

**Alamance County Board of Health  
Burlington, NC 27217**

**Tuesday, May 19, 2020, 6:30 pm  
Professional Board Room and Zoom\*\*  
(meal will be served at 6:00 pm)**

**Board of Health Regular Meeting**

**AGENDA**

- I. Call to Order and Introductions – Dr. Annette Wilson
  - II. Public Comments
  - III. Approval of the Agenda- Dr. Annette Wilson
  - IV. Approval of items on Consent Agenda- Dr. Annette Wilson
    - A. April 21, 2020 Board of Health Minutes
    - B. Personnel Report
  - V. Third Quarter Financial Report- Ms. Janna Elliott
  - VI. Environmental Health Cost Analysis- Ms. Janna Elliott
  - VII. WIC Update- Ms. Stacie Saunders
  - VIII. New Business
  - IX. Old Business
    - A. Request to Approve Changes to Influenza Policy- Ms. Stacie Saunders
  - X. Health Director Report- Ms. Stacie Saunders
  - XI. Other
  - XII. Adjournment
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**\*\*NOTICE\*\***

In order to comply with the Governor’s Executive Order 121, which places limits on mass gatherings to 10 persons, there is no meeting place where members of the public can be physically present. In order to ensure the health and safety of the Board of Health, staff and the public, access to the regular meeting is available via Zoom. Please contact the clerk to the Board of Health via email, [ClerkToBOH@alamance-nc.com](mailto:ClerkToBOH@alamance-nc.com) if you would like to sign up to receive a link to register for the meeting. Registration must be requested by Monday May 18, 2020 at 5pm.

Persons wishing to participate in public comments by telephone must provide the Clerk to the Board of Health with their name, topic to be discussed, and telephone number by calling 336-229-3863 and **leaving a message**. Then at the appropriate time during the Board of Health meeting on May 19<sup>th</sup> at 6:30pm the citizen will be called to submit their comments verbally by phone. Request to participate in public comments must be received by Monday May 18, 2020 at 5pm.

# ALAMANCE COUNTY BOARD OF HEALTH

## Minutes

### Regular Meeting of the Board of Health

May 19, 2020

The Alamance County Board of Health met at 6:00 p.m. on Tuesday, May 19, 2020, in the Professional Board Room at the Human Services Center located at 319-B North Graham-Hopedale Road, Burlington, North Carolina. Select board members participated via Zoom.

*The following board members were physically present at the Human Services Center: Chair Dr. Annette Wilson, Vice Chair Mr. Troy King, Mr. Richard Blanchard, Ms. Marielena Castaneda and Dr. Karin Minter.*

*The following board members participated via Zoom: Ms. Eleanor Rodriguez-Rassi, Ms. Tracy Salisbury and Commissioner Steve Carter.*

*The following members of the public participated via Zoom: Mackenzie Wilkes with Elon News Network.*

*The following health department staff were physically present at the Human Services Center: Ms. Stacie Saunders and Ms. Janna Elliott.*

*The following health department staff participated via Zoom: Ms. Ariana Lawrence*

#### **I. Call to Order and Introductions**

Board of Health Chair, Dr. Wilson called the meeting to order at 6:30 pm.

Dr. Wilson recognized each individual board member that participated via Zoom.

#### **II. Public Comments**

No public comments were made.

#### **III. Approval of the Agenda**

***Dr. Karin Minter made a motion to approve the agenda. Mr. Richard Blanchard seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the agenda unanimously.***

#### **IV. Approval of Consent Agenda**

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| A. | April, 21 2020 Board of Health Minutes |
| B. | Personnel Report                       |

***Commissioner Carter made a motion to approve the items on the consent agenda. Dr. Karin Minter seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the items on consent agenda unanimously.***

#### **V. Third Quarter Financial Report**

Ms. Janna Elliott presented the third quarter financial report for the three health department budgets, health, WIC and Dental. Information presented included revenue and expenses for each line item. Ms. Elliott highlighted that Environmental Health has exceeded their budgeted revenue for the fiscal year. Ms. Elliott shared that the health department received another Medicaid Cost settlement so that has helped meet the revenue. She shared that currently the health department is using less than budget for county appropriations. Ms. Elliott shared that WIC is federally funded, and this year they had lapse salary, which will require some budget adjustments to be made by the end of the WIC fiscal year.

Dental's revenue has exceeded their revenue. Dr. Minter asked how the delta dental school based dental clinic was doing due to schools being closed. Ms. Elliott explained that dental has already received the money and is continuing to plan for the upcoming school year.

