

ALAMANCE COUNTY  
RECREATION AND PARKS COMMISSION  
MINUTES OF THE TUESDAY, OCTOBER 20 MEETING  
GREAT BEND PARK, GLENCOE  
2320 GLENCOE STREET, BURLINGTON NC 27217

MINUTES

Members Present (Underlined): Chairman Lee Isley, Vice-Chair Kelly May, Mr. John Paisley, Commissioner Bill Lashley, Mr. Earl Jagggers, Ms. Ann Meletzke, Ms. Pamela Thompson, Ms. Bhavna Hilligrass.

Alamance Parks Staff Present: Brian Baker, Director; Anna Bowland, Grants & Communications Coordinator

I. **COMMUNICATIONS**

A. **Call to Order**

The meeting was called to order and a quorum was established at 6:00pm

B. **Approval of the August 18, 2020 Minutes**

Upon a motion of John Paisley, and the second of Earl Jagggers, the Commission voted unanimously to approve the minutes of the August 18, 2020 meeting.

II. **PUBLIC COMMENT**

No members of the public submitted comments or were present.

III. **REPORT OF CHAIRMAN**

None

IV. **REPORT OF STAFF**

A. **Monthly Departmental Report**

Director Brian Baker presented the monthly departmental report for September as well as the 2019-20 Annual Reports. The overall highlight from both reports was that attendance is up at the parks and program participation is strong.

V. **UNFINISHED AND OLD BUSINESS**

A. **Park Sponsorship/Friends Group Discussion**

Susana Goldman, Director of the Alamance County Public Libraries spoke about the library's friends group. The Friends of the Alamance County Public Libraries is a 501-(C)-3 nonprofit group with its own governing board and set of bylaws. The group's main objective is to provide fundraising support for the public libraries. The friends group is responsible for funding library programming and other special initiatives such as the bookmobile. The group conducts two main book sale fundraisers each year – one in the spring and one in the fall. Additionally, the friends group sends out an end of year fundraising mailing. The group is also a part of the North Carolina Friends of the Library who provides support and oversight. The friends group also assists with advocacy for the

Alamance County library system. The Commission will continue to research ways to implement a friends group for Alamance Parks and this will be added as an agenda item to the next meeting. No action was taken.

B. Recreation and Parks Commission Appointment

Director Brian Baker reported that nine applicants applied to become members of the Recreation and Parks Commission. All applicants were contacted and invited to attend the September Recreation and Parks Commission meeting. Travis Sapp attended the September meeting to express his interest in joining the Commission. Travis lives in Graham and he and his family participate in Alamance Parks programming. He is interested in offering assistance in developing new programs to help engage residents of all ages. He is a Level 3 USA Archery Coach and also serves as a council member for the Town of Swepsonville. Kelly May made a motion to recommend Mr. Sapp for appointment to the Recreation and Parks Commission. Earl Jaggars seconded the motion and it was approved unanimously by the Commission. The recommendation of Mr. Sapp's appointment will now be taken to the Alamance County Board of Commissioners.

VI. NEW BUSINESS

A. Application for the Inspire! Grants for Small Museums

Anna Bowland, Grants and Communication Coordinator presented an opportunity to apply for the Inspire! Grants for Small Museums on behalf of the Textile Heritage Museum. The grant will be for \$25,000-\$30,000 and requires no match from the county. If awarded, the grant will fund the installation of a new multimedia map exhibit of Alamance County mills. Upon a motion of Earl Jaggars and the second of John Paisley, the Commission voted unanimously to approve the application for these grant funds.

B. Recreation and Parks Enabling Ordinance

Director Brian Baker presented proposed revisions to the Alamance County Recreation and Parks Department Enabling Ordinance. The revisions were proposed in an effort for the language of the ordinance to be inclusive to all of the activities that the Department currently offers. A revision to Article II, Section A designates that nine members of the Commission will be composed of citizen volunteers and an additional two ex officio members will be from the Alamance-Burlington School System and the Alamance County Board of Commissioners. Ex office members will have voting rights on the Commission but will not be counted for the purposes of establishing a quorum. Additionally, under Article II, Section B, the verbiage of the quorum requirement will be changed to indicate that a quorum is at least 50% of serving members present. With the implementation of these changes, a motion was made by Kelly May to approve the proposed changes to the Recreation and Parks Department Enabling Ordinance. John Paisley seconded the motion and the Commission unanimously approved. The ordinance will now be presented to the Alamance County Board of Commissioners for final approval and adoption.

VII. ADJOURNMENT

The Commission adjourned the meeting at 6:58pm by acclamation.

Respectfully Submitted, Brian Baker