



ALAMANCE COUNTY REGISTER OF DEEDS
118 West Harden Street • PO Box 837 • Graham, NC 27253
Phone: 336-570-6565 • Fax: 336-570-6562

Memorandum

TO: All organizations doing business with the Alamance County Register of Deeds Office

FROM: Cheryl Marley, Assistant Register of Deeds, Alamance County

DATE: November 14, 2018

SUBJECT: Postage

As business costs continue to rise, we are forced to search for ways to trim our office's budget.

As a result, beginning January 1, 2019, the Alamance County Register of Deeds Office will require that postage paid return envelopes be included with all documents submitted for recording in Alamance County.

Please make certain that the amount of postage on the envelope(s) is adequate for the weight of the document(s) being returned.

Walk-in customers will have the option of providing a SASE, being charged an additional \$2 fee for an envelope and postage, or coming back in to pick up their document(s) when they are ready.

Local businesses still have the option of having a mailbox in this office so they can walk-in and obtain their original documents that have been recorded. If you are local and would like a mailbox, please let us know the next time you come in the office.

Hugh Webster, Register of Deeds