

## ALAMANCE COUNTY LIBRARY COMMITTEE

**Meeting**  
**May Memorial Library**

**Tuesday, February 11, 2020**  
**12:30 pm**

### Minutes

**Present:** Emily Conner, Dodie Boone, Logan Savits, Kristen Whitlow, Paula Hendricks

**Staff Present:** Susana Goldman, Terri Lamm

**Staff Representing County:** No one

**Absent:** Hiroko Solari, Courtney Doi, Renee White,

**The meeting was called to order at 12:30 pm by Susana Goldman.**

**PUBLIC COMMENTS:** There was no public comment.

### APPROVAL OF MINUTES

Minutes of 12.03.19 were approved. Emily Conner made the motion to approve and Dodie Boone seconded.

### REPORT OF DIRECTOR:

- Susana began the meeting. Courtney was unable to attend due to work issues.
- Mobile Library Update
  - The chassis is complete and is now at the hybrid system vendor (Odyne) to have the battery system installed, which will replace the need to have a generator running to power the vehicle when stopped at a location. Once Odyne is finished, it will be sent to Matthews Specialty Vehicle, in Greensboro. There is no projected date for the delivery of the vehicle yet. We will be able to get updates and pictures as frequently as we want, once it gets to Matthews Specialty. The target date is still summer of 2020. Susana said there are ways of taking possession of the title without taking possession of the vehicle. We have a little wiggle room regarding the grant timeframe.
  - I am working on cultivating community sponsors as well, which may or may not happen. But every effort to further fund the materials and technology of the vehicle without using county dollars will be made. Being able to tell the County Commissioners that we spent no county dollars on this vehicle goes a long way in building good PR.
  - We are in the process of interviewing for the mobile library driver. There has been one interview. There are 3 more on Wednesday. CDL Prep class at ACC: while I do not foresee the requirement of a CDL being necessary to drive the vehicle (here's hoping), ACC has a class starting in March that covers the in-class side of safe driving technique for large vehicles and things like this. So anyone who may be driving the vehicle will be taking this class.
- Budget
  - FY 2020-2021 Budget planning process is underway. There are 3 positions Susana needs to re-classify in her system. She has known about them and has been trying to do it throughout this last year. She keeps being told to do it during the budget cycle. We are finally in the budget cycle. She has the money in the budget now to do it today. But, it will be put into the upcoming budget.
- Alamance Reads

- The Selection Committee is steadily working to narrow down the possible title selections. Our Friends of the Library funded that program. Logan is representing the Library Committee. The parameters are that the book is set in North Carolina and that the author is from North Carolina. This means an author that is still alive and willing to travel to do an author visit at a reasonable rate.
  - We went from 26 authors that might have titles we would be interested in, to 16 books we will begin reading and evaluating.
- Projected Timeline:
  - Selection made by May. Either the Committee will have one final selection OR we will have a few finalist and have a community contest in April to select the final title.
  - Targeted programming will be in September or October, culminating in an author visit.
- Staff Development Day is Friday, February 14th from 8:30 – 4:00 p.m. at Impact Alamance. Park in the staff parking lot or the all-day parking lot behind Bella's on Webb Ave. All members are welcome to join us at 12:00p for lunch at Impact Alamance. Lunch is pot-luck. The Paws for Reading dogs will be there during the lunch break.
- Census 2020
  - Hopefully you are aware already that the census is this year. It will mostly be an electronic/online form of 10 questions for people to respond to.
    - There is NOT a citizenship question and if people are worried about identifying their locations, they can exclude entering their address on the form. It is critical that as many as possible be counted. Each person is “worth” around \$1,600 to the Federal government. Each person not counted is that much money the state is not getting through grants, state aid and funding. Last census year, over 1 million children under 5 were not counted. This could result in schools being overcrowded, not having enough teachers and not being able to provide enough lunches. Many migrant communities were missed.
    - We will probably all be getting the questions to help with this, but may also have a dedicated laptop or computer to make this easier as well.
    - There may also be events we participate in, going out into the community with our laptops and the Mobile Café as well.
  - Postcards should be mailed out from the Census about this around April 1st. Earlier notifications may happen in March as well, but supposedly it is live already, so theoretically it can be completed anytime.
  - There are still part-time, temporary Census jobs available if you know anyone interested. They are supposed to pay pretty well.
  - After the online push has been exhausted, the census workers will go out to the low or no response areas to canvas. The library will be a big part of this year's census. If people can't go on-line, they will come to the library and use our wifi and/or computers to do so. We will also be taking the mobile café out to various places for people to utilize the wifi.
- Kristen asked Susana if she could provide a packet for potential mobile library sponsors. Susana had a few packets with her and shared them. The Friends are a 501c3 organization. We are allowed to use their non-profit status for some purposes, should the sponsor ask about that.

#### **UNFINISHED BUSINESS:**

- Office Nominations and New Chair selection. Susana explained what the Chairperson does for the committee. Kristen volunteered to be the new chair. Logan made the motion to accept it. Dodie seconded. Motion carried for Kristen to become the new Library Committee Chair. Susana explained

the process of submitting an application for the Library Committee, both for the cities and for the county.

- Susana talked about the upcoming emails she will send to the Library Committee. She will be asking all Library Committee members to reach out to the local, state and federal representatives regarding the budgets that affect the library. Reaching out to the representatives is only suggested if they feel comfortable about doing it. Use the “Important People to Know” sheet for names and addresses.

**NEW BUSINESS:**

- Susana asked to re-visit the by-laws to see if they need updating. This will happen at the May meeting. It should be done every 2 years. The State Library suggested we update them.

**FUTURE MEETING DATES**

August 11, 2020

May 12, 2020

November 10, 2020 at 6:30pm

**The meeting was adjourned at 1:08 pm**