



Alamance Parks

3916 R Dean Coleman Rd
Burlington, NC 27215
336-229-2410

REQUEST FOR PROPOSAL

Objective:

Alamance Parks is seeking a private contractor to provide equestrian trail rides to public at the newly constructed equestrian center at Cedarrock Park.

Background:

Alamance Parks has provided horse trails at Cedarrock Park for decades. In recent years, Alamance Parks has upgraded the experience for horse riding by creating a separate entrance with parking facilities, and overnight camping sites. A 10 stall stable has just been completed at the Equestrian Complex in anticipation of hosting a horse riding service operated by a 3rd party provider.

The selected provider will be able to utilize the barn and pasture areas as needed to provide the described service at the park. Contractors will be permitted to retain fees charged to the public in exchange for services. Contractors are not expected to pay rent or other consideration to Alamance Parks.

Expectations:

Contractors should:

- Provide horse trail rides beginning in spring/summer 2021.
- Provide adequate horses, tack and safety equipment to members of the public.
- Provide all feed, veterinary care and other services required for the horses.
- Provide trail rides to the public via reservation a minimum of two days per week (Saturday and Sunday) and a maximum of seven days per week.
- Preferably availability would be provided for at least 4 group rides per day for at least 6 riders.
- Provide advanced notice of inability to provide service on a particular weekend.
- Utilize department reservation software or implement own to provide reservation access to the general public.
- Provide complimentary insurance to the county's policy. This should include \$1 million in liability coverage.
- All rides supervised by trained employees.

Alamance Parks will provide the following services in concert with the horse trail riding service:

- Trail Maintenance
- Mowing and Landscaping of horse facilities

- Electrical and water service

SUBMISSION GUIDELINES

Submissions must include the following information:

- Calendar proposal for active months including any weekends, days or time slots that the service will not be offered
- Daily schedule proposal
- Fee structure for rides
- The maximum amount of people you plan to take on rides
- Ages and weight limits you would place on the service as well as any other restrictions you would need to have in place such as lead time required for reservations
- Any requirements the park system will need to provide in order to provide the service.
- Supervision and staffing plan

Submissions can include Optional services such as:

- On site lessons
- Birthday Parties
- Advanced instruction
- Pony Rides
- Mid-week activities

Contractor must provide the following:

- Care and feeding of animals
- Cleaning of stalls/barn interior
- Tack and other equipment needed
- Proof of insurance including at least \$1 million in liability coverage.

Caveats:

Alamance Parks reserves the right to close trails for wet conditions, inclement weather or other conditions.

Winning Criteria

Contractors will be chosen based upon the perceived quality of service, pricing and availability.

Contract Length:

The contract for this service will be for one complete season/year of service as described above for the year 2021.

Further information:

For questions or tours of the equestrian center please contact Brian Baker, Director, at 333-229-2229 or brian.baker@alamance-nc.com.

Proposals should be submitted no later than March 31, 2021 to Alamance Parks at 3916 R Dean Coleman Rd, Burlington, NC 27215 or via email to brian.baker@alamance-nc.com