



ALAMANCE COUNTY REGISTER OF DEEDS
118 West Harden Street • PO Box 837 • Graham, NC 27253
Phone: 336-570-6565 • Fax: 336-570-6562

Effective Wednesday, March 25, 2020

Due to the COVID-19 outbreak and the declarations of local, state and national emergencies, I am implementing some temporary changes to keep citizens and staff safe.

OUR DOORS MAY BE LOCKED BUT WE ARE STILL HERE WORKING ON YOUR BEHALF! WE ARE ANSWERING OUR PHONES—CALL US AND LET US KNOW HOW WE CAN HELP YOU!

If you need a **VITAL RECORD** *you can call us at (336) 570-6565 or:*

1. Certified copies of births, deaths and marriages can be ordered online by going to <https://alamancerod.permitium.com>
2. If you don't have internet access, please contact us at (336) 570-6565 to get the information you need to place your order by mail.
3. Couples wanting a marriage license issued may do so by appointment only. All those seeking appointments will not be seen if they are sick. Only the parties obtaining the marriage license may come. Appointments may be made by calling (336) 570-6565.
4. If you need to take your notary oath, call (336) 570-6565 to make an appointment.

If you need **PROPERTY RECORDS** *you can call us at (336) 570-6565 or:*

1. You may search online at alamancerod.org
2. Any of the land record documents that can be seen online can also be printed.
3. There will be employees in the office who are capable of helping customers with their online searches. Call (336) 570-6565 and ask for the property desk.
4. If you need a certified copy of an already recorded document, you may order that by mail. Call (336) 570-6565 and ask for the property desk if you have any questions.

If you need to **RECORD DOCUMENTS** *you can call us at (336) 570-6565 or:*

1. We suggest that attorneys consider e-filing their documents by contacting one of the following vendors: Simplifile (800) 460-5657; CSC (866) 652-0111; ePN (888) 325-3365
2. If you have a deed, a power of attorney, a DD214 or a plat to record, please call us at 336-570-6565 and ask for the recording desk.
3. All other documents can be sent via regular mail, UPS or FedEx. Make certain you send a postage paid return envelope with your document(s) and payment. Contact the recording desk (336) 570-6565 with any questions.

If you need a **PASSPORT** *you can call us at (336) 570-6563*

If you are exhibiting any symptoms or have traveled outside of the United States or to one of the more heavily infected states within the United States, we ask that you do not schedule an appointment or visit our office. In these unprecedented times, we reserve the right to ask you to leave if you are in the office and have any symptoms.

I am taking these drastic measures to keep both citizens and staff safe and healthy.

Hugh Webster, Register of Deeds