REQUEST FOR LETTERS OF INTEREST AND STATEMENTS OF QUALIFICATIONS
FOR ARCHITECTURAL SERVICES
RFQ #2020-02
October 22, 2019

The County of Alamance, North Carolina requests letters of interest and statements of qualifications from Architectural firms to provide full design services for the following project:

Architectural services to convert the existing Detention Center outdoor exercise space into a 16-24 bed dormitory minimum security unit (approximately 1500 square feet). The site is located at 109 S. Maple Street, Graham, NC 27253.

The services will include complete design, preparation of drawings, plans and documents for bidding, bidding services, construction administration services, inspection, and monitoring services. The selected firm shall have knowledge and experience of detention center building code and Federal, State and local regulations as applicable.

Selection Criteria

Interested firms shall submit a Statement of Qualification and questionnaire and provide any additional information you feel that should be evaluated in our selection. The questionnaire is available on the County’s Web site at http://www.alamance-nc.com/purchasing/bidding/ or by sending a request by email to: Randy Clark at randy.clark@alamance-nc.com.

The County shall evaluate each firm in the following areas:

1. Professional Training and Experience
2. Technical Experience
3. Capacity to complete the project in a timely manner
4. Past performances with Government and Private Industry

The County will review the all of the submittals and make a selection of the firm that is in the opinion of the County best qualified to perform the services. A fair and reasonable fee will be negotiated after this selection. If an acceptable fee is not reached, the County reserves the right to begin negotiations with another qualified firm.

Interested firms shall submit the Statements of Qualifications and completed questionnaires no later than 5:00 pm November 1, 2019. Late submittals will not be reviewed. Emailed submittals will not be accepted. An original and two copies of the submittal shall be mailed or delivered to:

Randy Clark
Alamance County
Purchasing Director
124 W. Elm Street
Graham, NC 27253

(Detention Center Renovation Project – RFQ 2020-02)

The County encourages participation by Minority and Disadvantaged Business Enterprise firms.

Questions regarding this project should be addressed to Major Miles, Detention Division, at phone (336) 570-6265 or by email at Alan.Miles@alamance-nc.com.