## **VI. Environmental Health Cost Analysis**

Ms. Elliott shared the cost analysis that environmental health does annually is used in the methodology of determining if fee a fee increase should be requested for the upcoming budget. Environmental health is not requesting a fee increase for the 20/21 fiscal year.

## **VII. WIC Update**

Ms. Saunders shared the WIC update. For the month of February WIC was at 96.6% (slightly below the 97% goal), and for the fiscal year they are averaging at 98.22%. The clerical team has been working to reach out to clients whose certifications expired during the month of April, and are having great success with getting some of those clients back on caseload. Ms. Saunders shared that WIC is still averaging 82-83% of enrolled clients each month being actively engaged. The state goal is for local agencies to keep at least 85% of enrollees actively participating in the program (receiving nutrition education and redeeming food benefits).

## **VIII. New Business**

No new business was discussed.

## **IX. Old Business**

### **A. Request to Approve Changes to Influenza Policy**

Ms. Saunders reminded the board that they have seen these policy changes already, but staff wanted to wait until the 19/20 flu season was over for final approval so it will be ready to implement in the 20/21 flu season. Dr. Wilson suggested a change to the declination form to change #9 "contact with patients and staff" to the "presence of clients and staff" to reflect the same language as written in the policy. The board agreed with that change.

***Mr. Richard Blanchard made a motion to approve the changes to the flu policy with the recommended change to the declination form. Dr. Karin Minter seconded the motion. Those who participated via zoom stated their name and their vote. All members approved the policy changes unanimously.***

## **X. Health Director's Report**

Ms. Saunders reported a COVID-19 update. She shared that globally there are 4.9 million cases with 321,000 COVID related deaths. In the United States, there are 1.5 million cases and over 91,000 COVID-19 related deaths. North Carolina has confirmed 19,700 cases, 691 COVID-19 related deaths and 585 receiving care in a hospital. Alamance County identified the first COVID-19 case in the county on March 20. Since then 234 cases have been confirmed positive, 123 of those have been released from isolation (which is defined as at least 10 days from onset of symptoms, and at least 72 hours with no fever and improving symptoms). There are currently 100 active cases that remain in isolation, all active cases receive follow-up calls daily from nurses, 26 active cases receiving care in a hospital and there have been 11 COVID-19 related deaths. Ms. Saunders further presented the weekly demographic report that includes race and ethnicity, age range and zip code of positive cases. Ms. Saunders shared that the Alamance County daily case counts and weekly demographic report can be found on the case counts website at <https://www.alamance-nc.com/covid19/daily-case-count-and-reports/>. In addition, she provided information regarding increased access to collection sites in the County including the site at ARMC Grand Oaks that launched on May 13. The site is taking appointments based on provider referral and the health department is making referring individuals to the site. She shared that there have been two outbreaks in long-term care facilities, White Oak Manor and Peak Resources. At Peak Resources, there have been two confirmed cases amongst staff. At White Oak Manor 58 cumulative cases: 47 positive cases amongst residents and 11 in staff. The health department tested all residents and workers at both facilities. Ms. Saunders shared that while long-term care facility numbers are high, 71% of new cases during the current week are from general population.

Ms. Saunders reported that the health department formalized a memorandum of understanding (MOU) with Piedmont Health Services (PHS) for COVID-19 positive patients to have the option of Piedmont Health Services be his/her medical home. The health department would still do daily phone calls to all of those in isolation, but if the individual has other medical issues or needs to be evaluated, PHS will provide those services. After the individual is released from isolation, they may continue to use PHS as their medical home.

Ms. Saunders shared that the dental clinic has opened on May 11 for elective procedures. They have decreased their flow and patient schedule. There is extensive disinfection and screening for staff performed.

Mr. Blanchard asked how the transition to EPIC has been affected by COVID-19. Ms. Saunders shared that the plan is to transition to EPIC in April was moved to June due to health department and Cone Health needs during COVID response. Additionally, health department has reduced schedules due to both the COVID-19 and EPIC transition.

#### **XI. Other**

All board members thanked the health department staff for their hard work during the COVID-19 response. The board shared how proud they were of the health department.

#### **XII. Adjournment**

***With no further business discussed, at 7:34 pm Mr. Richard Blanchard made a motion to adjourn the meeting. Dr. Minter seconded the motion and the board approved the motion unanimously.***

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Dr. Annette Wilson, Chair

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Ms. Stacie Turpin Saunders, Secretary