

**Alamance County Board of Health
Burlington, NC 27217**

**Tuesday, July 14, 2020, 6:00 pm
Professional Board Room and Zoom**
(meal will be served at 5:45 pm)**

Board of Health Special Called Meeting

AGENDA

- I. Call to Order and Introductions – Dr. Annette Wilson
 - II. Public Comments
 - III. Closed Session Pursuant To NCGS§143-318.11(a)(6)- Dr. Annette Wilson
 - IV. Adjournment
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****NOTICE****

In order to comply with the Governor's Executive Order 121, which places limits on mass gatherings to 10 persons, there is no meeting place where members of the public can be physically present. In order to ensure the health and safety of the Board of Health, staff and the public, access to the regular meeting is available via Zoom. Please contact the clerk to the Board of Health via email, ClerkToBOH@alamance-nc.com if you would like to sign up to receive a link to register for the meeting. Registration must be requested by Monday July 13, 2020 at 5pm

Persons wishing to participate in public comments by telephone must provide the Clerk to the Board of Health with their name, topic to be discussed, and telephone number by calling 336-229-3863 and **leaving a message**. Then at the appropriate time during the Board of Health meeting on July 14th at 6:00pm the citizen will be called to submit their comments verbally by phone. Request to participate in public comments must be received by Monday July 13, 2020 at 5pm

ALAMANCE COUNTY BOARD OF HEALTH

Minutes

Special Meeting of the Board of Health

July 14, 2020

The Alamance County Board of Health met at 6:00 p.m. on Tuesday, July 14, 2020, in the Professional Board Room at the Human Services Center located at 319-B North Graham-Hopedale Road, Burlington, North Carolina. Select board members participated via Zoom.

The following board members were physically present at the Human Services Center: Chair Dr. Annette Wilson, Vice Chair Mr. Troy King, Mr. Richard Blanchard, Ms. Marielena Castaneda Commissioner Carter and Dr. Karin Minter.

The following board members participated via Zoom: Ms. Eleanor Rodriguez-Rassi and Ms. Tracy Salisbury.

The following health department staff were physically present at the Human Services Center: Ms. Stacie Saunders and Ms. Janna Elliott.

The following health department staff participated via Zoom: Ms. Ariana Lawrence

I. Call to Order and Introductions

Board of Health Chair, Dr. Wilson called the meeting to order at 6:14 pm.

Dr. Wilson recognized each individual board member that participated via Zoom.

II. Public Comments

No public comments were made.

III. Approval of the Agenda

Dr. Wilson has asked for a motion for the following agenda items to be added:

III- Approval of the Agenda

IV- Appointment of Search Committee

V- Board of Health Applicants

Dr. Minter made a motion to add those items to the agenda. Mr. Blanchard seconded the motion. Those who participated over zoom stated their name and their vote. All members approved the agenda change unanimously.

IV. Appointment of Search Committee

Ms. Elliott reported that the community member survey that the board completed resulted in unanimous decision for Kathy Colville to be considered for that role on the search committee. Ms. Lawrence spoke with Kathy Colville today and Ms. Colville would love to serve on the committee if the board should want to appoint her. Ms. Elliott spoke with Ms. Gayle Shoffner who states she would be willing to serve. Mr. Carl Carroll respectfully declines due to his limited number of hours he has left to work for the county as a retiree. Ms. Elliott received recommendations that Ayo White to serve on the committee. Ms. White is the Child Health/Immunization coordinator at the health department and has previously served as the Communicable Disease nurse. Ms. White and agreed to serve if the board would like to appoint her to the committee. Dr. Wilson suggested using the personnel committee to serve on the search committee who consists of Dr. Karin Minter, Ms. Marielena Castaneda and Dr. Annette Wilson. After the board discussed and agreed, Dr. Wilson appointed the following members to the

search committee Dr. Karin Minter, Ms. Marielena Castaneda, Dr. Annette Wilson, Ms. Ayo White, Ms. Gayle Shoffner and Ms. Kathy Colville.

V. Board of Health Applicants

Dr. Wilson stated that there are three vacancies currently on the board of health: optometrist, pharmacist and dentist. The members of the personnel committee will speak with the other pharmacist applicant before the August 18 Board of Health meeting so the board can make a recommendation for the county commissioners. Board members will continue to try recruiting for other vacant positions.

VI. Closed Session Pursuant To NCGS§143-318.11(a)(6)

At 6:27 pm Commissioner Carter made a motion to go into closed session. Dr. Karin Minter seconded the motion. Those who participated over zoom stated their name and their vote. All members approved to go into closed session.

At 7:27 pm Mr. Blanchard made a motion to come out of closed session. Commissioner Carter seconded the motion. Those who participated over zoom stated their name and their vote. All members approved to come out of closed session.

Members of the Board of Health reviewed each applicant's written submission. They discussed at length each applicant's qualifications. After a phone call to current Health Director Stacie Saunders and additional discussion, members agreed upon the candidate to be appointed as Interim Health Director.

VII. Adjournment

With no further business discussed, at 7:38 pm Mr. Blanchard made a motion to adjourn the meeting. Commissioner Carter seconded the motion. Those who participated over zoom stated their name and their vote. All members approved to adjourn the meeting.

Dr. Annette Wilson, Chair

Ms. Alexandria Rimmer, Secretary