

**Alamance County Board of Health
Burlington, NC 27217**

**Tuesday, August 18, 2020, 6:30 pm
Professional Board Room and Zoom**
(meal will be served at 6:00 pm)**

Board of Health Regular Meeting

AGENDA

- I. Call to Order and Introductions – Dr. Annette Wilson
 - II. Public Comments
 - III. Approval of the Agenda- Dr. Annette Wilson
 - IV. Approval of items on Consent Agenda- Dr. Annette Wilson
 - A. June 16, 2020 Board of Health Minutes
 - B. July 9, 2020 Board of Health Minutes
 - C. July 14, 2020 Board of Health Minutes
 - D. Personnel Report
 - V. New Business
 - A. Budget Amendments and Transfers- Ms. Janna Elliott
 - B. Health Director Search Committee Update- Dr. Annette Wilson
 - VI. Old Business
 - VII. Interim Health Director Report- Ms. Alex Rimmer
 - VIII. Other
 - IX. Adjournment
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****NOTICE****

In order to comply with the Governor’s Executive Order 121, which places limits on mass gatherings to 10 persons, there is no meeting place where members of the public can be physically present. In order to ensure the health and safety of the Board of Health, staff and the public, access to the regular meeting is available via Zoom. Please contact the clerk to the Board of Health via email, ClerkToBOH@alamance-nc.com if you would like to sign up to receive a link to register for the meeting. Registration must be requested by Monday August 17, 2020 at 5pm.

Persons wishing to participate in public comments by telephone must provide the Clerk to the Board of Health with their name, topic to be discussed, and telephone number by calling 336-229-3863 and **leaving a message**. Then at the appropriate time during the Board of Health meeting on August 18th at 6:30pm the citizen will be called to submit their comments verbally by phone. Request to participate in public comments must be received by Monday August 17, 2020 at 5pm.

ALAMANCE COUNTY BOARD OF HEALTH

Minutes

Regular Meeting of the Board of Health

August 18, 2020

The Alamance County Board of Health met at 6:00 p.m. on Tuesday, August 18, 2020, in the Professional Board Room at the Human Services Center located at 319-B North Graham-Hopedale Road, Burlington, North Carolina. Select board members participated via Zoom.

The following board members were physically present at the Human Services Center: Chair Dr. Annette Wilson, Vice Chair Mr. Troy King, Mr. Richard Blanchard, Commissioner Carter and Dr. Karin Minter.

The following board members participated via Zoom: Ms. Eleanor Rodriguez-Rassi, Ms. Marielena Castaneda and Ms. Tracy Salisbury.

The following health department staff were physically present at the Human Services Center: Ms. Alex Rimmer and Ms. Janna Elliott.

The following health department staff participated via Zoom: Ms. Ariana Lawrence

The following guest participated via Zoom: Ms. Andrea Rollins from the Alamance County Finance Department.

I. Call to Order and Introductions

Board of Health Chair, Dr. Wilson called the meeting to order at 6:35 pm.

Dr. Wilson recognized each individual board member that participated via Zoom.

II. Public Comments

No public comments were made.

III. COVID Update

Ms. Rimmer provided a COVID-19 update. The weekly report includes the new case counts, number of cases and close contacts, weekly testing numbers and percent positivity, cases breakdown by race and ethnicity, case breakdown by age, and cases by zip code. Ms. Rimmer discussed the testing events that have been taking place throughout the county. Ms. Rimmer reported on the press release that has gone out to the media about a cluster identified at a daycare in the county.

Ms. Rimmer stated that the COVID-19 response staff at the health department have been working hard with Elon University as they have begun in person instruction. The health department staff are in constant contact with the college and the local school system to address any questions or concerns. Ms. Rimmer discussed that staff have worked with the jury system, as they will begin trials in the coming up weeks. A business taskforce has been setup to assist local businesses who are experiencing outbreaks.

Ms. Rimmer discussed that on a call with the state, they instructed health department plan for mass vaccination events as early as November 2020. Many partners will be involved in planning for these mass vaccination events.

