



2022 Informal Review Request Form

BEFORE YOU FILL OUT THIS FORM... Did you know that you can file an appeal online? Go to: www.alamance-nc.com/reval

In addition to online review/appeals you will find a number of excellent tools to research your property value.

If you still wish to submit a paper form, please mail it to: Tax Appraisal
124 W. Elm St.
Graham, NC 27253

All information requested on this form must be completed. **Each property requires a separate form.** Forms which do not identify the property appealed (by address or parcel ID), or are not signed and dated, will not be accepted.

Persons who do not hold an ownership interest in the subject property, unless a relative of the owner as defined in NCGS 105-277.2(5a), must file written power-of-attorney signed by the owner.

We cannot take independent appraisals into consideration unless the **full** appraisal report is submitted.

Note to commercial property owners: If this is income producing property you must provide the three most current years of income and expense information before this request will be processed.

PARCEL ID		PROPERTY ADDRESS	
OWNER			Are you the owner of this property?
MAILING ADDRESS			Phone 1
			Phone 2
E-MAIL ADDRESS			Best Time to Call

"I would like an informal review of my assessment." You will **not** have to appear at a hearing before the Board. An appraiser will only contact you or visit your property if needed to investigate your concern. The results of the review will be sent to you by mail (please allow 30 days). **WE RECOMMEND STARTING WITH AN INFORMAL REVIEW. YOU CAN ALWAYS APPEAL LATER.**

Opinion of value assuming the market conditions of January 1, 2017		\$
"I base my opinion on..." (check the boxes that apply and include copies of appraisals, closing statements, offers to sell, or any other supporting documents):	<input type="checkbox"/> personal judgment	<input type="checkbox"/> recent purchase
	<input type="checkbox"/> recent appraisal	<input type="checkbox"/> recent asking price
	<input type="checkbox"/> recent construction cost	<input type="checkbox"/> comparable sale

FOR INCOME PRODUCING PROPERTY, SKIP THE FIRST QUESTION BELOW AND PROVIDE COMPLETE INCOME & EXPENSE DATA FOR THE MOST RECENT THREE YEARS. OTHER NON-RESIDENTIAL PROPERTY, SIMPLY SKIP THE FIRST QUESTION.

This building is: my home a rental home this is vacant land If rental, rent/month? \$ _____
If rental, expense/month? \$ _____ Could you rent it for more? no yes, probably \$ _____

Did you purchase this property in the last 10 years? yes no If yes, what did you pay? \$ _____
If yes, date of purchase? _____ Was this a market sale? _____ renovations/repairs since purchase \$ _____

Are you offering this property for sale? yes no If yes, what is the asking price? \$ _____
If yes, who is your agent? _____ Days on market? _____ Days at current price? _____

Do you have a recent appraisal? yes no If yes, what is your appraised value? \$ _____
If yes, what is the appraisal date? _____ Who performed the appraisal? _____

Are there any repairs needed? yes no If yes, please explain _____
If yes, what is the estimated cost? \$ _____ Who provided the estimate? _____

The total heated area is _____ sq.ft. "I think it is" (approx) "I know for sure" (exact measure)
The basement area is _____ sq.ft. _____ % is finished/heated _____ % is unfinished/unheated

Please tell us about any incorrect information we have about your property.

Please tell us about any comparable property you think that we should consider.

Please tell us about any other concern regarding your valuation?

"Under penalty prescribed by law, I hereby affirm to the best of my knowledge and belief all information submitted on this form, including any accompanying statements and other information is true and complete. **I understand that review of this property will result in the value being: (1) REDUCED, (2) LEFT UNCHANGED, OR (3) INCREASED.** I understand that review of my property may affect the valuation of neighboring property."

SIGNATURE

DATE