied for additional inspections, uncorrected violations and partial inspection requests.*

**Plumbing Permit Fees**

New Roughing-in	\$50.00 for first fixture, \$4.00 for each additional
Building Sewer Connection	\$50.00
Miscellaneous Plumbing / Water heater change-out	\$50.00
Water Service Connection	\$50.00

*Permit allows for one re-inspection per trade/type of inspection. Extra inspection fees applied for additional inspections, uncorrected violations and partial inspection requests.*

Gibsonville (Guilford County) include an additional 20% to total fees.

**B. Inspection Fees**

1. Permits Not Valid. No building, electrical, plumbing mechanical miscellaneous or other permit issued by the Department of Inspections shall be valid unless all fees as prescribed by this ordinance shall have been paid to Alamance County.
2. Work Commenced Prior To Obtaining Permits. In all cases where building, construction, electrical, plumbing, mechanical or other work for which a permit is required is commenced before such permit is obtained, except where specific permission is granted to proceed by the Inspections Department, any permit fee due Alamance County for a permit for such work shall be twice the amount of the regular permit fee specified herein which would have been due had such permit been obtained prior to commencing work.

3. Transferable. In some cases, permit fees may be transferred from one permit to another. Permit fees are not refundable.
4. Time Limitation. All permits expire six months after the date of issuance if the authorized work has not commenced. After commencement of work, if work is discontinued for a period of twelve months, the permit expires. If no inspection has been requested within a twelve-month period, it shall be presumed that work has stopped and the permit has expired.
5. An extra trip or re-inspection fee may be assessed when the project is not ready for an inspection, recurring deficiencies exist, or inspection requests are not canceled on time.
6. Final inspections, Certificates of Completion and Certificates of Occupancy will not be issued until all outstanding fees are cleared by the Central Permitting Office.
7. Gas piping fees. When a fee is charged for gas-fired appliances, a separate gas-piping fee shall not be required as long as the gas-piping and appliance are ready for inspection at the same time. Appliance shall mean any gas connected appliance or any gas outlet provided for future appliance connection.
8. Notification of inspection results shall be left at the job site.
9. Installations not addressed by this fee schedule will be charged using a minimum fee and per inspection trip criteria.

**Section VIII. School System to Receive Fines and Forfeitures**

The Alamance-Burlington School System is entitled by law to the entire revenues for the fiscal year from fines and forfeitures, to be distributed by the County Finance Officer, without becoming a part of the County General Fund appropriation. Revenues from fines and forfeitures for the fiscal year beginning July 1, 2019 and ending June 30, 2020 are estimated to be in excess of \$700,000.

**Section IX. Enhanced 911 System Surcharge**

Effective January 1, 2008, the State changed the guidelines for surcharges to provide E911 services. The State now imposes a surcharge of 70 cents per month per line for landline and wireless phone service. The County no longer has a separate imposition of emergency telephone surcharges. The rate was reduced to 60 cents per month per line for landline and wireless phone service as of July 1, 2010.

**Section X. Budgetary Control - School System**

General Statutes of the State of North Carolina provide for budgetary control measures to exist between a county and a public school system. The statutes provide:

**Per General Statute 115C-429**

(c) The board of county commissioners shall have full authority to call for, and the board of education shall have the duty to make available to the board of county commissioners, upon request, all books, records, audit reports, and other information bearing on the financial operation of the local school administrative unit.

The Board of Commissioners hereby directs the following measures for budget administration and review:

That upon adoption, the Board of Education will supply to the Board of County Commissioners a detailed report of the budget, showing all appropriations by function and purpose, specifically to include funding increases and new program funding. The Board of Education will provide to the Board of County Commissioners a copy of the annual audit, quarterly financial reports, copies of all budget amendments showing disbursements and use of local monies granted to the Board of Education by the Board of Commissioners.

**Section XI. Personnel**

A. Merit Program - All full and part-time, as defined by the Human Resources Office, county employees are eligible for up to a 2% Merit increase on their anniversary date provided the following have been met. Departments must meet 75% of their Performance Management goals in the previous year and an evaluation has been performed on the employee.

B. New Positions – New positions will be as follows.

Central Communication	Shift Supervisor
Emergency Medical Services	Quality Manager
Health	Environmental Health Specialist HS Planner/Evaluator I HS Planner/Evaluator II
Human Resources	Human Resources Technician
Information Technology	Emergency Services Technical Specialist
Library	Circulation Assistant II (Part-time)
Planning	Planner II

School Resource Officers	Lieutenant Deputy (2 positions)
Social Services	Attorney I Fraud Investigator
Tax Administration	Real Estate Transfer Clerk
Landfill	Heavy Equipment Mechanic

C. Reclassifications – Positions will be reclassified as follow.

Maintenance	Custodian to Maintenance Worker
Social Services	Processing Assistant IV to Income Maintenance Worker (2 positions)
Landfill	Lead Landfill Attendant (2 positions)

D. Career Ladders – New career ladders are approved for the Board of Elections, Maintenance and Veteran Services departments.