IV. Approval of the Agenda

The COVID-19 update was discussed earlier in the meeting because the board did not have a quorum present until 7pm to vote on items.

Dr. Minter made a motion to approve the agenda with the change of moving the COVID-19 report to item III. Mr. Blanchard seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the agenda unanimously.

V. Approval of Consent Agenda

- A. June 16, 2020 Board of Health Minutes
- B. July 9, 2020 Board of Health Minutes
- C. July 14, 2020 Board of Health Minutes
- D. Personnel Report

Dr. Minter made a motion to approve the items on the consent agenda. Commissioner Carter seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the agenda unanimously.

VI. New Business

- A. FY 20/21 Budget Amendments and Transfers

Ms. Elliott described that the Health Department has received notification of continued funding from the Division of Public Health, Public Health Preparedness & Response Branch to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities related to COVID-19 through two agreement addenda totaling \$326,667.

Commissioner Carter made a motion to approve the budget amendment. Mr. Blanchard seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the agenda unanimously.

- B. Health Director Search Committee

Ms. Elliott shared that she has researched the issue of an individual being a resident of Alamance County. Ms. Elliott stated that it could be a preferred qualification and if the person did not live in the county, it could be discussed during the interview if the individual plans to live in the county. Mr. Blanchard stated that he thinks that is a good idea because he would not want a great candidate to be dismissed because he/she does not live in the county. Ms. Salisbury stated that it should be strongly preferred because counties can be so different and it is important to know the community that you are working in.

Dr. Wilson shared that there have been 54 applications submitted for health director so far. She shared that the search committee discussed the survey that was sent out to health department staff on what qualities they would like to see in the next health director. Three staff members joined the last search committee meeting to discuss what they thought was important in the next health director. Dr. Wilson thanked the employees, Nicole Alston, Morgan Poole and Jon Huemmer for their input during the last meeting. Dr. Wilson said the committee will review qualified applicants and plans to interview applicants on September 21 and 23. She thanked the search committee members for all of their hard work and time spent on this important matter.

VII. Old Business

No old business was discussed.

VIII. Interim Health Director's Report

Ms. Rimmer shared that clinics are still adjusting to EPIC, the new electronic medical record the health department is using. The majority of clinic staff are still working on the COVID-19 response. She discussed how Centering Pregnancy has held some virtual zoom sessions since in-person sessions were cancelled due to COVID-19. Ms. Rimmer shared that ABSS has told the Dental Clinic they would not be able to continue the school based dental services until potentially January, so that program is on hold for now. The dental clinic is interested in using some of their fund balance money to do renovations. The renovations would expand their lobby area to allow for more social distancing. WIC continues to do most of their appointments over the phone and issue benefits electronically. Ms. Rimmer shared that the Environmental Health supervisor position is being recruited for due to Becky Rosso being appointed

to Environmental Health Director. The internal application will close soon, and an internal person will be selected to fill that role. Food and lodging met 100% of their required inspections for the year. Ms. Rimmer has requested overtime payout for Environmental Health employees that are authorized in onsite wastewater. She discussed that the revenue in Environmental Health was \$129,270 over budget and the increase in workload in onsite wastewater section has caused a delay in issuing permits. There have been contractors and developers to call with concerns and complaints about how long the process was taking for permits. Ms. Rimmer is waiting on the final decision of this from the County Manager. Ms. Elliott shared that Environmental Health has enough funds between revenue and lapse salary to cover over eight weeks of overtime payout. Board of Health members thought this was a great way to get the job done while offering employees the incentive of working overtime for overtime payout. Ms. Rimmer discussed the merger between Cone Health and Sentara and that is set to take place sometime in 2021. Staff are thinking about the potential impacts on the health department, but overall it seems that this is a positive merger with many great opportunities.

IX. Other

No other business was discussed.

X. Adjournment

With no further business discussed, at 7:35 pm Mr. Blanchard made a motion to adjourn the meeting. Dr. Minter seconded the motion and the board approved the motion unanimously.

Dr. Annette Wilson, Chair

Ms. Alexandria Rimmer, Secretary