



**ALAMANCE COUNTY
RECREATION AND PARKS DEPARTMENT
APPLICATION TO USE FACILITY FOR WEDDING**

RETURN TO:
Alamance County
Recreation and Parks Dept.
3916 R. Dean Coleman Rd.
Burlington, NC 27215

NAME: _____ APPLICATION DATE: _____

ADDRESS: _____
Street or Route City State Zip

TELEPHONE NUMBER: _____
Home Cell/Alternate

ALTERNATE PERSON'S NAME: _____ TELEPHONE NUMBER: _____

ESTIMATED ATTENDANCE: _____ HOURS OF ACTIVITY: Arrival time: _____

DATE OF ACTIVITY: _____ Departure Time: _____

- WEDDING PACKAGE: The Overlook (\$250)
 Elmo's Gazebo + Shelter (\$250)
 The Historic Farm (\$500)
 Chair Rental (\$100 for up to 100 chairs. Add-on to any of the above packages)

Please refer to the Cedarrock Wedding Information Sheet for details of each package.

- The renting party is responsible for obtaining or renting desired seating, cover, and any other logistical materials and equipment.
- Amplified music is not allowed in the park (without prior approval).
- Alcoholic beverages are prohibited in the park.
- Park staff will be responsible for ensuring that the grass is mowed at the site and that the site is free of litter before the event. After using the facility, the area should be left clean and free of ground litter.
- The renting party will clean up all wedding decorations, including confetti, glitter, streamers, balloons, etc.
- Any exceptions to the above rules must be approved by the Recreation and Parks Director or his designee.

Cancellation Policy: Wedding package fees are refundable at 75% up to 30 days prior to the event. Within 30 days, the fees are non-refundable.

Please Note: Park conditions are dependent upon the weather and outdoor conditions during the day of the event. Our staff cannot guarantee the condition of park facilities due to unforeseen weather events.

I have read the above statements and understand that the Alamance County Recreation and Parks Department reserves the right to refuse or cancel reservations of areas and facilities, if in their opinion, it is in the best interest of the public to do so. This is a public facility and is subject to any and all county ordinances in regards to alcoholic beverages, substances, conduct, etc.

Signed: _____ Date: _____

DEPARTMENT USE ONLY - DO NOT MARK IN THIS SECTION

APPROVED: _____ DATE: _____