E. Insurance for Commissioners- Insurance benefits are provided for a commissioner based on years of service. A commissioner who has served for 8 years is eligible for 50% coverage, 12 years of service is eligible for 75% coverage and 16 years of service or more is eligible for 100% coverage.

## Section XII. Authorization to Contract

The County Manager is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

1. To form grant agreements with public and non-profit organizations;
2. To lease normal and routine business equipment where the annual lease amount is not more than \$50,000;
3. To enter into consultant, professional, or maintenance service agreements where the annual compensation of each agreement is not more than \$50,000;
4. To purchase apparatus, supplies, materials, or equipment where formal bids are not required by law;
5. To enter into agreements to accept State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered;
6. To conduct construction or repair work where formal bids are not required by law;
7. To obtain liability, health, life, disability, casualty, property, or other insurance or retention and faithful performance bonds (other than for Sheriff and Register of Deeds). Other appropriate County officials are also authorized to execute or approve such insurance and bond undertakings as provided by law;
8. To execute other administrative contracts, which include agreements, adopted in accordance with the directives of the Board of Commissioners.
9. To execute extensions of Master Lease Agreements for personal property, including hardware, software, licensed products, computers, telephones, radios and other such assets when the renewal comes dues within the effective period of this Budget Ordinance.

**Section XIII. Authorization to Award and Reject Bids**

Pursuant to General Statute 143-129, the County Manager, and/or his designee, is hereby authorized to award formal bids within the informal range in accordance with the following guidelines:

1. The bid is awarded to the lowest responsible bidder;
2. Sufficient funding is available within the departmental budget;
3. Purchase is consistent with the goals and/or outcomes of the department.

The County Manager and/or his designee shall further be authorized to reject any and/or all bids received if it is in the best interest of Alamance County.

**Section XIV. Budget Policy for State and Federal Fund Decreases**

It will be the policy of this Board that it will not absorb any reduction in State and Federal funds; that any decrease shall be absorbed in the budget of the agency by increasing other revenue sources, reducing personnel, or reducing departmental expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives State or Federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners. The County Manager is hereby directed to indicate this to each of the agencies that may be involved.

**Section XV. Annual Financial Reports**

All agencies receiving County funding in excess of \$5,000.00 annually shall provide its latest annual financial statements no later than December 31, 2019. The County Finance Officer is authorized to waive the due date when deemed appropriate. Payment of approved appropriations may be delayed pending receipt of this financial information. The County reserves the right to require an agency to have an audit performed for the fiscal year in which the funds are received.

**Section XVI. Budget Transfers**

- A. Transfers With-in Departments: The County Manager may authorize the transfer of line item appropriations between activities, objects and line items within departments.
- B. Transfers Between Departments: Transfers of appropriations between departments in a fund and from contingency shall be approved by the Board of Commissioners or may be approved by the County Manager in conformance with the following guidelines:
  1. The County Manager finds that they are consistent with operational needs and any Board approved goals;
  2. Inter-departmental transfers do not exceed \$50,000 each;
  3. Transfers from Contingency appropriations do not exceed \$50,000 each, except this limit may be exceeded when the County Manager determines an emergency exists;
  4. All such transfers are reported to the Board of Commissioners no later than its next regular meeting following the date of the transfer.
- C. Transfers Between Funds: Transfers of appropriations between funds may be made only by the Board of Commissioners with the exception of interfund transfers as established in the budget ordinance and supporting documents, which may be accomplished by the County Manager.

**Section XVII. Purchase Orders**

The purchase amount requiring a purchase order shall be \$600.00.

**Section XVIII. Encumbrances**

Operating funds encumbered by the County as of June 30, 2019 or otherwise designated, are hereby re-appropriated for this fiscal year.

**Section XIX. Effective Date**

This budget ordinance shall be effective July 1, 2019.

**Section XX. Copies of the Ordinance**

Copies of this budget ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Clerk to the Board of Commissioners for their direction in the carrying out of their duties. A copy of this budget ordinance shall be maintained in the office of the Clerk to the Board and shall be made available for public inspection.

Adopted this 17<sup>th</sup> day of June, 2019

*Amey Scott Galey*  
Chair, Board of County Commissioners

*Julie Boswell*  
Vice Chair, Board of County Commissioners

*Stacy Carter*  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Attest:

*Gary Grink*  
Clerk to the Board

